

May 2023

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2023

The following contracts were awarded:

- To Integrated Systems & Services, Inc. for the first year with a second-year contract option for inspection, repair, maintenance, and related activities for the Electronic Access Control and Video Surveillance Systems from July 1, 2023, through June 30, 2024, for use by the Security Department at Ocean County College
- To Bowman and Company LLP for the second-year contract option for professional auditing services from July 1, 2023, through June 30, 2024, at Ocean County College

The following resolutions were adopted:

- For a three-year contract for the renewal of the Cisco SmartNet maintenance agreement from July 1, 2023, through June 30, 2026, at Ocean County College
- For the purchase of Chromebooks for students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College
- For the purchase of miscellaneous books and database subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College
- For the purchase of Leica microscopes for the medical lab in the Hovnanian Health Sciences Building for use by the Science Department at Ocean County College
- For renewal of the annual licensing fee for the 25Live Software System from July 1, 2023, through June 30, 2024, at Ocean County College
- For the purchase of various instructional supplies on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Science department at Ocean County College
- For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment from July 1, 2023, through June 30, 2024, for use by the Facilities Department at Ocean County College
- To authorize participation in the PEPPM technology cooperative purchasing program at Ocean County College
- For professional asbestos abatement as part of the renovation of music practice rooms in the Grunin Center at Ocean County College

- For a one-year renewal from June 26, 2023, through June 25, 2024, of the campus-wide digital signage software subscription license through the NJEdge.NET consortium at Ocean County College
- For a one-year contract for the renewal of maintenance and support of the Colleague subscription software and cloud software from July 1, 2023, through June 30, 2024, at Ocean County College
- For the purchase of Apple computers and accessories for the computer laboratory in the Technology Building at Ocean County College
- For a one-year contract from July 1, 2023, through June 30, 2024, for the purchase of custodial paper supplies for use at Ocean County College
- For the purchase of Dell computers and accessories for the Engineering laboratory in the Instructional Building at Ocean County College
- For a one-year contract from July 1, 2023, through June 30, 2024, for the renewal of hybrid cloud computing services through the NJEdge.NET consortium at Ocean County College
- For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment from July 1, 2023, through June 30, 2024, for use by the Facilities Department at Ocean County College
- For a one-year subscription of the Recruit SaaS software from July 1, 2023, through June 30, 2024, for the recruitment of prospective students at Ocean County College
- For a one year contract for maintenance and materials for water treatment services from July 1, 2023, through June 30, 2024, at Ocean County College
- For moving services for the Library Renovation project at Ocean County College
- To identify a qualified pool of professional American Sign Language Interpreting and Captioning service providers to be used on an as-needed basis from July 1, 2023, through June 30, 2024, at Ocean County College
- To identify a qualified pool of Ecological Engineering Related Services providers for various projects at the Barnegat Bay Partnership to be used on an as-needed basis from July 1, 2023, through June 30, 2024, at Ocean County College
- To award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - For a two-year contract for professional economic modeling program services from June 1, 2023, through May 31, 2025
 - For a two-year contract for online tutoring services from June 1, 2023, through May 31, 2025

The following were amended:

- Additional monies to Consolidus, LLC, Akron, Ohio, for the purchase of additional OCC-branded items from the professional online store-front through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting)
- Additional monies to UCEDA Institute, Inc., Paterson, New Jersey, for additional English as a Second Language (ESL) and literacy instruction as part of the Workforce and Professional

Education (WPE) program at Ocean County College (initial contract was under threshold and did not require Board approval)

- Additional monies to SHI International Corporation, Somerset, New Jersey, for the purchase of various video collaboration equipment to support ADA Disability Services through the NJEdge.NET Consortium at Ocean County College (initial contract was under threshold and did not require Board approval)

The following was rescinded:

- The contract awarded at the December 8, 2022, Board meeting, to Apple Computer, Inc., Atlanta, Georgia, for Apple computers through the Educational Services Commission of New Jersey Cooperative contract. Apple's contract with the Educational Services Commission of New Jersey expired on May 12, 2023

The following was accepted:

- A \$25,000 grant award from the Office of the Secretary of Higher Education (OSHE) for the Hunger Free Campus, Round 2 Grant, to sustain the part-time Coordinator of Student Basic Needs position. Project Director: Ms. Michelle Youngs, Assistant Director of Student Life. Project Period: May 10, 2023, through June 30, 2024.
- A \$15,000 grant award from the National Endowment of the Arts (NEA) for the Grants for Art Project Support for funding to support the Grunin Center's HeART Strings program in 2023. Project Director: Ms. Jaclyn Wood, Assistant Director of Education and Community Engagement. Project Period: June 1, 2023, through May 31, 2024.
- A \$325,079 grant award from the Office of the Secretary of Higher Education (OSHE) for the NJ OSHE Mental Health in Higher Education: Community Provider Partnerships Grant, to create partnerships within the community, serve underrepresented students, and increase the scope of mental health services provided, and provide professional development to student services and counseling staff, as well as faculty and staff to identify and refer students for services. Project Director: Dr. Kate Pandolpho, Director of Counseling and Student Development. Project Period: June 1, 2023, through December 31, 2026.

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 1, 2023.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Joseph Konopka x2264 for specific information

Approved:

- Revised policy:
 - Policy #5327, Students, Tuition and Fees, Ocean County High School Students
- Inactivated Program Option

- Associate in Applied Science, Business, Paralegal Studies Option
- Inactivated Certificate of Completion
 - Certificate of Completion, Holistic Health and Wellness

PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

EMPLOYMENT

Adjunct Faculty

| First Name | Last Name | Position | Start Date |
|------------|-------------|--|------------|
| Kelly | Bicking | Adjunct Assistant Professor, Psychology | 6/12/23 |
| Gretchen | Davidian | Adjunct Assistant Professor, English | 8/1/23 |
| Jessica | Guica | Adjunct Assistant Professor, Student Success | 6/12/23 |
| Patricia | Jones-Hevia | Adjunct Assistant Professor, Environmental Science | 7/3/23 |
| Kurt | Kauffman | Adjunct Assistant Professor, Engineering | 6/12/23 |
| Joseph | Letinski | Adjunct Assistant Professor, Engineering | 6/12/23 |
| Richard | Lynch | Adjunct Assistant Professor, Environmental Science | 7/3/23 |
| Tracy | Maksel | Adjunct Assistant Professor, Student Success | 6/12/23 |
| Margaret | Mavrincac | Adjunct Assistant Professor, Health Administration | 6/12/23 |
| Richa | Sharma | Adjunct Assistant Professor, Public Health | 6/12/23 |
| Jake | Skidmore | Adjunct Assistant Professor, Engineering | 6/12/23 |
| Elizabeth | Tomasulo | Adjunct Assistant Professor, Psychology | 6/12/23 |

Non-Affiliated Hourly

| First Name | Last Name | Position | Start Date |
|------------|-----------|-------------------------------------|------------|
| Jennifer | Olah | Office Coordinator, EOF | 6/12/23 |
| Thomas | O'Hare | Electrical Maintenance Mechanic | 6/12/23 |
| Michael | Symczak | P/T Work-Based Learning Coordinator | 7/3/23 |

CHANGE OF STATUS

Non-Affiliated Administrator

| First Name | Last Name | From | To | Eff. Date |
|------------|------------|-----------------------------|---------------------------|-----------|
| Tara | Brugnoni | Student Conduct Coordinator | Director, Student Conduct | 6/12/23 |
| Judith | Gasarowski | Accounting | Accountant | 6/12/23 |

| | | | | |
|-------|---------|-----------------------------|-----------------------|---------|
| | | & Payroll Associate | | |
| Jenna | Puglisi | Adjunct Assistant Professor | Student Success Coach | 6/12/23 |

Non-Affiliated Hourly

| First Name | Last Name | From | To | Eff. Date |
|------------|-----------|--------------------------------|-----------------------------------|-----------|
| Kaitlin | Clutter | P/T Professional Tutor II | Professional Tutor I | 7/3/23 |
| Frank | Malatino | On-Call Sr. Professional Tutor | Professional Tutor I | 7/3/23 |
| Terri | O'Neill | On-Call Theater Technician I | P/T Theater Production Technician | 6/12/23 |

PROMOTION

Non-Affiliated Administrator

| First Name | Last Name | From | To | Eff. Date |
|------------|-----------|-----------------------------|-------------------------|-----------|
| Michele | Gioxaris | Program Coordinator/Advisor | Assistant Director, EOF | 6/12/23 |

RESIGNATION

Adjunct Faculty

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|---|-----------|
| Austen | LaRocca | Adjunct Assistant Professor, Humanities | 5/22/23 |

College Lecturer II

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|----------------------------------|-----------|
| Samuel | Pinkava | College Lecturer II, Mathematics | 4/28/23 |
| Noah | Ringler | College Lecturer II, Psychology | 8/4/23 |

Non-Affiliated Administrator

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|--|-----------|
| Marwa | Khalifa | Academic Administrator - Foreign Program | 5/5/23 |
| Philip | Smith | P/T Lieutenant | 5/23/23 |
| Matthew | Tutela | Manager of Warehouse Operations and | 6/9/23 |

| | | | |
|---------|-------|-----------------------------|---------|
| | | Mail Services | |
| Juliann | Young | Lead Instructional Designer | 6/30/23 |

Non-Affiliated Hourly

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|-------------------------|-----------|
| Emily | Stone | Laboratories Technician | 5/19/23 |

Professional

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|--------------------------|-----------|
| Brian | Decker | Head Cross-Country Coach | 5/25/23 |

RETIREMENT

Non-Affiliated Hourly

| First Name | Last Name | Position | Eff. Date |
|------------|-----------|---------------|-----------|
| Robert | Herbst | PC Technician | 9/1/23 |

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-june-1-2023-report-to-the-board-of-trustees/>