EXHIBIT B

OCEAN
COUNTY COLLEGE

BOARD OF TRUSTEES

Bylaw, Policy, and Curriculum Committee Agenda Items

To: Board of Trustees

From: Office of the President

Date: July 20, 2023

The following Bylaw, Policy, and Curriculum Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 27, 2023**:

1. Recommend approval of the following item as accepted by the College Senate at its meeting on July 6, 2023:

   a. Inactivated Program

      1) Associate in Science Degree in Homeland Security **(Exhibit B-1)**

2. Recommend the temporary suspension of Policy #8600, Campus Safety and Security, Alcohol Substance Abuse, for the Quebec Consulate VIP Reception prior to the Grosse Isle performance on Thursday, October 19, 2023, in the Planetarium at Ocean County College from 5:30 p.m. to 7:00 p.m.

EXHIBIT B-1

Program Change Request

A deleted record cannot be edited

Program Inactivation Proposal

Date Submitted: 04/12/23 12:11 pm

Viewing: AS.HLSC : Homeland Security, Associate in Science

Last approved: 04/12/23 12:05 pm

Last edit: 04/12/23 12:11 pm

Changes proposed by: Susan O'Connor (soconnor)

Final Catalog	2022-2023

Rationale for
Inactivation

In Workflow

1. **BS Academic Administrator**
2. **BS Dean**
3. **Executive Director of Curriculum and Program Development isNotNew**
4. **Curriculum Committee Chair**
5. **Senate Chair**
6. **Vice President of Academic Affairs**
7. **President's Leadership Team Chair**
8. President
9. Board of Trustees Chair
10. Academic Administrator for Programs

Approval Path

1. 04/12/23 12:15 pm Tracey Taylor (ttaylor): Approved for BS Academic Administrator
2. 04/12/23 2:19 pm Rosann Bar (rbar): Approved for BS Dean

3. 04/30/23 9:12 pm Susan O'Connor (soconnor): Approved for Executive Director of Curriculum and Program Development isNotNew

4. 06/15/23 1:54 pm Heather Sciarappa (hsciarappa): Approved for Curriculum Committee Chair

5. 07/10/23 7:20 pm Robert Marchie (rmarchie): Approved for Senate Chair

6. 07/11/23 2:29 pm Joseph Konopka (jkonopka): Approved for Vice President of Academic Affairs

History

1. Apr 12, 2023 by Susan O'Connor (soconnor)

2. Apr 12, 2023 by Susan O'Connor (soconnor)

4/12/23: Request to deactivate this program for the second time was discussed sometime in 2022 after possible military partnership did not come to fruition, but it may not have gone to the Board. Under investigation. If it was not deactivated already, it will be deactivated immediately. Was removed from catalog after 18/19 and is not listed in 19/20, 20/21, 21/22, 22/23 catalog. Not open to student enrollment.

Program Type   Associate of Science (AS)

Program Title   Homeland Security, Associate in Science

Academic School   Business and Social Sciences

Will this program exceed the programmatic mission level for the
Institution?

Effective Catalog   2022-2023
Year

Program Code   AS.HLSC

CIP Code   439999 - Homeland Security, Law
                      Enforcement, Firefighting and Related
                      Protective Services, Other.

Is this a new
program
announcement?

Campus(es) where
the program will be
offered.

Is licensure required of program graduates to gain employment?

Will the institution seek accreditation for this program?

If yes, list the
accrediting
organization:

List the institutions
with which
articulation
agreements will be
arranged

Program Description

The AS in Homeland Security provides students with a broad understanding of safety and security issues, including terrorism, natural and man-made disasters, and emergency management. The program focuses on prevention and protection, preparedness and response, information sharing and analysis, and research and technology.

Program Objectives

Program Goals

	Program goals
PG1	N/A

Program Learning
Outcomes

	Students who successfully complete this program will be able to:
PLO1	N/A

Learning Outcomes Display (show only)

Course Code	PLO 1
FirstSemester	
ENGL 151 ☑	
HLSC 170 ☑	
HLSC 171 ☑	
SecondSemester	
ENGL 152 ☑	
HLSC 172 ☑	
COMM 154 ☑	
CSIT 110 ☑	
ThirdSemester	
MATH 156 ☑	
CRIM 254 ☑	
HLSC 174 ☑	

Course Code	PLO 1
FourthSemester	
HLSC 210 ☑	
POLI 263 ☑	

College-wide Assessment of Program Learning Outcomes

- A Graduate Exit Survey and Noel Levitz Student Satisfaction Survey are undertaken in order to gauge overall student satisfaction with college programs.

- Course Level Assessment – 40 high enrollment courses from across all academic disciplines is conduced yearly on a three year cycle. Faculty develop specific assessment instruments/plans aligned to all course learning outcomes; specific recommendations for improvements in instruction, or curriculum are made based upon the results.

- Each course is individually digitally assessed at the end of each term for faculty performance and student satisfaction

- General Education Assessment – The college has 11 General Education goals and outcomes based on the NJCCC/AOA General Education Foundation; these are assessed cyclically each semester; there is a randomized selection of courses and students for inclusion in the assessment each semester; faculty teaching selected sections are required to submit the selected assignments for the students in their sections who have also been randomly selected. A faculty and staff committee works in teams to assess the submitted works using an appropriate AAC&U Value Rubric. Recommendations for curricular improvements, faculty workshops, etc. are made based on the data.

- Program Assessment – Program Assessment is conducted for all programs on a five year cycle; the program is reviewed and assessed in its entirety through indirect and direct assessment (i.e. testing, portfolio review, and artifact collection; student and alumni surveys, focus groups), and requires a full audit of all curriculum, faculty, enrollment and graduation trends, and advisory board recommendations, concluding in specific recommendations for improvement and planning, based upon the data collected

- Retention/Graduate rates are assessed college-wide for all first-time, full time students.

- Transfer rates are assessed at three years for first time, full-time students who non-completers.

Required Qualifications

Plan of Study Grid

First Semester		Credit Hours
ENGL 151	English I	3

HLSC 170	Introduction to Homeland Security	3
HLSC 171	Fundamentals of Emergency Management	3
Social Science Gen. Ed. Requirement		3
Any STSC - Student Success Seminar course [1]		2
	Credit Hours	14

Second Semester

ENGL 152	English II	3
HLSC 172	Domestic and International Terrorism	3
COMM 154	Fundamentals of Public Speaking	3
CSIT 110	Introduction to Computers and Computer Applications	3
or INFO 110	or Library Research Skills and Information Literacy	
History Gen. Ed. Requirement		3
	Credit Hours	15

Third Semester

MATH 156	Introduction to Statistics	3
CRIM 254	Constitutional Law and Rules of Evidence	3
HLSC 174	Introduction to the Intelligence Function	3
Any Foreign Language Course from General Education List [2]		3
	Credit Hours	12

Fourth Semester

HLSC 210	Risk Management and Analysis	3
POLI 263	Introduction to International Relations	3
Any Foreign Language Course from General Education List [2]		3
Lab Science Gen. Ed. Requirement		4
Elective (to meet 60 credits)		3
	Credit Hours	16
	Total Credit Hours	57

[1] A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.

[2] This foreign language requirement must include a sequence of language courses, such as Spanish 1 followed by Spanish 2. Please refer to the Humanities section of the List of Approved General Education Courses for a full list of all foreign language courses offered.

Degree Requirements Breakdown

GCOM

Course Code & Title	Credits
N/A	N/A

GHUM

Course Code & Title	Credits
N/A	N/A

GSOC

Course Code & Title	Credits
N/A	N/A

GSOC/ GHUM

Course Code & Title	Credits
N/A	N/A

GMAT/ GSCI/ GTEC

Course Code & Title	Credits
N/A	N/A

General Education

Course Code & Title	Credits
N/A	N/A

Concentration Courses

Course Code & Title	Credits
N/A	N/A

Elective Courses

Course Code & Title	Credits
N/A	N/A

Reviewer Comments