

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: September 21, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, September 28, 2023:**

1. Recommend acceptance of the statement of income and expenditures as of August 31, 2023 (**Exhibit A-1**)
2. Recommend that the following contract be awarded:
 - a. For the third-year contract option of a three-year contract for snow removal services from October 1, 2023, through September 30, 2024, at Ocean County College and the Southern Education Center (Ocean County College Manahawkin) (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of miscellaneous supplies, tools, materials, and custodial supplies from September 28, 2023, through June 30, 2024, on an as-needed basis for use at Ocean County College (**Exhibit A-3**)
 - b. For the purchase of a Ford F250 utility vehicle for use by the Facilities Department at Ocean County College (**Exhibit A-4**)
 - c. For travel services from July 1, 2023, to June 30, 2024, for the OCC Study Abroad Seminar in Switzerland (**Exhibit A-5**)

4. Recommend adoption of a resolution to award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - a. For a one year contract with a second-year option, from November 4, 2023, through November 3, 2024, for the purchase of athletic uniforms and apparel (**Exhibit A-6**)

5. Recommend that the following contracts be amended:
 - a. An additional \$65,084, for a maximum total of \$164,684, to Stockton University, Galloway, New Jersey, to complete the second phase of seagrass mapping for the “2023 Barnegat Bay Integrated Submerged Aquatic Vegetation (SAV) Program” where Stockton University will conduct in-water surveys of submerged aquatic vegetation habitat within the Barnegat Bay to be used to verify the accuracy of aerial mapping (contract originally awarded at the March 16, 2023, Board meeting) (**Exhibit A-7**)

 - b. An additional \$23,000, for a maximum total of \$35,000, to Medline Industries, Inc., Northfield, Illinois, for the purchase of medical supplies on an as-needed basis for the nursing skills lab procured through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-8**)

 - c. An additional \$8,280, for a maximum total of \$2,789,729, to Ellucian Company, L.P., Fairfax, Virginia, for 100 additional Advise Licenses for the Colleague subscription software and cloud software from July 1, 2020, through June 30, 2025, at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting) (**Exhibit A-9**)

 - d. An additional \$17,000, for a maximum total of \$30,688.10, to NJEdge.NET, Newark, New Jersey, for NJ Transfer and SARA State Fee Assessments as part of the annual membership dues and the Quality Matters annual statewide subscription renewal through the NJEdge.NET Consortium for use at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-10**)

 - e. An additional \$179,172, for a maximum total of \$557,072, to Design Resources Group (DRG) Architects, Somerset, New Jersey, for additional professional architectural and engineering services specifically aimed at enhancing the first and second floor lobbies, restrooms, stairs, and Bosendorfer piano room for the Grunin Center Lobby expansion project at Ocean County College (contract originally awarded at the March 16, 2023, Board meeting) (**Exhibit A-11**)

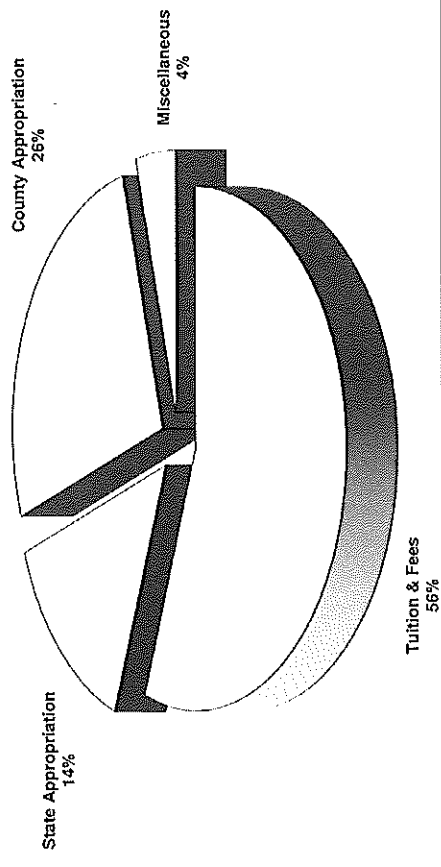
- f. An additional \$5,899.72, for a maximum total of \$23,477.02, to Turnitin, LLC, Oakland, California, to include the AI Detection tool “Turnitin Originality” as part of the one-year contract renewal for the Turnitin Plagiarism and Writing Software license through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium from October 1, 2023, through September 30, 2024, at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting) (**Exhibit A-12**)
6. Recommend acceptance of a \$1,000 grant award from the New Jersey Department of Environmental Protection, Division of Water Monitoring and Standards, to the Barnegat Bay Partnership for the AmeriCorps New Jersey Watershed Ambassadors Program, with Ocean County College serving as the host agency, providing office space and resources. Project Director: Ms. Karen Walzer, Barnegat Bay Partnership Outreach Coordinator. Project Period: September 8, 2023, through August 31, 2024.

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXP ENDITURES FY 2023-2024
For the Period Ending August 2, 2023

	ACTUAL	ENCUMBRANCES	TOTAL	FY2023-2024 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	15,222,680		15,222,680	36,720,161	21,497,481	41.46%
State Appropriation	1,628,666		1,628,666	9,245,140	7,616,474	17.62%
County Appropriation	4,329,724		4,329,724	17,318,896	12,989,172	25.00%
Miscellaneous	382,797		382,797	2,795,000	2,412,203	13.70%
Fund Balance	-		-	3,000,000		0.00%
Total Revenue:	21,563,867		21,563,867	69,079,197	44,515,330	31.22%
EXPENDITURES:						
Instruction	1,922,919	292,074	2,214,993	23,465,394	21,250,401	9.44%
Academic Support	1,947,749	255,589	2,203,338	12,158,099	9,954,761	18.12%
Student Services	1,027,570	93,144	1,120,715	7,806,054	6,685,339	14.36%
Institutional Support	3,776,398	2,610,538	6,386,936	13,396,828	7,009,892	47.67%
Plant Maint-Opr.	1,279,851	2,580,035	3,859,886	9,796,622	5,936,736	39.40%
Scholarships	153,559	-	153,559	1,406,200	1,252,641	10.92%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Total Expenditures:	10,108,046	5,831,380	15,939,426	69,079,197	53,139,771	23.07%

FY 2024 BUDGET REVENUE SOURCES



8/31/23 YTD EXPENDITURES BY FUNCTION

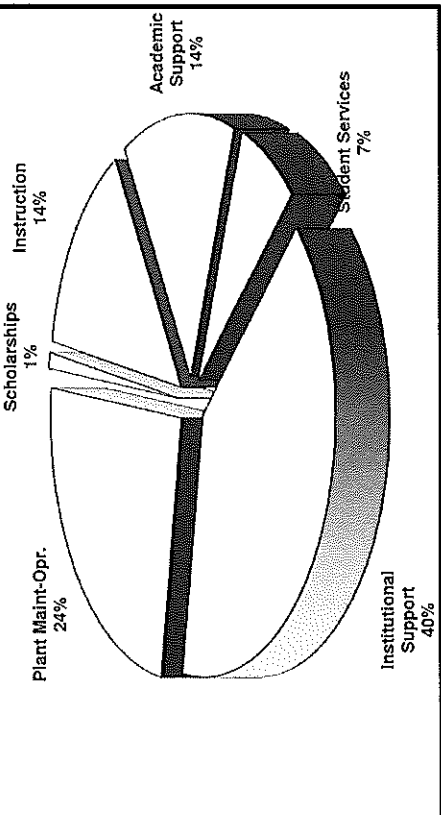


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Snow Removal Services

RECOMMENDATION: Contract award to **Land-Tech Enterprises, Inc.**, 3084 B Bristol Road, Warrington, PA 18976 in the amount not to exceed **\$500,000.00** for the third year contract option for BID Item #1, BID Item #2, and BID Item #3 to provide Campus Snow Removal Services for two (2) locations, the Main Campus in Toms River, NJ and the Southern Education Center in Manahawkin, NJ.

Said contract to be in accordance with bid specifications and requirements of BID #21/22 B-1250 publicly advertised on August 11, 2021 and bids received on September 14, 2021.

Contract Term: October 1, 2023 - September 30, 2024 (third year)

<u>NATURE OF BID:</u>	Snow Removal Services
<u>BID ITEM #1:</u>	Services for Main Campus
<u>BID ITEM #1A:</u>	Snow Plowing & Shoveling
<u>BID ITEM #1B:</u>	Roadway Salting Services Only (Without Plowing)
<u>BID ITEM #1C:</u>	Walkway Deicing Services Only (Without Plowing)
<u>BID ITEM #2:</u>	Services for Southern Education Center
<u>BID ITEM #2A:</u>	Snow Plowing & Shoveling
<u>BID ITEM #2B:</u>	Roadway Salting Services Only (Without Plowing)
<u>BID ITEM #2C:</u>	Walkway Deicing Services Only (Without Plowing)
<u>BID ITEM #3:</u>	Hourly Fees, Both Locations
<u>SOURCE OF FUNDS:</u>	Grounds / Snow Removal FY 2023/2024

BID SUMMARY

BIDDER		Land-Tech Enterprises, Inc*					
		Plowing			Shoveling		
Bid Item #1A	Inches	Price	Frequency	Total	Price	Frequency	Total
	2 to 2.9	\$ 40,000.00	3	\$ 120,000.00	\$ 35,000.00	3	\$ 105,000.00
	6 to 6.9	\$ 75,000.00	1	\$ 75,000.00	\$ 55,000.00	1	\$ 55,000.00
	12 to 12.9	\$ 105,000.00	1	\$ 105,000.00	\$ 90,000.00	1	\$ 90,000.00
	19 to 19.9	\$ 155,000.00	1	\$ 155,000.00	\$ 140,000.00	1	\$ 140,000.00
Subtotal				\$ 455,000.00			\$ 390,000.00
Bid Item #1A TOTAL				\$ 845,000.00			
Bid Item #1B	Salt Full Application	\$ 25,000.00	3	\$ 75,000.00			
	Salt Half Application	\$ 20,000.00	2	\$ 40,000.00			
Bid Item #1B TOTAL				\$ 115,000.00			
Bid Item #1C	De-ice Full Application	\$ 20,000.00	3	\$ 60,000.00			
	De-ice Half Application	\$ 15,000.00	2	\$ 30,000.00			
Bid Item #1C TOTAL				\$ 90,000.00			
TOTAL Main Campus				\$ 1,050,000.00			
		Plowing			Shoveling		
Bid Item #2A	Inches	Price	Frequency	Total	Price	Frequency	Total
	2 to 2.9	\$ 10,000.00	3	\$ 30,000.00	\$ 5,000.00	3	\$ 15,000.00
	6 to 6.9	\$ 30,000.00	1	\$ 30,000.00	\$ 15,000.00	1	\$ 15,000.00
	12 to 12.9	\$ 60,000.00	1	\$ 60,000.00	\$ 33,000.00	1	\$ 33,000.00
	19 to 19.9	\$ 95,000.00	1	\$ 95,000.00	\$ 71,000.00	1	\$ 71,000.00
Subtotal				\$ 215,000.00			\$ 134,000.00
Bid Item #2A Total				\$ 349,000.00			
Bid Item #2B	Salt Full Application	\$ 5,000.00	3	\$ 15,000.00			
	Salt Half Application	\$ 4,000.00	2	\$ 8,000.00			
Bid Item #2B Total				\$ 23,000.00			
Bid Item #2C	De-ice Full Application	\$ 5,000.00	3	\$ 15,000.00			
	De-ice Half Application	\$ 4,000.00	2	\$ 8,000.00			
Bid Item #2C Total				\$ 23,000.00			
TOTAL SEC Campus				\$ 395,000.00			
TOTAL for BID Item 1 and 2				\$ 1,445,000.00			

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

A Growing Commitment, Inc. dba AGC Contracting
BBR Printers
Constructconnect
Construction Bid Source
Crest Construction Group, LLC
Dodge Data and Analytics
i- Sourcing Technologies Pvt Ltd
Land-Tech Enterprises Inc
Live Oak Landscape Contractors, Inc.

Marlin Construction Services, Inc.
North America Procurement Council Inc.
Onvia, Inc
PWXPRESS
RFX Analyst, Inc.
Snow Systems
The Blue Book
VIP Special services, LLC
Winter Services Inc

EXHIBIT A-3

**OCEAN COUNTY COLLEGE
RESOLUTION**

**Authorizing a Contract for Campus-wide Janitorial Supplies
Contract Term: September 28, 2023 - June 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase campus-wide janitorial supplies on an as-needed basis at Ocean County College. This contract will be procured through NJ State Contract M-0002/19-Fleet-00566; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Grainger**, 212 Industrial Way W., Eatontown, NJ 07724 in the amount not to exceed **\$21,000.00** to campus-wide janitorial supplies on an as-needed basis at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Grainger**, State Contract #M0002/19-FLEET-00566, Term: 10-1-2018 to 6-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Campus-wide Janitorial Supplies

Contract Term: September 28, 2023 - June 30, 2024

VENDOR: Grainger
212 Industrial Way W.
Eatontown, NJ 07724

ACCOUNT: Custodial / Supplies - Custodial
FY 2023/2024

AMOUNT: \$21,000.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Purchase of a Ford F-250 for the Facilities Department

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase a Utility Body Vehicle (Ford F-250) for the Facilities Department at Ocean County College. This purchase will be procured through NJ State Contract #23-FLEET-34922; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Nielsen Ford of Morristown, Inc.**, 170 Ridgedale Avenue, Morristown, NJ 07960 in the amount not to exceed **\$80,227.00** to purchase a Utility Body Vehicle (Ford F-250) for the Facilities Department at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Nielsen Ford of Morristown, Inc.**, State Contract #23-FLEET-34922, Term: 4-26-2023 to 4-25-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of a Ford F-250 for the Facilities Department

VENDOR: Nielsen Ford of Morristown, Inc.
170 Ridgedale Avenue
Morristown, NJ 07960

ACCOUNT: Business Division / Minor Capital
FY 2023/2024

AMOUNT: **\$80,227.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

**OCEAN COUNTY COLLEGE
RESOLUTION**

Authorizing a Contract for Travel Services - Study Abroad Switzerland

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for program support services for the study abroad trip to Switzerland scheduled to take place from June 27 to July 5, 2024. The trip will highlight the hospitality aspects of Zurich, Lucerne, Berne, Geneva, and more. Students will be introduced to hotel directors, learn the ins and outs of food and accommodation services, and experience fine dining and unique food tours; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the most advantageous vendor will be determined based on the FY24 Qualified Pool for International Study Abroad Service Providers, RFQ 23/23 Q-1458; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$150,000.00** for program support services for the study abroad trip to Switzerland.

COST PER STUDENT Breakdown:		
Item:	Cost	Notes
Trip	\$5,315	
Transfers	\$150	Airport transfer
Tips	\$25	
Incidentals		
Marketing		
Admin Fee	\$25	
Cancellation and Travel Insurance	\$365	Travel Insurance: 1-30 days 6.4% of trip cost
Credits	\$540	
Total	\$6,420	
OCC Foundation Support	-\$2,500	
Cost per Student	\$3,920	

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Travel Services - Study Abroad Switzerland**Contract Term: July 1, 2023 - June 30, 2024**

ACCOUNT: International Education / International Education Program
FY 2023/2024

AMOUNT: not to exceed \$150,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) forms the Joint Purchasing Consortium (JPC); JPC is composed of the membership of the county colleges in New Jersey; and

WHEREAS, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency to administer the evaluation and contract award process in obtaining the best percentage discount for the purchase of athletic uniforms and apparel in accordance with a Joint Purchasing Consortium Request for Proposals.

WHEREAS, Committee members, acting on the behalf of the Joint Purchasing Consortium have reviewed the proposals received in response to BID #23/24 B-1495, publicly advertised on September 1, 2023, and bids received on September 20, 2023 where four vendors, **American Process Lettering, Inc. dba Ampro, BSN Sports, LLC, Smart Stitch, LLC, and Varsity Spirit Fashions & Supplies, LLC** were determined to be the most advantageous and best met the needs of JPC member Colleges in price and other factors considered- see attached Table A; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award a twelve month contract with a second year option on behalf of the JPC, a consortium contract in accordance with BID #23/24 B-1495 specifications to **American Process Lettering, Inc. dba Ampro, BSN Sports, LLC, Smart Stitch, LLC, and Varsity Spirit Fashions & Supplies, LLC** for athletic uniforms and apparel through the New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

JPC Contract for Athletic Uniforms and Apparel

Contract Term: November 4, 2023 - November 3, 2024

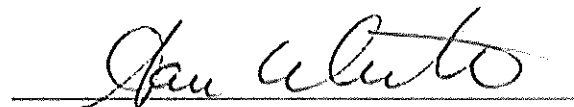
VENDORS: **American Process Lettering, Inc. dba Ampro**
30 Bunting Lane
Primos, PA 19108

BSN Sports, LLC
PO Box 7726
Dallas, TX 75209

Smart Stitch, LLC
129 Walters Avenue
Ewing, NJ 08368

Varsity Spirit Fashions & Supplies, LLC
711 N. Front Street, Suite 100
Memphis, TN 38107

AMOUNT: Pricing is dependent on the number of athletic uniforms and apparel purchased from each catalog.



Executive Vice President of Finance and Administration and
NJCCC JPC Board Officer

TABLE A

Vendor Name	Manufacturer or Brand	List Price Percentage Discount
Ampro	Adidas Uniforms, apparel, shoes, bags, accessories	35% (shoes), 40% (other items)
	Ampro Apparel, accessories	25%
	Under Armour Uniforms, apparel, shoes, bags, accessories	25% (shoes), 30% (other items)
	Augusta Sportswear Uniforms, apparel, bags, accessories	35%
	Badger & Don Allesen Uniforms, apparel, bags, accessories	35%
BSN Sports LLC	Under Armour Apparel, uniforms, shoes	35% (shoes), 30% (custom), 40% (apparel)
	Nike Apparel, uniforms, shoes	40% (stock), 30% (custom), 35% (shoes)
	BSN Sports Victory stock apparel & uniforms, custom uniforms, equipment & supplies	15% (stock), 10% (custom), 20% (equipment, with exceptions)
Varsity	Varsity Spirit Fashion Cheer & Dance Uniforms, apparel, accessories	8% and free shipping
Smart Stitch LLC	Sanmar (all brands except Carhartt, North Face & Nike) Athletic/Worker Uniform, staff apparel	20%
	Alphabroder (except Dickies, Under Armour, Berne Apparel, Nautica, Puma, Spyder, Marmot) Athletic/Worker Uniform, staff apparel	20%
	Augusta Athletic Apparel	20%
	Under Armour (Alpha Broder Catalog) Athletic Apparel	5%
	Nike (Sanmar Catalog) Athletic Apparel	10%

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Ampro	Just 4resh Dezigns
BlinkSigns	Logistik Unicorp Inc.
BSN Sports	NJF Worldwide LLC
Cambridge LTD	Onvia, Inc
DPI CREATIVE	Panda Apparel
Enterprise Pals, Inc.	Riddell/All American
eRepublic, Inc.	SCORE SPORTS
Gtech	Smart Stitch LLC
HiViz Custom	TrackBarn LLC
Image First Uniforms dba Madim LLC	Uniforms & Accessories Warehouse
Infinite Wave Inc	Varsity Spirit Fashion
jonahs enterprises inc.	VISUAL

EXHIBIT A-7

**OCEAN COUNTY COLLEGE
AMENDMENT**

**Authorizing a Contract for Barnegat Bay Integrated Submerged Aquatic Vegetation (SAV) Program
Contract Term: March 16, 2023 - June 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the agreement with **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 to fund the project titled "2023 Barnegat Bay Integrated Submerged Aquatic Vegetation (SAV) Program" administered by the Barnegat Bay Partnership (BBP) at Ocean County College. The original contract in the amount of **\$99,600.00** was awarded at the Board of Trustees meeting on March 16, 2023; and

WHEREAS, an additional **\$65,084.00** is needed to complete the second phase of seagrass mapping with the focus on northern sites of Island Beach State Park, where *Ruppia* seagrass is dominant. Stockton University will complete ten days of sampling in the same manner as conducted during the Spring effort. Data will be entered by Stockton University, checked, and sent to Rutgers CRSSA for analysis with aerial imagery; and

WHEREAS, the purchase of said services utilize funds allocated to Ocean County College through the federal award titled "Bipartisan Infrastructure Law (BIL)," the Environmental Protection Agency (EPA) program to improve the nation's drinking water, wastewater, and stormwater infrastructure; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(b) It is to be made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof.; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 with an additional amount of **\$65,084.00** for a total amount of **\$164,684.00** to complete the second phase of seagrass mapping with the focus on northern sites of Island Beach State Park.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Barnegat Bay Integrated Submerged Aquatic Vegetation (SAV) Program

Contract Term: March 16, 2023 - June 30, 2024

VENDOR: Stockton University
101 Vera King Farris Drive
Galloway, NJ 08205

ACCOUNT: BBP BIL funding - SAV Mapping / Contract Payment
FY 2023/2024

ORIGINAL CONTRACT: \$99,600.00

AMENDMENT: \$65,084.00
=====

TOTAL AMOUNT: \$164,684.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing a Contract for Science Supplies**

WHEREAS, a contract in the amount of **\$12,000.00** (BPO #11451) has been awarded to **Medline Industries, Inc.**, 3 Lakes Drive, Northfield, IL 60093, for the purchase of medical supplies on an as-needed basis for the nursing skills lab procured through the New Jersey County College Joint Purchasing Consortium (JPC); and

WHEREAS, the initial contracts being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional amount of **\$23,000.00** is needed for various supplies for the science department; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through a grant from the H. Hovnanian Foundation; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend the fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Medline Industries, Inc.**, 3 Lakes Drive, Northfield, IL 60093 with an additional amount of **\$23,000.00** for a total amount of **\$35,000.00** for various supplies for the science department at Ocean County College, procured through New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Bid #FY23JPC-32, effective through 4-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Science Supplies

VENDOR: Medline Industries, Inc.
3 Lakes Drive
Northfield, IL 60093

ACCOUNT: Med Lab Tech - Hovnanian / Minor Capital - Instructional
Med Lab Tech - Hovnanian / Supplies - Instruction
FY 2023/2024

ORIGINAL CONTRACTS: \$12,000.00

AGGREGATE AMOUNT: \$23,000.00

TOTAL AMOUNT: \$35,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

**OCEAN COUNTY COLLEGE
AMENDMENT**

Authorizing a Contract for Colleague Hosted Subscription and Cloud Service

Contract Term: July 1, 2020 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Colleague for hosted subscription and cloud service at Ocean County College. The original contract in the amount of **\$2,781,449.00** was awarded at the Board of Trustees meeting on January 23, 2020; and; and

WHEREAS, an additional **\$8,280.00** is needed for an additional 100 Advise Licenses for Ellucian CRM Software & Subscriptions; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Ellucian Company LP**, 4375 Fair Lakes Court, Fairfax, VA 22033 with an additional amount of **\$8,280.00** for a total amount of **\$2,789,729.00** for an additional 100 Advise Licenses for Ellucian CRM Software & Subscriptions at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Colleague Hosted Subscription and Cloud Service

Contract Term: July 1, 2020 - June 30, 2025

VENDOR: **Ellucian Company LP**
4375 Fair Lakes Court
Fairfax, VA 22033

ACCOUNT: Information Technology / Software Maintenance
FY 2023/2024

ORIGINAL CONTRACT: **\$2,781,449.00**

AMENDMENT: **\$8,280.00**
=====

TOTAL AMOUNT: **\$2,789,729.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for NJ Transfer and SARA State Fee Assessments

WHEREAS, contracts in the amount of **\$12,000.00** (PO #24123) and **\$1,688.10** (PO #24149) have been awarded to **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102, for the purchase of annual membership dues and the Quality Matters annual statewide subscription renewal through NJEdge.NET Consortium; and

WHEREAS, the initial contracts being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional amount of **\$17,000.00** is needed for the FY24 NJ Transfer assessment as approved by the New Jersey Presidents' Council on June 5, 2023 and the SARA state fee assessment; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend the fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102 with an additional amount of **\$17,000.00** for a total amount of **\$30,688.10** for the FY24 NJ Transfer assessment and the SARA state fee assessment. This contract will be procured through NJEdge.NET Consortium.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for NJ Transfer NJ Transfer and SARA State Fee Assessments

VENDOR: NJEdge.NET
218 Central Avenue
Newark, NJ 07102

ACCOUNT: Institutional Memberships / Memberships - Institutional
E-Learning / Memberships
FY 2023/2024

ORIGINAL CONTRACTS: \$13,688.10

AGGREGATE AMOUNT: \$17,000.00

TOTAL AMOUNT: \$30,688.10

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for Grunin Lobby Expansion Project

RECOMMENDATION: Contract award to **Design Resources Group (DRG) Architects**, 270 Davidson Ave #303, Somerset, NJ 08873 to be amended for an additional **\$179,172.00** for a total amount not to exceed **\$557,072.00**. The original contract in the amount of **\$377,900.00** for Professional Architectural and Engineering services to expand Grunin Lobby in Building #11A was awarded at the Board of Trustees meeting on March 16, 2023.

Additional funds are needed to provide professional architectural/engineering services specifically aimed at enhancing the interior spaces of the Grunin lobby with a focus on comprehensive renovations to the 1st and 2nd floor lobbies, bathrooms, stairs, and Bosendorfer piano room.

Said contract to be in accordance with specifications and requirements of RFP #22/23 R-1421 issued on January 6, 2023 and proposals received on February 2, 2023. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 22/23 Q-1399, approved at the Board of Trustees meeting on November 3, 2022.

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

1. Price
2. Experience and distinction in the field
3. Knowledge of the College and the subject matter addressed under the RFQ
4. Other factors demonstrated to be in the best interest of the College

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2023/2024

PROPOSAL SUMMARY

Vendor Name	Lump sum fee
DRG Architects*	\$ 377,900.00
Settembrino	\$ 255,000.00
JRS Architect	\$ 464,565.00
BKP Architects	\$ 517,000.00

*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

BKP Architects
DRG Architects
JRS Architect
Settembrino

EXHIBIT A-12

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Turnitin Software Products & Service
Contract Term: October 1, 2023 - September 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Turnitin Software products & services at Ocean County College procured through New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC). The original contract with the amount of **\$23,477.02** was awarded at the Board of Trustees meeting on April 27, 2023; and

WHEREAS, an additional **\$5,899.72** is needed to include the AI Detection tool "Turnitin Originality" to protect against copy/paste plagiarism, student collusion, and contract cheating; and

WHEREAS, this contract is awarded without public bidding in accordance with the Provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Turnitin, LLC**, 2101 Webster Street, Oakland, CA 94612 with an additional amount of **\$5,899.72** for a total amount of **\$23,477.02** to include the AI Detection tool "Turnitin Originality" at Ocean County College procured through New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) RFP #22/23 R-1380, JPC Contract Term: 8-25-2022 to 8-24-2025.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Turnitin Software Products & Services

Contract Term: October 1, 2023 - September 30, 2024

VENDOR: Turnitin, LLC
2101 Webster Street
Oakland, CA 94612

ACCOUNT: E-Learning / Software
FY 2023/2024

ORIGINAL CONTRACT: \$23,477.02

AMENDMENT: \$5,899.72
=====

TOTAL AMOUNT: \$29,376.74

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration