

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 20, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 27, 2023**:

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2023 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For replacement of the ADA pathway concrete of the Technology Building at Ocean County College in order to be ADA compliant in regards to pitch and slope (**Exhibit A-2**)
 - b. For an eleven-month contract from July 27, 2023, through June 30, 2024, with a second-year contract option for maintenance and repair services of fire prevention and fire control equipment at Ocean County College (**Exhibit A-3**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For a one-year contract for renewal of the CourseLeaf Curriculum and Catalog software from September 9, 2023, through December 10, 2024, for use at Ocean County College (**Exhibit A-4**)
 - b. For a one-year contract for professional legal services, special labor counsel, from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-5**)

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- c. For a one-year contract for the purchase of miscellaneous books and e-books from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College **(Exhibit A-6)**
 - d. For a one-year contract for the purchase of study guides and miscellaneous supplies for students enrolled in various programs and class books and activity workbooks for ESL students from July 1, 2023, through June 30, 2024, through the Adult Education, Civics, and Workforce Preparations Program (AECWP) at Ocean County College **(Exhibit A-7)**
 - e. For a one-year contract for the inspection and service of fire prevention and fire control equipment from July 1, 2023, through June 30, 2024, through the Omnia Partners Cooperative Purchasing Program at Ocean County College **(Exhibit A-8)**
 - f. For a one-year contract renewal for Horizon View/VM Ware Virtualization Software and support from July 1, 2023, through June 30, 2024, through the NJEdge.NET consortium for use at Ocean County College **(Exhibit A-9)**
 - g. For a one-year renewal of the Exinda Network Orchestrator contract to monitor and troubleshoot network issues and increase of the Exinda shaping license from 2GB to 5GB from August 4, 2023, through August 3, 2024, for use at Ocean County College **(Exhibit A-10)**
 - h. For a one-year contract to multiple vendors for offset printing and signage services from July 1, 2023, through June 30, 2024, at Ocean County College **(Exhibit A-11)**
 - i. For a one-year contract for the maintenance license renewal of Document Imaging/Image Now software from October 1, 2023, through September 30, 2024, for use at Ocean County College **(Exhibit A-12)**
 - j. For a one-year contract for the purchase of award certificates, diplomas, and tassels from July 1, 2023, through June 30, 2024, for students graduating winter 2023 and summer 2024 at Ocean County College **(Exhibit A-13)**
 - k. Authorizing a three-year lease of a 2023 Honda Accord EX for use by President Pamela Monaco as determined by the President's employment contract **(Exhibit A-14)**
4. Recommend rejection of the bids for the Grunin Center Music Practice Room Renovation at Ocean County College, received on July 19, 2023, in accordance with New Jersey Statute 18A: 18A-22.d, as the college wants to substantially revise the specifications for the goods or services **(Exhibit A-15)**

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5. Recommend acceptance of a \$300,000 competitive grant award for “Living Shoreline, Climate Change Resiliency – Jeffreys Creek Shoreline Naturalization” project from the New Jersey Department of Environmental Protection to support shoreline restoration. Project Manager: Ms. Ceili Pestalozzi, Barnegat Bay Partnership Wetland and Watershed Coordinator. Funding Period: Three years, beginning on the date the agreement is signed by both Ocean County College and the Ocean County Board of Commissioners, who will match \$315,515 towards project construction.

EXHIBIT A-1

EXHIBIT A

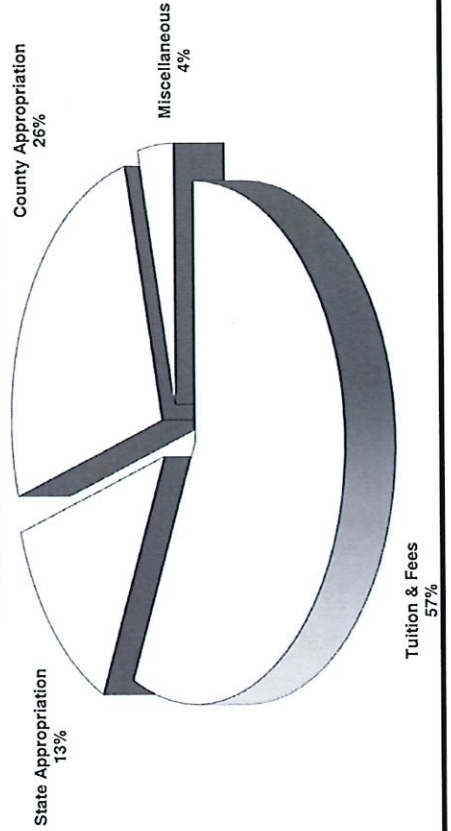
OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2022-2023

For the Period Ending June 2023

	ACTUAL	ENCUMBRANCES	TOTAL	FY2022-2023 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	34,542,968		34,542,968	36,661,459	2,118,491	94.22%
State Appropriation	9,063,863		9,063,863	8,676,995	(386,868)	104.46%
County Appropriation	16,656,631		16,656,631	16,656,631	-	100.00%
Miscellaneous	2,937,484		2,937,484	2,465,000	(472,484)	119.17%
Fund Balance	2,000,000		2,000,000	2,000,000	-	100.00%
Total Revenue:	65,200,947		65,200,947	66,460,085	1,259,138	98.11%
EXPENDITURES:						
Instruction	21,578,937	146,067	21,725,004	23,320,579	1,595,575	93.16%
Academic Support	11,736,432	81,661	11,818,092	11,498,243	(319,849)	102.78%
Student Services	6,905,030	53,311	6,958,341	7,219,877	261,536	96.38%
Institutional Support	14,542,532	190,114	14,732,646	12,980,894	(1,751,752)	113.49%
Plant Maint-Opr.	10,115,669	266,129	10,381,798	9,175,492	(1,206,306)	113.15%
Scholarships	1,588,966	-	1,588,966	1,215,000	(373,966)	130.78%
Debt Service	1,050,000	-	1,050,000	1,050,000	-	100.00%
Capital Transfers	223,283	-	223,283	-	(223,283)	-
Total Expenditures:	67,740,849	737,281	68,478,130	66,460,085	(2,018,045)	103.04%

FY 2023 BUDGET REVENUE SOURCES



6/30/23 YTD EXPENDITURES BY FUNCTION

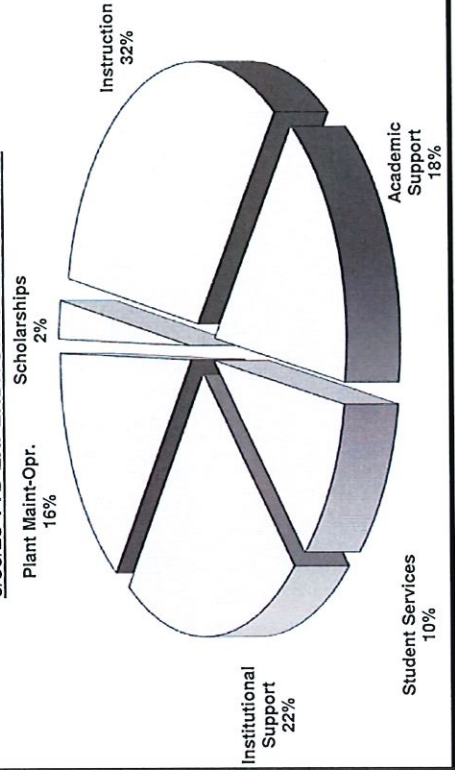


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Building #25 ADA Pathway Compliance

RECOMMENDATION: Contract award to **Aspen Landscaping Contracting, Inc.**, 3311 US Highway 22, North Branch, NJ 08876 in the amount not to exceed **\$68,000.00** to replace the concrete in the ADA pathway in the Technology Building (#25) at Ocean County College. Said pathway is the main ADA pathway connecting the upper campus to the lower campus. The current landing and sidewalk outside of Door C leading to the Gateway Building and Science Building has certain areas that are not ADA compliant in regards to pitch and slope.

Said contract to be in accordance with bid specifications and requirements of BID #23/24 B-1469 publicly advertised on June 21, 2023 and bids received on July 19, 2023.

NATURE OF BID: Concrete Pathway Alteration

BID ITEM #1: Lump Sum Amount

SOURCE OF FUNDS: Business Division / Building Repairs & Maintenance
FY 2023/2024

BID SUMMARY

<u>Vendor Name</u>	<u>Bid Item #1</u>
Aspen Landscaping Contracting, Inc.*	\$68,000.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

A-tech Concrete	Dodge Data & Analytics
Aspen Landscaping Contractors, Inc.	HMD Construction Group LLC
Cambridge LTD	J.F. KIELY CONSTRUCTION CO.
Catel, Inc.	Legai BUILD
Charles Marandino LLC	Onvia, Inc
cis	SSP Architects
ConstructConnect	VISUAL
Crest Construction Group, LLC	Wurth USA INC

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD for Fire Equipment Maintenance & Repair Services

RECOMMENDATION: Contract award to **Allied Fire and Safety Equipment Company, Inc.**, 517 Green Grove Road, Neptune, NJ 07753 in the amount not to exceed **\$104,280.00** for an eleven-month contract with a second year contract option to provide maintenance and repair services for the fire prevention and fire control equipment at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #23/24 B-1476 publicly advertised on June 30, 2023 and bids received on July 20, 2023.

Contract Term: July 27, 2023 to June 30, 2024 (first year - eleven months)

<u>NATURE OF BID:</u>	Fire Equipment Maintenance & Repair
<u>BID ITEM #1:</u>	Comprehensive Maintenance, Fire Alarm System
<u>BID ITEM #2:</u>	Comprehensive Maintenance, Fire Sprinkler System
<u>BID ITEM #3:</u>	Comprehensive Maintenance, Fire Pumps & Backflows
<u>BID ITEM #4:</u>	Comprehensive Maintenance, FM 200 Systems
<u>BID ITEM #5:</u>	Comprehensive Maintenance, Suppression System
<u>BID ITEM #6:</u>	Labor Rates for Repair Services
<u>BID ITEM #7:</u>	Parts & Equipment Markup
<u>SOURCE OF FUNDS:</u>	Maintenance / Service - Maintenance FY 2023/2024

BID SUMMARY

Vendor Name		Allied Fire & Safety*		Harring Fire Protection LLC	
Bid Item	Multiplier	Hourly Rate	Total	Hourly Rate	Total
Bid Item #1 Alarm System	24 buldings x 4 hr	\$ 126.00	\$ 12,096.00	\$ 140.00	\$ 13,440.00
Bid Item #2 Sprinkler System	25 buldings x 4 hr	\$ 126.00	\$ 12,096.00	\$ 140.00	\$ 13,440.00
Bid Item #3 Fire Pumps & Backflows	26 buldings x 4 hr	\$ 126.00	\$ 12,096.00	\$ 140.00	\$ 13,440.00
Bid Item #4 FM 200 System	27 buldings x 4 hr	\$ 126.00	\$ 12,096.00	\$ 140.00	\$ 13,440.00
Bid Item #5 Suppression System	28 buldings x 4 hr	\$ 126.00	\$ 12,096.00	\$ 140.00	\$ 13,440.00
Bid Item #6 Labor Rates as-needed					
MECHANIC Hourly Labor Rate					
A. Regular Rate:	80 hr	\$ 126.00	\$ 10,080.00	\$ 140.00	\$ 11,200.00
B. Overtime	20 hr	\$ 189.00	\$ 3,780.00	\$ 210.00	\$ 4,200.00
C. Sunday/Holiday Rate:	20 hr	\$ 252.00	\$ 5,040.00	\$ 280.00	\$ 5,600.00
HELPER Hourly Labor Rate					
A. Regular Rate:	80 hr	\$ 126.00	\$ 10,080.00	\$ 140.00	\$ 11,200.00
B. Overtime	20 hr	\$ 189.00	\$ 3,780.00	\$ 210.00	\$ 4,200.00
C. Sunday/Holiday Rate:	20 hr	\$ 252.00	\$ 5,040.00	\$ 280.00	\$ 5,600.00
Bid Item #7 Material Markup	\$5,000 + %	20%	\$ 6,000.00	10%	\$ 5,500.00
TOTAL:		\$	104,280.00	\$	114,700.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

ADT Commercial
Allied Fire & Safety Equipment Company, Inc.
 Cambridge LTD
 Constructconnect
 Discount Two-Way Radio Corporation
 Dodge Data & Analytics
 eRepublic, Inc.
 Floor23 Digital LLC

Hardik
Harring Fire Protection LLC
 jonson
 Legai BUild
 North America Procurement Council Inc.
 Onvia, Inc
 Shay Enterprise
 VISUAL

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for CourseLeaf Curriculum & Catalog Software

Contract Term: September 9, 2023 - December 10, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes a need to renew Courseleaf Curriculum and Catalog software at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Leepfrog Technologies, Inc.**, 2451 Oakdale Boulevard, Suite 100, Coralville, IA 52241 in the amount not to exceed **\$25,000.00** to renew Courseleaf Curriculum and Catalog software at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for CourseLeaf Curriculum & Catalog Software

Contract Term: September 9, 2023 - December 10, 2024

VENDOR: Leepfrog Technologies, Inc.
2451 Oakdale Boulevard, Suite 100
Coralville, IA 52241

ACCOUNT: Information Technology / Software Maintenance
FY 2023/2024

TOTAL AMOUNT: \$25,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Professional Legal Services - Special Labor Counsel**Contract Term: July 1, 2023 - June 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College has a need to procure Professional Legal Services for Special Labor Counsel which provides advice and representation to Ocean County College in aspects of labor and employment law. Legal services will include but are not limited to litigation, collective bargaining and negotiations, and personnel and disciplinary matters; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Cleary Jacobbe Alfieri Jacobs, LLC**, 955 Highway 34, Suite 200, Matawan, NJ 07747 in the amount not to exceed **\$50,000.00** for Professional Legal Services – Special Labor Counsel at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Professional Legal Services – Special Labor Counsel

Contract Term: July 1, 2023 - June 30, 2024

VENDOR:	Cleary Giacobbe Alfieri Jacobs, LLC 955 Highway 34, Suite 200 Matawan, NJ 07747
ACCOUNT:	Legal Services / Fees - Legal FY 2023/2024
TOTAL:	<u>\$50,000.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Purchase of Books for the Library

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes a need to renew the contract for the purchase of books and e-books for the Library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Yankee Book Peddler, Inc.**, 5724 Hwy 280 East, Birmingham, AL 35242 in the amount not to exceed **\$22,000.00** to renew the contract for the purchase of books and e-books for the Library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Books for the Library

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Yankee Book Peddler, Inc.
5724 Hwy 280 East
Birmingham, AL 35242

ACCOUNT: Library / Library Books
FY 2023/2024

TOTAL: \$22,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Study Materials for ESL Students

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College. This purchase is funded by the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Data Recognition Corporation**, 13490 Bass Lake Rd, Maple Grove, MN 55311 in the amount not to exceed **\$24,000.00** to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Study Materials for ESL Students

Contract Term: July 1, 2023 - June 30, 2024

VENDOR:	Data Recognition Corporation 13490 Bass Lake Rd Maple Grove, MN 55311
ACCOUNT:	TITLE II AECWP Grant / Testing Material FY 2023/2024
AMOUNT:	\$24,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Fire Prevention and Control Equipment Inspection Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for a contract for inspection of fire prevention and fire control equipment at Ocean County College, procured through Omnia Partners Cooperative Purchasing Program; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Cintas Corporation No. 2**, 6800 Cintas Boulevard, Mason, OH 45040 in the amount not to exceed **\$40,000.00** for a contract for inspection for fire prevention and fire control equipment at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract # R-BB-19002 – Contract Term: 12-13-2018 to 10-31-2027.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Fire Prevention and Control Equipment Inspection

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Cintas Corporation No. 2
6800 Cintas Boulevard
Mason, OH 45040

ACCOUNT: Maintenance / Service - Maintenance
FY 2023/2024

AMOUNT: \$40,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Horizon View/VMware Virtualization Software

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the contract for Horizon View/VMware Virtualization Software for the Office of Information Technology, procured through NJEdge.NET Consortium; and

WHEREAS, VMware Virtualization relies on software to simulate hardware functionality and create a virtual computer system. This enables IT organizations to run more than one virtual system – and multiple operating systems and applications – on a single server; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute a twelve-month agreement with **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102, in the amount not to exceed **\$69,362.12** to renew the Horizon View/VMware Virtualization Software for the Office of Information Technology at Ocean County College. This purchase will be procured through NJEdge.NET Consortium – Contract #00278834; Contract Term: 12/20/2011 – 06/30/2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Horizon View/VM Ware Virtualization Software**Contract Term: July 1, 2023 - June 30, 2024**

VENDOR:	NJEdge.NET 218 Central Avenue Newark, NJ 07102
ACCOUNT:	Information Technology / Software FY 2023/2024
TOTAL:	<u>\$69,362.12</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Exinda Network Orchestrator
Contract Term: August 4, 2023 - August 3, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the Exinda Network Orchestra agreement for Administrators and increase the Exinda shaping license from 2GB to 5GB due to the upgrade of our network speed at Ocean County College; and

WHEREAS, Exinda Network Orchestrator is an analyzing and reporting application tool for monitoring general network activities allowing Administrators to easily troubleshoot potential network issues and resolve issues quickly; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Aurora Systems Consulting, Inc**, 185-I Industrial Parkway, Branchburg, NJ 08876 in the amount not to exceed **\$25,730.00** to renew the Exinda Network Orchestra agreement for Administrators and increase the Exinda shaping license from 2GB to 5GB at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Exinda Network Orchestrator

Contract Term: August 4, 2023 - August 3, 2024

VENDOR: Aurora Systems Consulting, Inc.
185-I Industrial Parkway
Branchburg, NJ 08876

ACCOUNT: Business Division / Minor Capital Computer
FY 2023/2024

AMOUNT: \$25,730.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Offset Printing and Signage Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for offset printing and signage services at Ocean County College.

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(18) et seq. print services; and

WHEREAS, **Big Mountain Imaging, Blackout Custom Packaging, Gangi Graphics, Intellicor LLC dba Intellicor Communications, PIP Printing, Prism Color Corporation, Ridgewood Press, and Roelynn Litho, Inc.** were approved at the Board of Trustees meeting on June 29, 2023 for the Qualified Pool of Service Providers for Print & Signage Service Providers, RFQ 23-24 Q-1468; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a one-year agreement with:

Big Mountain Imaging, 3201 South 26th Street, Philadelphia PA 19145 in the amount not to exceed **\$30,000.00**, and

Blackout Custom Packaging, 457 Frelinghuysen Avenue, Newark, NJ 07114 in the amount not to exceed **\$10,000.00**, and

Gangi Graphics, 1669 Route 88, Brick, NJ 08724 in the amount not to exceed **\$80,000.00**, and

Intellicor LLC dba Intellicor Communications, 3575 Hempland Road, Lancaster PA 17601 in the amount not to exceed **\$30,000.00**, and

PIP Printing, 2960 Yorktowne Boulevard, Brick, NJ 08723 in the amount not to exceed **\$100,000.00**, and

Prism Color Corporation, 31 Twosome Drive, Moorestown, NJ 08057 in the amount not to exceed **\$30,000.00**, and

Ridgewood Press, 609 Franklin Turnpike, Ridgewood, NJ 07450 in the amount not to exceed **\$10,000.00**, and

Roelynn Litho, Inc., 687 Prospect Street, Lakewood, NJ 08701 in the amount not to exceed **\$70,000.00**,
for a total amount not to exceed **\$360,000.00**, for offset printing and signage services at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Offset Printing and Signage Services

Contract Term: July 1, 2023 - June 30, 2024

VENDORS:

Big Mountain Imaging \$30,000.00
3201 South 26th Street
Philadelphia PA 19145

Blackout Custom Packaging \$10,000.00
457 Frelinghuysen Avenue
Newark, NJ 07114

Gangi Graphics \$80,000.00
1669 Route 88
Brick, NJ 08724

Intellicor LLC dba Intellicor Communications \$30,000.00
3575 Hempland Road
Lancaster PA 17601

PIP Printing \$100,000.00
2960 Yorktowne Boulevard
Brick, NJ 08723

Prism Color Corporation \$30,000.00
31 Twosome Drive
Moorestown, NJ 08057

Ridgewood Press \$10,000.00
609 Franklin Turnpike
Ridgewood, NJ 07450

Roelynn Litho, Inc. \$70,000.00
687 Prospect Street
Lakewood, NJ 08701

ACCOUNT: Publications - Printing & Program Cost
FY 2023/2024

TOTAL: \$360,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for Renewal of Maintenance License for Document Imaging****Contract Term: October 1, 2023 - September 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the Maintenance License for Document Imaging (Perceptive Content/Image Now Software) at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Hyland LLC**, 8900 Renner Boulevard, Lenexa, KS 62219 in the amount not to exceed **\$47,330.26** to renew the maintenance license for Document Imaging (Perceptive Content/Image Now Software) at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Renewal of Maintenance License for Document Imaging

Contract Term: October 1, 2023 - September 30, 2024

VENDOR:	Hyland LLC 8900 Renner Boulevard Lenexa, KS 66219
ACCOUNT:	Information Technology / Software Maintenance FY 2023/2024
TOTAL:	\$47,330.26 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Contract for 2023-2024 Graduation Diplomas

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase award certificates, diplomas and tassels for winter 2023 and summer 2024 graduations at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 (a) (22) purchase or rental of graduation caps and gowns and award certificates or plaques; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Jostens Inc.**, 21336 Network Place, Chicago, IL 60673 in the amount not to exceed **\$23,000.00** to purchase award certificates, diplomas and tassels for winter 2023 and summer 2024 graduations at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for 2023-2024 Graduation Diplomas

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Jostens Inc.
21336 Network Place
Chicago, IL 60673

ACCOUNT: Registration & Records / Diplomas & Covers
FY 2023/2024

AMOUNT: \$23,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

**RESOLUTION AUTHORIZING OCEAN COUNTY COLLEGE
TO LEASE A VEHICLE**

WHEREAS, the Board of Trustees of Ocean County College authorizes the lease of a 2023 Honda Accord EX for President Pamela Monaco's use as determined by the President's employment contract terms; and

WHEREAS, the vehicle's three-year lease total amount is \$24,300.00 with yearly maximum of 12,000 miles determined by Causeway Honda; and

WHEREAS, the College will make monthly payments of \$675.00 for three-years; and

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE
BOARD OF TRUSTEES** as follows:

Ocean County College is hereby authorized to enter into a three-year lease with Causeway Honda for the vehicle make and model identified above.



Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

REJECTION

RECOMMEND the rejection of bids for **BID #23/24 B-1470, Grunin Center Music Practice Room Renovation** at Ocean County College. Three (3) bids received on July 19, 2023 from J & M Quality Contracting LLC, Wallace Bros Inc, and Pharos Enterprises LLC shall be rejected in accordance with N.J.S.A. 18A:18A-22 d., the college wants to substantially revise the specifications for the goods or services;