

# ***EXHIBIT A***

## EXHIBIT A



### **BOARD OF TRUSTEES Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** November 2, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, November 9, 2023:**

1. Recommend acceptance of the statement of income and expenditures as of September 30, 2023 (**Exhibit A-1**)
2. Recommend adoption of a resolution to authorize Dr. Pamela Monaco, President, to sign a three-year Agreement between the Ocean County College Board of Trustees and the Ocean County College Foundation Board of Trustees, effective November 9, 2023, through November 8, 2026
3. Recommend that the following contracts be awarded:
  - a. For the third-year of an optional three-year contract for weed control and fertilization services from November 16, 2023, through November 15, 2024, at Ocean County College and Ocean County College Manahawkin (the Southern Education Center) (**Exhibit A-2**)
  - b. For the second-year contract option for heating, ventilation, and air conditioning (HVAC) supplies and materials on an as-needed basis from December 9, 2023, through December 8, 2024, for the Facilities Department at Ocean County College (**Exhibit A-3**)
  - c. For professional ecological engineering services for the Nellie Bennett Marsh Restoration Planning project administered by the Barnegat Bay Partnership (BPP) at Ocean County College (**Exhibit A-4**)

- d. For the manufacture and installation of replacement campus wayfinding signage at Ocean County College (**Exhibit A-5**)
4. Recommend adoption of resolutions to award the following contracts:
- a. For the purchase of textbooks, study guide materials, classroom seats, exams, exam retests, and instructor guides through the Work Readiness Assistance Program (WRAP), Adult Education, Civics and Workforce Preparation Program (AECWP), and Title II Program at Ocean County College (**Exhibit A-6**)
  - b. For prepared meals for campus-wide purchase from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-7**)
  - c. For travel services from November 3, 2023, to November 2, 2024, for the OCC Study Abroad Seminar in Ireland (**Exhibit A-8**)
  - d. To identify a qualified pool of consultants for professional architectural and engineering services from November 9, 2023, through November 8, 2024, at Ocean County College (**Exhibit A-9**)
  - e. To identify a qualified pool of consultants for professional environmental services from November 9, 2023, through November 8, 2024, at Ocean County College (**Exhibit A-10**)
5. Recommend adoption of a resolution to award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
- a. For a two-year contract renewal from January 1, 2024, through December 31, 2025, for the purchase of Accuplacer Units (**Exhibit A-11**)
6. Recommend that the following contracts be amended:
- a. An additional \$8,435, for a maximum total of \$25,595, to Ryjam, Inc., t/a Merri-Makers, Brick, New Jersey, for additional catering services for the Presidential Inauguration held on October 13, 2023, at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-12**)



- b. An additional \$7,400, for a maximum total of \$233,439.01, to Instructure, Inc., Salt Lake City, Utah, for the purchase of additional Canvas Certifications for LMS administrators and staff for the Canvas Learning Management System, from July 1, 2023, through June 30, 2024, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting) **(Exhibit A-13)**
  - c. An additional \$45,000, for a maximum total of \$67,240, to Suburban Trails, Inc., New Brunswick, New Jersey, to provide ground transportation services for the Soccer and Cross Country National Championships as part of ground transportation services for various college activities, performances, events, and athletic team travel at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting) **(Exhibit A-14)**
  - d. An additional \$27,060, for a maximum total of \$37,740, to Cove Corporation, Lusby, Maryland, for the additional sorting and identification of benthic invertebrate samples collected as part of the Benthic Habitat Assessments project for the Barnegat Bay Partnership at Ocean County College (initial contract was under threshold and did not require Board approval) **(Exhibit A-15)**
- 7. Recommend acceptance of a \$253,915 grant from the New Jersey Community College Consortium for Workforce and Economic Development NJPTCO Pathways Project for the New Jersey Cyber Health Pathways Project to bring together employers, industry associations, labor unions, education institutions, and workforce development partners to provide students, adult learners, and workers with the education and career pathways they need to find new careers to earn competitive wages, and to ensure that employers have access to highly skilled innovative workforce to meet critical labor market needs. Project Directors: Dr. Joseph Konopka, Vice President of Workforce and Professional Education and Grants Administration, and Dr. Sylvia Riviello, Dean of STEM. Project Period: Beginning October 1, 2023.
  - 8. Recommend acceptance of an \$80,000 Community to Opportunity Basic Needs Grant from the Tepper Foundation to improve coordination between Student Affairs and Academic Affairs services to create a holistic and synergistic approach to improve student success by addressing students' basic needs. Project Director: Dr. Gerald Racioppi, Vice President of Student Affairs. Project Period: October 1, 2023, through September 30, 2024.



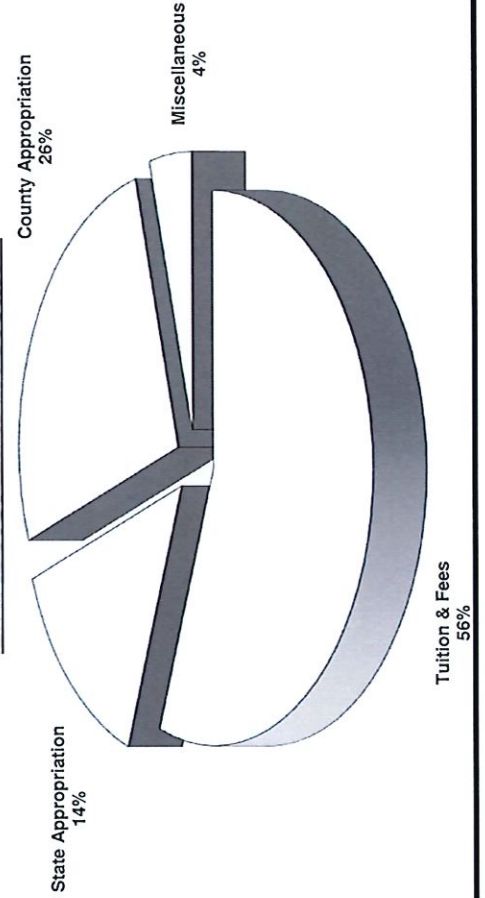
9. Recommend acceptance of a \$20,000 Some College, No Degree Initiative Cohort #2 Grant from the New Jersey Office of the Secretary of Higher Education to provide support and guidance to identify and recruit students who dropped out or stopped out of college at Ocean County College. Project Manager: Dr. Sheenah Hartigan, Executive Director of Enrollment Services. Project Period: October 1, 2023, through September 30, 2024.
10. Recommend acceptance of a \$78,930 Garrett Lee Smith Suicide Prevention Grant from the Substance Abuse and Mental Health Services (SAMHSE) to provide funding for the Ocean WAVES (We Ask, Verify, Empathize, and Support Suicide Prevention), the comprehensive campus suicide prevention program at Ocean County College to enhance mental health and wellness services, promote help-seeking behavior, reduce stigma, and improve the identification and treatment of at-risk students. Project Manager: Dr. Kathryn Pandolpho, Director, Counseling Center. Project Period: September 30, 2023, through September 29, 2026.
11. Recommend acceptance of participation in the Jobs for the Future Technical Assistance Opportunity for the New Jersey Apprenticeship Consortium, a statewide initiative that supports technical assistance for the growth and expansion of registered apprenticeship programs while promoting best-in-class diversity, equity, and inclusion practices. Project Manager: Ms. Jannette Ball, Manager, Apprenticeship Programs. Project Period: November 16, 2023, through November 15, 2024.
12. Recommend acceptance of participation in the New America Advisory Committee for Community College Workforce Transformation and Implementation Cohort to work alongside other leading community colleges nationwide to advance innovation and best practices for workforce development excellence, by addressing access and success in programs leading to strong employment outcomes. Project Manager: Dr. Joseph Konopka, Vice President of Workforce and Professional Education and Grants Administration. Project Period: September 1, 2023, through August 31, 2024.

## ***EXHIBIT A-1***

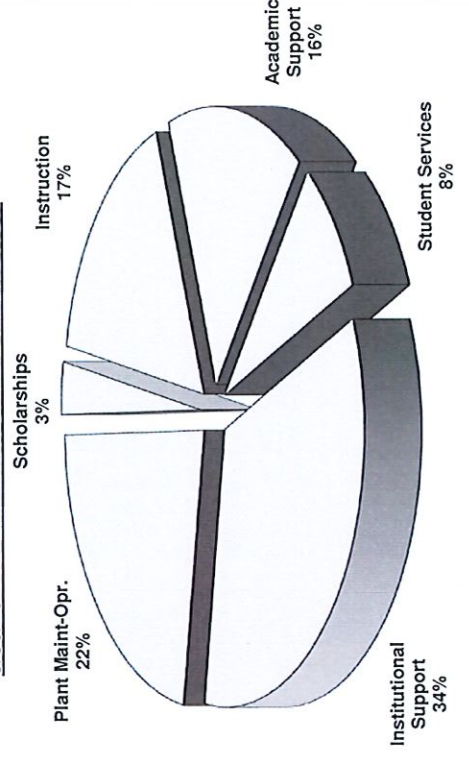
**EXHIBIT A**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2023-2024**  
**For the Period Ending September 2023**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2023-2024 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	18,027,826		18,027,826	36,720,161	18,692,335	49.10%
State Appropriation	2,496,566		2,496,566	9,245,140	6,748,574	27.00%
County Appropriation	4,329,724		4,329,724	17,318,896	12,989,172	25.00%
Miscellaneous	(63,442)		(63,442)	2,795,000	2,858,442	-2.27%
Fund Balance	-		-	3,000,000	3,000,000	0.00%
<b>Total Revenue:</b>	<b>24,790,674</b>		<b>24,790,674</b>	<b>69,079,197</b>	<b>41,288,523</b>	<b>35.89%</b>
<b>EXPENDITURES:</b>						
Instruction	3,367,015	213,926	3,580,941	23,465,394	19,884,453	15.26%
Academic Support	3,046,130	294,584	3,340,714	12,158,099	8,817,385	27.48%
Student Services	1,688,673	74,869	1,763,542	7,806,054	6,042,512	22.59%
Institutional Support	4,904,200	2,326,373	7,230,573	13,396,828	6,166,255	53.97%
Plant Maint-Opr.	2,353,663	2,391,153	4,744,816	9,796,622	5,051,806	48.43%
Scholarships	648,781	-	648,781	1,406,200	757,419	46.14%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
<b>Total Expenditures:</b>	<b>16,008,461</b>	<b>5,300,905</b>	<b>21,309,367</b>	<b>69,079,197</b>	<b>47,769,830</b>	<b>30.85%</b>

**FY 2024 BUDGET REVENUE SOURCES**



**9/30/23 YTD EXPENDITURES BY FUNCTION**





## ***EXHIBIT A-2***

**OCEAN COUNTY COLLEGE****AWARD for Fertilizer and Weed Control Services**

**RECOMMENDATION:** Time and materials (T&M) contract award to **Quality Cut, Inc.**, PO Box 391, Farmingdale, NJ 07727 in the amount not to exceed **\$58,212.53** for the third-year contract option for fertilizer and weed control services at Ocean County College. Service areas shall include the Main Campus at Ocean County College and the Southern Education Center in Manahawkin, NJ.

Said contract to be in accordance with bid specifications and requirements of BID #21/22 B-1143 publicly advertised August 11, 2021 and bids received September 14, 2021.

Contract Term: November 16, 2023 - November 15, 2024 (third year)

**NATURE OF BID:** (T&M) Weed Control & Fertilization Services

<b><u>BID ITEM #1:</u></b>	Fine Turf Care Program, Main Campus
<b><u>BID ITEM #2:</u></b>	Weed Control Non-Turf Areas, Main Campus
<b><u>BID ITEM #3:</u></b>	Turf Care Program, Southern Education Center
<b><u>BID ITEM #4:</u></b>	Weed Control Non-Turf Areas, Southern Education Center
<b><u>BID ITEM #5:</u></b>	Fine Turf Care Program, Soccer / Softball Fields
<b><u>BID ITEM #6:</u></b>	Rough Turf Care Program, Main Campus
<b><u>BID ITEM #7:</u></b>	Additional Services, as needed

**SOURCE OF FUNDS:** Grounds / Service Grounds  
FY 2023/2024

**BID SUMMARY**

Bidder's Name		Quality Cut, Inc.*
Bidder's Address		PO Box 391, Farmingdale, NJ 07727
BID ITEM #1: Fine Turf Care-Main		\$ 23,294.00
BID ITEM #2: Weed Control-Main(Non Turf)		\$ 6,487.65
BID ITEM #3: Turf Care SEC		\$ 1,834.90
BID ITEM #4: Weed Control Non Turf SEC		\$ 1,086.93
BID ITEM #5: Turf Care Program Soccer/Softball Fields		\$ 4,725.70
BID ITEM #6: Rough Turf Care Program		\$ 5,743.35
BID ITEM #7: Additional Services as Neded		\$ 15,040.00
<b><u>WORKSHEET (BID ITEM #7)</u></b>		<b><u>RATE</u></b>
<b>Regular Rate</b>		\$ 16.00
x Multiplier (300 hrs.)	300	
Estimated Annual Labor		\$ 4,800.00
<b>Overtime Rate</b>		\$ 24.00
x Multiplier (10 hrs.)	10	
Estimated Annual Labor		\$ 240.00
<b>Holiday Rate</b>		No Proposal
x Multiplier (10 hrs.)	10	
Estimated Annual Labor		No Proposal
<b>Material Markup (%)</b>		0%
x Multiplier (\$10,000)	\$10,000	\$ -
Estimated Annual Material Costs		\$ 10,000.00
<b>Total BID ITEM #7</b>		\$ 15,040.00
<b>Evaluation of ESTIMATED ANNUAL TOTAL</b>		\$ 58,212.53

\*Recommended Vendor

The following is a list of vendors received the bid. Vendors in **bold-type** submitted bids.

BBR Printers  
Construction Bid Source  
Dodge Data and Analytics  
i- Sourcing Technologies Pvt Ltd  
Natural green lawn care  
Onvia, Inc  
Pestmaster Services  
**Quality Cut Inc.**  
RFx Analyst, Inc.  
School Wholesale Supplies LLC  
The Blue Book



## ***EXHIBIT A-3***

## OCEAN COUNTY COLLEGE

### Award for HVAC Supplies and Materials

**RECOMMENDATION:** Contract award to **Johnstone Supply Inc.**, 370 Market Street, Kenilworth, NJ 07033, in the amount not to exceed **\$85,000.00** for the second year contract option for the procurement of specified items priced and discounted catalog heating, ventilation, and air-conditioning (HVAC) supplies and materials for the Facilities Maintenance Department at Ocean County College on an as-needed basis.

Contract award for the BID items #1, #2, #3, #6, #7, #8, #9, #11, #12, #13, #14, #16, #17, #18, #19, #20, #21, #22, #23, #24, #25, #26, #27, #29, #31, #35, #36, #38, and #39.

Said contract to be in accordance with bid specifications and bid requirements of BID #22/23 B-1402 publicly advertised on October 25, 2022, and bids received November 16, 2022.

Contract Term: December 9, 2023 - December 8, 2024 (second year)

<b><u>NATURE OF BID:</u></b>	HVAC Supplies & Materials
<b><u>BID ITEMS #1 - #39:</u></b>	Prices for Common HVAC Parts
<b><u>SOURCE OF FUNDS:</u></b>	Maintenance / Supplies - Operation & Maintenance FY 2023/2024

**BID SUMMARY**

Vendor Name		Johnstone Supply		
Bid Item #		Est. Annual Qty.	Price Each	Extended Price
1	Belimo Actuator ARX24-MFT	10	\$ 286.86	\$ 2,868.60
2	Square D Contactor 8910DP32V14	6	\$ 75.78	\$ 454.68
3	Flow Switch MMFS254	4	\$ 198.75	\$ 795.00
4	Controller MH-PUL4024S	2	\$ -	\$ -
5	Florida Heat Pump Compressor 105-430	3	\$ -	\$ -
6	Rib Relay enclosed relay 10 amp, DP, DT 24V AC/DC	24	\$ 14.06	\$ 337.44
7	Duct Sensor ACI A/CP-D-8"	3	\$ 14.50	\$ 43.50
8	Temp Sensor ACI A/20K-R20	3	\$ 28.50	\$ 85.50
9	Temp Sensor ACI A/20K-SP	3	\$ 13.00	\$ 39.00
10	Spyder Unitary Controller PUL6438S	12	\$ -	\$ -
11	Actuator MH-V 4055A 1098	2	\$ 648.84	\$ 1,297.68
12	York Circuit Board S1-031-00880-001	2	\$ 121.34	\$ 242.68
13	Trane Pressure Control CNT01317	2	\$ 18.03	\$ 36.06
14	Telaire CO2 Sensor 8041	6	\$ 454.20	\$ 2,725.20
15	Output Module LS 540-731	4	\$ -	\$ -
16	Thermistor Strap-on Sensor A/20K-SGD	6	\$ 22.00	\$ 132.00
17	Veris Current Relay H-608	12	\$ 43.58	\$ 522.96
18	Furnase Contactor 42BF35AJR	10	\$ 109.22	\$ 1,092.20
19	Valve 3/4" 4.9 CV 2-way, V5862A2070	4	\$ 63.55	\$ 254.20
20	Valve 3/4" 4.9 CV 2-way, V5862A2072	4	\$ 68.53	\$ 274.12
21	Valve 3/4" 4.9 CV 2-way, Sweat SPST NC #V8043E1012	4	\$ 83.90	\$ 335.60
22	Kele Differential Pressure Transmitter DPA-M-5-20	6	\$ 184.56	\$ 1,107.36
23	Duct Sensor 10K-CP A/CP-D0-12"	6	\$ 14.00	\$ 84.00
24	Actuator 24Volt, 2-10v DC, 90 sec, 12VA, ML7425B3012	4	\$ 536.21	\$ 2,144.84
25	Actuator 24Volt, 2-10v DC, NSR 95 sec, 5VA, MN7505A2001	4	\$ 175.78	\$ 703.12
26	A.O. Smith Flow Switch Blocked Flue Switch Kit, 9005680205	2	\$ 190.09	\$ 380.18
27	Outside Air, 2% RH, Combo, Thermistor/RTD #A/RH2-20K-0	4	\$ 166.27	\$ 665.08
28	Unitary BAC net 6 UI, 4 DI, 3 AO, 8 DO #PUB6438S	6	\$ -	\$ -
29	AOP-Transducer 545-113	4	\$ 418.75	\$ 1,675.00
30	Honeywell NDIO Board	12	\$ -	\$ -
31	Trane Refrigeration Circuit Board MOD 02573	4	\$ 242.05	\$ 968.20
32	Seimens Powermite 599 Series Valves 8-13 PSI Spring Range	5	\$ -	\$ -
33	Seimens Powermite 599 Series Actuators 8-13 PSI Spring Range	5	\$ -	\$ -
34	DeversiTech Relay DP, DT, 24 Coil Volt	20	\$ -	\$ -
35	Rib Relay communicating relay RIBTW2401SB-LN	10	\$ 143.85	\$ 1,438.50
36	Honeywell Platinum 1000 Discharge Sensor C7046D1008	4	\$ 73.81	\$ 295.24
37	Honeywell JACE controller WEB-600E-0	10	\$ -	\$ -
38	Honeywell Actuator 24volt, AC #VC6934ZZ11/U	6	\$ 115.88	\$ 695.28
39	Honeywell Outdoor Air Sensor - T775-SENS-OAT	2	\$ 85.67	\$ 171.34

\*Recommended Vendor



The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Cambridge LTD  
CORE TECH BUILDERS  
eRepublic, Inc.  
**JOHNSTONE SUPPLY**  
Onvia, Inc  
Shay Enterprise  
Supreme Conditioning

## ***EXHIBIT A-4***

## OCEAN COUNTY COLLEGE

### AWARD for Project for Nellie Bennett Marsh Restoration Planning

**RECOMMENDATION:** Contract award to **Matrix New World Engineering, Land Surveying and Landscape Architecture, PC**, 442 State Route 35, 2nd Floor, Eatontown, NJ 07724, in the amount not to exceed **\$180,000.00** for Professional Ecological Engineering services to assess and design 30-60% restoration of Nellie Bennett Marsh, a 23-acre area of salt marsh in Point Pleasant, New Jersey, urgently threatened by deterioration.

This project is administrated by The Barnegat Bay Partnership (BBP), a National Estuary Program hosted by Ocean County College (OCC), and funded through the NFWF Emergency Coastal Resilience Fund to plan and design the restoration of Nellie Bennett Marsh.

Said contract to be in accordance with specifications and requirements of RFP# 23/24 R-1506 issued on September 25, 2023 and proposals received on October 25, 2023. The Requests for Proposals were sent to firms from the Professional Qualified Ecological Engineering Pool, RFQ 23/24 Q-1452, approved at the Board of Trustees meeting on June 1, 2023.

**NATURE OF RFP:** Ecological Engineering Services

**ACCOUNT:** BBP / NFWF Emergency Coastal Resilience Fund  
FY 2022/2023

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

Description	Maximum Rating Points
Prior experience with this type of project	25
Principle staff that will be involved with the project and their qualifications	25
Ability to meet project schedules and deadlines	25
Cost	25

Matrix New World's proposal addressed the details included in the RFP more thoroughly than other firms and better-demonstrated their experience with this type of project. The principal staff on this project have glowing references and have been involved with many successful projects in New Jersey. Additionally, Matrix New World has demonstrated the best ability to meet project's tight schedule.



**PROPOSAL SUMMARY**

<b>Vendor Name</b>	<b>Sovereign Consulting</b>	<b>CDM Smith</b>	<b>Matrix New World*</b>
<b>Schematic Drawings, Stakeholder Meetings:</b>	\$ 24,200.00	\$ 41,400.00	\$ 45,000.00
<b>Site Assessment, Design:</b>	\$ 107,200.00	\$ 121,600.00	\$ 127,000.00
<b>JPP Meetings:</b>	\$ 15,500.00	\$ 16,800.00	\$ 8,000.00
<b>Lump Sum Fee:</b>	\$ 146,900.00	\$ 179,800.00	\$ 180,000.00

\*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

**CDM Smith**

**Matrix New World**

**Sovereign Consulting**

***EXHIBIT A-5***

## OCEAN COUNTY COLLEGE

### AWARD for Wayfinding Project

**RECOMMENDATION:** Contract award to **Forge Signworks LLC**, 69 Megill Road, Farmingdale, NJ 07727 in the amount not to exceed **\$43,700.00** for the implementation of a campus wayfinding project at Ocean County College. The project is comprised of 18 signs: 13 new fabrications, 2 vinyl replacement of existing signs, 1 monolith relocated-new vinyl, and 2 updated campus maps to be installed on existing signs.

Said contract to be in accordance with proposal specifications and requirements of RFP #23/24 R-1511, publicly advertised on October 6, 2023 and proposals received November 1, 2023.

**NATURE OF PROPOSAL:** Manufacture and Installation of Signage

**ITEM #1:** Signage Locations, #1 to #17

**SOURCE OF FUNDS:** Business Division / Building Repairs & Maintenance  
FY 2023/2024

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

1. General Company Overview - 25%
2. General Capabilities & Qualifications - 25%
3. References - 25%
4. Pricing - 25%

**PROPOSAL SUMMARY**

Signage Location	Vendor Name			
	Forge Sign Works*	Bergen Sign Company	Designer Sign System	KC Sign
Location # 1	\$ 350.00	\$ 1,600.00		\$ 495.00
Location # 2	\$ 8,200.00	\$ 8,985.00		\$ 14,995.00
Location # 3	\$ 350.00	\$ 1,715.00		\$ 895.00
Location # 4	\$ 350.00	\$ 1,715.00		\$ 895.00
Location # 5	\$ 350.00	\$ 1,715.00		\$ 895.00
Location # 6	\$ 8,200.00	\$ 8,985.00		\$ 14,995.00
Location # 7	\$ 350.00	\$ 1,600.00		\$ 495.00
Location # 8	\$ 350.00	\$ 1,600.00		\$ 895.00
Location # 9	\$ 1,200.00	\$ 700.00		\$ 695.00
Location # 10a	\$ 350.00	\$ 1,715.00		\$ 895.00
Location # 10b	\$ 350.00	\$ 2,290.00		\$ 895.00
Location # 11	\$ 8,200.00	\$ 8,985.00		\$ 14,995.00
Location # 12	\$ 1,500.00	\$ 700.00		\$ 995.00
Location # 13	\$ 1,900.00	\$ 3,750.00		\$ 1,395.00
Location # 14	\$ 3,800.00	\$ 3,250.00		\$ 8,995.00
Location # 15	\$ 4,900.00	\$ 12,000.00		\$ 2,995.00
Location # 16	\$ 1,500.00	\$ 300.00		\$ 1,995.00
Location # 17	\$ 1,500.00	\$ 300.00		\$ 1,995.00
Total Price	\$ 43,700.00	\$ 61,905.00	Ineligible submission	\$ 70,410.00

\*Recommended Vendor

The following is a list of vendors who received the request for proposal. Vendors in **bold-type** submitted a proposal.

Allied Signage	MS Signs
Alpine Air HVAC	NK Architects
Aspen Landscaping Contractors, Inc.	North America Procurement Council
<b>Bergen Sign Company</b>	North Star Signs, Inc
BlinkSigns	Onvia, Inc
Cambridge LTD	PWXPress
cis	Scozzari Builders Inc
Color-Ad, Inc.	Serigraphics Sign Systems, INC
Comet Signs, LLC	Settembrino Architects
<b>Designer Sign Systems</b>	SevenOutsource
Dodge Data & Analytics	Sign Solutions USA LLC
Entro Communications Inc.	SignArt
Forge Signworks	Smartprocure Inc
Found Design, LLC (d.b.a. MERJE)	SSP Architects
Gable Company	VISUAL
Glyphics Graphics, Inc.	Visual Citi, Inc
Kc Sign & Awnings	Visualz
Library Automation Technologies, Inc.	West Bay Construction Inc



***EXHIBIT A-6***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Study Materials**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for textbooks, study guide materials, classroom seats, exams, exam retests, and instructor guides for the Work Readiness Assistance Program (WRAP), Adult Education, Civics & Workforce Preparation Program (AECWP), and Title II Program; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Kaleidoscope Learning, Inc.**, 401 Park Avenue South, 10th Floor, New York, NY 10016 in the amount not to exceed **\$20,174.80** for textbooks, study guide materials, classroom seats, exams, exam retests, and instructor guides at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Study Materials**

**VENDOR:** **Kaleidoscope Learning, Inc.**  
401 Park Avenue South, 10th Floor  
New York, NY 10016

**ACCOUNT:** Work Related Activity Grant / Contract Payment  
TITLE II AECWP Grant  
FY 2023/2024

**AMOUNT:** **\$20,174.80**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-7***



## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for Prepared Food****Contract Term: July 1, 2023 - June 30, 2024**

**WHEREAS**, the Board of Trustees of Ocean County College has a need for campus-wide purchase of prepared meals at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(7) et seq. Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Wawa, Inc.**, 260 W. Baltimore Pike, Wawa, PA 19063 in the amount not to exceed **\$35,000.00** for prepared food services for the fiscal year 2023/2024 at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Prepared Food**

**Contract Term: July 1, 2023 - June 30, 2024**

**VENDOR:** **Wawa, Inc.**  
260 W. Baltimore Pike  
Wawa, PA 19063

**ACCOUNT:** Campus Wide  
FY 2023/2024

**TOTAL AMOUNT:** **\$35,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-8***



## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for Travel Services - Study Abroad Ireland**  
**Contract Term: November 3, 2023 - November 2, 2024**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for program support services for the Study Abroad Seminar scheduled to take place in Ireland August 8, 2024 to August 17, 2024. Studies will include historical and cultural highlights of the Republic of Ireland, walking tours of Dublin, Sligo, and Galway and a contrast of ancient historical sites with modern history; and

**WHEREAS**, all related travel expenses initially paid by Ocean County College are fully reimbursed with collected payments from students for trip costs and course credits; and

**WHEREAS**, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 29, 2023 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 23/24 Q-1458; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$75,000.00** for program support services for the study abroad trip to Ireland.



<b>COST PER STUDENT Breakdown:</b>		
<b>Item:</b>	<b>Cost</b>	<b>Notes</b>
Trip	\$4,347	
Transfers		Students providing own airport transportation
Tips	\$225	Shuttle, dinners, guides, manager & bus.
Admin Fee	\$25	
Cancellation and Travel Insurance	\$314	
Credits	\$540	(In-County)
Total	\$5,451	
OCC Foundation Support	-\$2,500	
<b>Cost per Student</b>	<b>\$2,951</b>	<b>Based on Minimum 15 students</b>
*Single Room Supplement \$928.45		
*Foundation discount available for in-county OCC students		

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Travel Services - Study Abroad Ireland**

**Contract Term: November 3, 2023 - November 2, 2024**

**VENDOR:** Fellowship Travel International, Inc.  
10220 Timber Ridge Dr.  
Ashland, VA 23005

**ACCOUNT:** International Education / International Education Program  
FY 2023/2024

**AMOUNT:** not to exceed \$75,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

**OCEAN COUNTY COLLEGE  
RESOLUTION  
REQUEST FOR QUALIFICATIONS**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Architect and Engineering Services**, including but not limited to: concept and schematic design, design development, contract documentation and administration, landscape design services, civil engineering services, structural engineering services, and other related services on an as needed basis for various projects at Ocean County College; and

**WHEREAS**, the College has received and opened Qualifications, RFQ #23/24 Q-1507, for the provision of Architect and Engineering Services on October 25, 2023, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, awards will be determined following a formal quotation procurement method when specific projects are selected to be undertaken at Ocean County College; and

**WHEREAS**, the term of qualification to participate in future formal quotations for the designated profession is one year, November 9, 2023 through November 8, 2024; and

**THEREFORE, BE IT RESOLVED** that the following firms are hereby qualified for the provision of Architect and Engineering Services at Ocean County College.

Becht	Matrix New World
BKP Architects	Netta Architects
Clarke Caton Hintz	NK Architects
Colliers Engineering	On-Board Engineering
Concord Engineering	PS&S
DMR Architects	Remington & Vernick
DRG Architects	RSC Architects
FCA	Settembrino Architects
French & Parrello	Spiegle
H2M Associates	SSP Architects
IEI Group	Studio Hillier
JRS Architect	Suburban Consulting
KS Engineers	T&M Associates
LAN Associates	USA Architects
Langan	Van Cleef
Lothrop	Zimmerman Studio



The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packages.

ATC Group Services, LLC.	Mancini Duffy
Becht Engineering BT, Inc.	Marble Fairbanks
<b>BKP Architects</b>	<b>Matrix New World Engineering</b>
Cambridge LTD	Montrose Environmental
Clarke Caton Hintz	Morgan Engineering LLC
Colliers Engineering & Design	<b>Netta Architects, LLC</b>
Concord Engineering Group, Inc.	<b>NK Architects</b>
Convergent Technologies Design Group	North America Procurement Council
D&B Engineers and Architects, PC	<b>On-Board Engineering Corp.</b>
Design Resources Group Architects	Onvia, Inc
<b>DMR Architects</b>	pgal
Dodge Data & Analytics	Princeton Hydro, LLC
<b>DRG Architects</b>	PS&S
Enercon Services, Inc	PWXPress
EntramCorp	<b>Remington &amp; Vernick Engineers</b>
Entuitive	<b>RSC Architects</b>
eRepublic, Inc.	<b>Settembrino Architects</b>
FCA	Smartprocure Inc
<b>French &amp; Parrello Associates, PA</b>	Spiezle
GTS Consultants Inc	<b>SSP Architects</b>
GZA GeoEnvironmental, Inc.	<b>Studio Hillier</b>
<b>H2M Associates</b>	<b>Suburban Consulting Engineers</b>
IEI group	<b>T&amp;M Associates</b>
IMS	Tekton Architecture Studio
Joseph B. Callaghan, Inc.	The Cedars Group Inc.
<b>JRS Architect, P.C.</b>	Traffic Panning and Design, Inc
KPFF INC	<b>USA Architects</b>
<b>KS Engineers, P.C.</b>	<b>Van Cleef Engineering Associates</b>
<b>LAN Associates</b>	VISUAL
Langan Engineering	Webhawkx
<b>Lothrop Associates</b>	<b>Zimmerman Studio LLC</b>

## ***EXHIBIT A-10***

**OCEAN COUNTY COLLEGE**  
**RESOLUTION**  
**REQUEST FOR QUALIFICATIONS**

**WHEREAS**, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Environmental Services**, including but not limited to: asbestos investigation, abatement consulting, air monitoring during and after asbestos removal, bacterial / fungal mold testing, air monitoring for air quality, grab sampling of asbestos-containing materials, preparation of an asbestos abatement plan, lead testing, radon level testing, and other related services on an as needed basis for various projects at Ocean County College; and

**WHEREAS**, the College has received and opened Qualification, RFQ #23/24 Q-1508, for the provision of Consultants / Professional Service Providers for Environmental Services on October 25, 2023, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

**WHEREAS**, the term of qualification to participate in future formal quotations for the designated profession is November 9, 2023 through November 8, 2024.

**THEREFORE, BE IT RESOLVED** that the following firms are hereby qualified for the provision of Environmental Services at Ocean County College.

Ahera Consultants  
Colliers Engineering  
Environmental Resolutions  
GZA GeoEnvironmental  
H2M Associates  
Matrix New World  
Montrose Environmental  
Remington & Vernick  
T&M Associates  
TTI Environmental

The following is a list of vendors who received the RFQ. Vendors in **bold type** submitted qualification packages.

Ahera Consultants	Montrose Environmental
ATC Group Services, LLC.	MP Environmental Services, Inc.
Cambridge LTD	Mt. Airy Environmental Services LLC
<b>Colliers Engineering &amp; Design</b>	North America Procurement Council
CRANK Marketing Group LLC	Onvia, Inc
D&B Engineers and Architects, PC	Partner Engineering and Science, Inc.
Dodge Data & Analytics	Princeton Hydro, LLC
EntramCorp	PS&S
Environmental Resolutions, Inc.	Remington & Vernick Engineers
Grace Analytical Labs	Suburban Consulting Engineers
GZA GeoEnvironmental, Inc.	T&M Associates
H2M architects + engineers	The Blackledge Group, Inc.
ims	Traffic Panning and Design, Inc
Intellectual Concepts, LLC (IC)	TTI Environmental
JFD Contractors, LLC	VISUAL
<b>Matrix New World Engineering</b>	Webhawkx
Michael Baker International, Inc.	



## ***EXHIBIT A-11***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for Accuplacer Units  
Contract Term: January 1, 2024 - December 31, 2025**

**WHEREAS**, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

**WHEREAS**, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

**WHEREAS**, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency to administer the contract award process for the provision of Accuplacer units securing a discounted price of \$2.05 per unit for a savings of \$0.35 off list price per unit; and

**WHEREAS**, Ocean County College and eight other participating institutions have realized a six-year savings total of \$500,000.00 resulting from the discounted unit pricing regularly secured by the JPC with Ocean County College as Lead Agent; and

**WHEREAS**, Ocean County College pursuant to the provisions of NJSA 18A:64A-25.5(a)(3), the Board of Trustees may by resolution purchase materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award renewal on behalf of the JPC a consortium contract to **The College Board**, 250 Vesey Street, New York, NY 10281 for Accuplacer units through the New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

**RESOLUTION**


CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**JPC Contract for Accuplacer Units at \$2.05 per unit**

**Contract Term: January 1, 2024 - December 31, 2025**

**VENDOR:**

**The College Board**  
250 Vesey Street  
New York, NY 10281



Executive Vice President of Finance and Administration and  
NJCCC JPC Board Officer

## ***EXHIBIT A-12***



## OCEAN COUNTY COLLEGE

## RESOLUTION

## Authorizing a Contract for Catering Services

**WHEREAS**, contract in the amount of **\$17,160.00** (PO #24582) has been awarded to **Ryjam, Inc t/a Merri-Makers**, 511 Herbertsville Rd, Brick, NJ 08724 to provide catering services for the Presidential Inauguration event on Friday, October 13, 2023 at Ocean County College; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, an additional **\$8,435.00** is needed due to an increase in the guest quantity and alterations to the menu; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(7) et seq. Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Ryjam, Inc t/a Merri-Makers**, 511 Herbertsville Rd, Brick, NJ 08724 with an additional amount of **\$8,435.00** for a total amount of **\$25,595.00**, for additional expenses due to an increase in the guest quantity and alterations to the menu for the Presidential Inauguration event on Friday, October 13, 2023 at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Catering Services**

**VENDOR:** Ryjam, Inc t/a Merri-Makers  
511 Herbertsville Rd  
Brick, NJ 08724

**ACCOUNT:** College Relations / Special Events  
FY 2023/2024

**ORIGINAL CONTRACT:** \$17,160.00

**AGGREGATE AMOUNT:** \$8,435.00  
=====

**TOTAL AMOUNT:** \$25,595.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-13***

## OCEAN COUNTY COLLEGE

## AMENDMENT

**Authorizing a Contract for Canvas Learning Management System  
Contract Term: July 1, 2023 - June 30, 2024**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract for a Learning Management System (LMS) at Ocean County College procured through New Jersey County College Joint Purchasing Consortium (JPC). The original contract in the amount of **\$226,039.01** was awarded at the Board of Trustees meeting on April 27, 2023; and

**WHEREAS**, an additional **\$7,400.00** is needed for Canvas certifications "Canvas Certified Technical Administrator" and "Canvas Certified Educator Program" for LMS administrators and staff; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the Provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Instructure, Inc.**, South 3000 East, Salt Lake City, UT 84121 with an additional **\$7,400.00** for a total amount of **\$233,439.01** for Canvas certifications for LMS administrators and staff at Ocean County College. This contract will be procured through New Jersey County College Joint Purchasing Consortium (JPC) RFP #20 B-591, JPC Contract Term: 7-1-2022 to 6-30-2024.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Canvas Learning Management System**

**Contract Term: July 1, 2023 - June 30, 2024**

<b>VENDOR:</b>	<b>Instructure, Inc.</b> 6330 South 3000 East Salt Lake City, UT 84121
<b>ACCOUNT:</b>	E-Learning / Departmental Training FY 2023/2024
<b>ORIGINAL CONTRACT:</b>	<b>\$226,039.01</b>
<b>AMENDMENT:</b>	<b>\$7,400.00</b> =====
<b>TOTAL AMOUNT:</b>	<b>\$233,439.01</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



## ***EXHIBIT A-14***

## OCEAN COUNTY COLLEGE

### AWARD for Ground Transportation Charter Bus Services

**RECOMMENDATION:** Contract award to **Suburban Trails, Inc.**, 750 Somerset Street, New Brunswick, NJ 08901 to be amended with an additional **\$45,000.00** for a total amount of **\$112,240.00**. The original contract in the amount of **\$67,240.00** to provide ground transportation services for various college activities, performances, events, and athletic team travel was awarded at the Board of Trustees Meeting on August 24, 2023.

Additional funding is needed to support travel expenses for the Soccer and Cross-country National Championships in Gastonia, North Carolina, and Huntsville, Alabama during the Fall 2023 semester.

Said contract to be in accordance with bid specifications and requirements of BID #23/24 B-1482 publicly advertised on July 12, 2023 and bids received on August 16, 2023.

Contract Term: September 1, 2023 to August 31, 2024 (first year)

**NATURE OF BID:** Ground Transportation Services

**BID ITEM #1:** Total Cost Items 1-4 (Sports Trips)

**BID ITEM #2:** Total Cost Items 5-23 (Event Trips)

**SOURCE OF FUNDS:** Transportation / College-Wide  
FY 2023/2024

### **BID SUMMARY**

Bidder's Name	Suburban Trails, Inc.*
<b>BID Item #1 Athletics Trips</b>	<b>\$ 10,205.00</b>
<b>BID Item #2 Student Life Trips</b>	<b>\$ 42,035.00</b>
<b>Campus-Wide Bus Trips</b>	<b>\$ 15,000.00</b>
<b>TOTAL:</b>	<b>\$ 67,240.00</b>

\*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Alexandria Bus	North America Procurement Council Inc.
Cambridge LTD	Onvia, Inc
CPS Tech Inc	PICO BROS COMPANY
Enterprise Pals, Inc.	PWXPress
Great American Charters	SevenOutsource
i- Sourcing Technologies Pvt Ltd	<b>Suburban Trails</b>
Keolis Transit Services, LLC	Uber Technologies, Inc.
Myle Worldwide	VISUAL
Navarre Corp	

***EXHIBIT A-15***

## OCEAN COUNTY COLLEGE

## RESOLUTION

## Authorizing a Contract for Benthic Habitat Assessments

Contract Term: July 1, 2023 - June 30, 2024

**WHEREAS**, a contract in the amount of **\$10,680.00** - (BPO #11613) was awarded to **Cove Corporation**, 10200 Breeden Road, Lusby, MD 20657, for sorting and identification of 12 benthic invertebrate samples collected by the Barnegat Bay Partnership from Sunflower and Boot Islands in Brigantine, NJ.

**WHEREAS**, an additional **\$10,680.00** is needed to sort and identify 12 benthic samples from the Dredge Hole 18 restoration site in the Barnegat Bay off of Brick, NJ, and **\$16,380.00** is required for 18 samples from in and around Dredge Hole 61 in the Barnegat Bay off of Ship Bottom, NJ; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$41,600.00; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Cove Corporation**, 10200 Breeden Road, Lusby, MD 20657 with an additional amount of **\$27,060.00** for a total amount of **\$37,740.00** to sort and identify benthic invertebrate samples for the Barnegat Bay Partnership (BBP) Benthic Habitat Assessments project at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE  
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Benthic Habitat Assessments****Contract Term: July 1, 2023 - June 30, 2024**

<b>VENDOR:</b>	<b>Cove Corporation</b> 10200 Breeden Road Lusby, MD 20657
<b>ACCOUNTS:</b>	CRC Dredge Hole 18 / Contract Payment FY 2022/2023
<b>ORIGINAL CONTRACT:</b>	<b>\$10,680.00</b>
<b>AGGREGATE AMOUNT:</b>	<b>\$27,060.00</b> =====
<b>TOTAL AMOUNT:</b>	<b>\$37,740.00</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration