

June 2023

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of May 31, 2023
- Revision of Policy #5300, Students, Tuition and Fees

The following resolutions were adopted:

- To amend the five-year contract awarded on June 2, 2022, to Ellucian Company, L.P., Fairfax, Virginia, to updated one-year agreements for the provision of Helpdesk Support Services and Grant Consulting under Managed Services, effective July 1, 2023, through June 30, 2024, at Ocean County College
- For the purchase of Apple computers and accessories on an as-needed basis from July 1, 2023, through June 30, 2024, through the PEPPM Cooperative Purchasing contract for use at Ocean County College
- For the purchase and installation of classroom furniture in the Technology Building through the Education Services Commission of New Jersey (ESCNJ) Cooperative contract at Ocean County College
- For the second year of a three-year membership in the School Alliance Insurance Fund from July 1, 2023, through June 30, 2024, for general liability college insurance at Ocean County College
- For a thirty-three month contract for StealthWatch Cybersecurity Services from October 1, 2023, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, for use by the Office of Information Technology at Ocean County College
- For a one-year contract for professional generator preventative maintenance and repair services from July 1, 2023, through June 30, 2024, at Ocean County College
- For a three-year contract for the renewal of the Cisco Security Network subscription from July 1, 2023, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA) at Ocean County College
- For the second year of a three-year contract from July 1, 2023, through June 30, 2024, for professional consulting for insurance broker and risk management services at Ocean County College
- For a one-year contract for the purchase of phones and miscellaneous parts and supplies from July 1, 2023, through June 30, 2024, through the National Cooperative Purchasing Alliance (NCPA) on an as-needed basis at Ocean County College
- For a one-year contract for English as a Second Language (ESL) instruction for Title II Grant

participants from July 1, 2023, through June 30, 2024, through the Office of Workforce and Professional Education at Ocean County College ‘

- For a one-year contract for background screening services of employees and students from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) in the Workforce and Professional Education Allied Health Program at Ocean County College
- For a one-year contract for solid waste and recycling collection from July 1, 2023, through June 30, 2024, at Ocean County College
- For the purchase of miscellaneous books and Internet database subscriptions for use in the Library, and for online courses for Workforce and Professional Education, from July 1, 2023, through June 30, 2024, at Ocean County College
- For a one-year contract for elevator repair and maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College
- For non-credit English as a Second Language (ESL) instruction from July 1, 2023, through June 30, 2024, through the Workforce and Professional Education Department at Ocean County College
- For the purchase of miscellaneous magazine, database, and periodical subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College
- For a one-year agreement for the e-commerce annual volume fee for all online financial transactions from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College
- For the renewal of miscellaneous journal, magazine, newspaper, dissertation, database, and periodical subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College ‘
- For educational services for STEM-based summer camps for kids through the Camps on Campus at Ocean County College
- For educational services for science-based summer camps for kids through the Camps on Campus at Ocean County College
- For a one-year contract for real-time, online tutoring services and instructional support on an as-needed basis from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College
- To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support from July 1, 2023, through June 30, 2024, to be used on an as-needed basis at Ocean County College
- To identify a qualified pool of vendors for printing and signage services to be used on an as needed basis at Ocean County College
- To approve the scheduling of a sale of surplus Facilities/Warehouse items no longer needed by the College
- To approve the scheduling of a sale of surplus kitchen equipment items no longer needed by the College

- Authorizing the President to waive in-county fees for all students transitioning from the Workforce and Professional Education online, non-credit Community Health Worker Program to the Associate in Science, Social Work credit programs at Ocean County College
- Authorizing the purchase by the College of the 2021 Subaru Outback currently leased to the College for use by President Jon Larson in the amount of \$29,473.95 on or about June 30, 2023. Upon College ownership and receipt of title, recommend authorization for Dr. Larson to take ownership of the vehicle following full reimbursement to the College using personal funds of the \$29,473.95 lease buy-out price

The following were amended:

- Additional monies to Wawa, Inc., Wawa, Pennsylvania, for additional prepared food for the remainder of fiscal year 2023 at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Johnson Controls, Inc., Blackwood, New Jersey, for additional repairs for chiller maintenance services at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting)
- Additional monies to I. Miller Precision Capital Instruments, Inc., Feasterville Trevose, Pennsylvania, for maintenance services for the science lab's binocular compound microscopes on an as-needed basis at Ocean County College (contract originally awarded at the June 1, 2023, Board meeting)

The following was accepted:

- A subaward in the amount of \$269,620.94, from the Office of the Secretary of Higher Education (OSHE), for the "County College-Based Center for Adult Transition" grant. Project Director: Mr. Thomas Gialanella, Executive Director of School Relations. Project Period: July 1, 2023, through June 30, 2024.

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 29, 2023.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Joseph Konopka x2264 for specific information

Approved:

- New policies:
 - Policy #2210, Administration, Administrative Operations, Data Information Security – Written Information Security Program
 - Policy #2220, Administration, Administrative Operations, Data Classification
- Revised policies:
 - Policy #5152, Students, Academic Standards, Graduation
 - Policy #7180, Educational Programs, Course and Curriculum, Experiential Learning

PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

EMPLOYMENT

Adjunct Faculty

First Name	Last Name	Position	Start Date
Timothy	Altanero	Adjunct Assistant Professor, e-Learning Spanish	7/10/23
John	Campetella	Adjunct Assistant Professor, STEM	7/10/23
Camille	Daphne	Adjunct Assistant Professor, Psychology	7/31/23
Qurat-ul-Ann	Mirza	Adjunct Assistant Professor, e-Learning Physics	8/14/23

Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Saraphina	Noel Juene	P/T Financial Aid Advisor	7/18/23
Deivis Daniella	Perez	Payroll Specialist	7/10/23

CHANGE OF STATUS

Adjunct Faculty

First Name	Last Name	From	To	Eff. Date
Cathy	Anderson	On-Call Nursing Skills Lab Assistant	Adjunct Assistant Professor, Medical Terminology	8/7/23

College Lecturer II

First Name	Last Name	From	To	Eff. Date
Michael	Edmondson	Interim College Lecturer	College Lecturer II, Public Speaking	7/1/23
Tanya	Rivera	Nursing Skills Lab Specialist (On-Call)	College Lecturer II, Nursing & Health Sciences	8/7/23

Non-Affiliated Hourly

First Name	Last Name	From	To	Eff. Date
Amanda	De Bartolo	Student Worker	Undergraduate Intern - Accounting	7/10/23

RESIGNATION

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Saeed	Ahmed	Adjunct Assistant Professor, STEM	6/23/23

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Deborah	Kepics	Director of Career Services	7/14/23
Kayla	Stahl	Program Director, Technical Education Programs	6/15/23

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Karina	Tejada	Financial Aid Technician	6/23/23

RETIREMENT

Faculty

First Name	Last Name	Position	Eff. Date
Karin	Gargone	Instructor of Humanities	9/1/23

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Robert	Bal	Buildings & Grounds Technician	8/1/23

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-june-29-2023-report-to-the-board-of-trustees/>