

November 2023

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of September 30, 2023

The following was awarded:

- To Quality Cut, Inc. for the third-year of an optional three-year contract for weed control and fertilization services from November 16, 2023, through November 15, 2024, at Ocean County College and Ocean County College Manahawkin (the Southern Education Center)
- To Johnstone Supply, Inc. for the second-year contract option for heating, ventilation, and air conditioning (HVAC) supplies and materials on an as-needed basis from December 9, 2023, through December 8, 2024, for the Facilities Department at Ocean County College
- To Matrix New World Engineering, Land Surveying and Landscape Architecture, PC for professional ecological engineering services for the Nellie Bennett Marsh Restoration Planning project administered by the Barnegat Bay Partnership (BPP) at Ocean County College
- To Forge Signworks, LCC for the manufacture and installation of replacement campus wayfinding signage at Ocean County College

The following resolutions were adopted:

- To authorize Dr. Pamela Monaco, President, to sign a three-year Agreement between the Ocean County College Board of Trustees and the Ocean County College Foundation Board of Trustees, effective November 9, 2023, through November 8, 2026
- For the purchase of textbooks, study guide materials, classroom seats, exams, exam retests, and instructor guides through the Work Readiness Assistance Program (WRAP), Adult Education, Civics and Workforce Preparation Program (AECWP), and Title II Program at Ocean County College
- For prepared meals for campus-wide purchase from July 1, 2023, through June 30, 2024, at Ocean County College
- For travel services from November 3, 2023, to November 2, 2024, for the OCC Study Abroad Seminar in Ireland
- To identify a qualified pool of consultants for professional architectural and engineering services from November 9, 2023, through November 8, 2024, at Ocean County College
- To identify a qualified pool of consultants for professional environmental services from November 9, 2023, through November 8, 2024, at Ocean County College
- To award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:

- For a two-year contract renewal from January 1, 2024, through December 31, 2025, for the purchase of Accuplacer Units

The following was amended:

- Additional monies to Ryjam, Inc., t/a Merri-Makers, Brick, New Jersey, for additional catering services for the Presidential Inauguration held on October 13, 2023, at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Instructure, Inc., Salt Lake City, Utah, for the purchase of additional Canvas Certifications for LMS administrators and staff for the Canvas Learning Management System, from July 1, 2023, through June 30, 2024, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting)
- Additional monies to Suburban Trails, Inc., New Brunswick, New Jersey, to provide ground transportation services for the Soccer and Cross-Country National Championships as part of ground transportation services for various college activities, performances, events, and athletic team travel at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to Cove Corporation, Lusby, Maryland, for the additional sorting and identification of benthic invertebrate samples collected as part of the Benthic Habitat Assessments project for the Barnegat Bay Partnership at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Kimmel Bogrette Architecture and Site, Inc., Blue Bell, Pennsylvania, due to multiple design revisions in response to post-pandemic adaptations and evolving College programmatic needs as part of the professional architectural and engineering services for demolition of the current Administration Building and design of the new Administration Building at Ocean County College (contract originally awarded at the July 25, 2019, Board meeting)

The following was accepted:

- A \$253,915 grant from the New Jersey Community College Consortium for Workforce and Economic Development NJPTCO Pathways Project for the New Jersey Cyber Health Pathways Project to bring together employers, industry associations, labor unions, education institutions, and workforce development partners to provide students, adult learners, and workers with the education and career pathways they need to find new careers to earn competitive wages, and to ensure that employers have access to highly skilled innovative workforce to meet critical labor market needs. Project Directors: Dr. Joseph Konopka, Vice President of Workforce and Professional Education and Grants Administration, and Dr. Sylvia Riviello, Dean of STEM. Project Period: Beginning October 1, 2023.
- An \$80,000 Community to Opportunity Basic Needs Grant from the Tepper Foundation to improve coordination between Student Affairs and Academic Affairs services to create a holistic and synergistic approach to improve student success by addressing students' basic needs. Project Director: Dr. Gerald Racioppi, Vice President of Student Affairs. Project Period: October 1, 2023, through September 30, 2024.
- A \$20,000 Some College, No Degree Initiative Cohort #2 Grant from the New Jersey Office of the Secretary of Higher Education to provide support and guidance to identify and recruit students who dropped out or stopped out of college at Ocean County College. Project Manager: Dr. Sheenah

Hartigan, Executive Director of Enrollment Services. Project Period: October 1, 2023, through September 30, 2024.

- A \$78,930 Garrett Lee Smith Suicide Prevention Grant from the Substance Abuse and Mental Health Services (SAMHSE) to provide funding for the Ocean WAVES (We Ask, Verify, Empathize, and Support Suicide Prevention), the comprehensive campus suicide prevention program at Ocean County College to enhance mental health and wellness services, promote help-seeking behavior, reduce stigma, and improve the identification and treatment of at-risk students. Project Manager: Dr. Kathryn Pandolpho, Director, Counseling Center. Project Period: September 30, 2023, through September 29, 2026.
- Participation in the Jobs for the Future Technical Assistance Opportunity for the New Jersey Apprenticeship Consortium, a statewide initiative that supports technical assistance for the growth and expansion of registered apprenticeship programs while promoting best-in-class diversity, equity, and inclusion practices. Project Manager: Ms. Jannette Ball, Manager, Apprenticeship Programs. Project Period: November 16, 2023, through November 15, 2024.
- Participation in the New America Advisory Committee for Community College Workforce Transformation and Implementation Cohort to work alongside other leading community colleges nationwide to advance innovation and best practices for workforce development excellence, by addressing access and success in programs leading to strong employment outcomes. Project Manager: Dr. Joseph Konopka, Vice President of Workforce and Professional Education and Grants Administration. Project Period: September 1, 2023, through August 31, 2024.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for November 9, 2023.

## **BYLAW, POLICY, AND CURRICULUM COMMITTEE**

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

Ocean County College academic calendars:

- a. 2024-2025 Academic Calendar
- b. 2024 Accelerated Academic Calendar
- c. 2025 Accelerated Academic Calendar

The following revised policy:

- Policy #2120, Administration, Organization, Lines of Responsibility

## **PERSONNEL COMMITTEE**

Contact Associate Vice President Tracey Donaldson x2150 for specific information

## EMPLOYMENT

### Adjunct Faculty

First Name	Last Name	Position	Start Date
Caroline	Bonevitch	Adjunct Assistant Professor, e-Learning Film	11/27/23
Jack	Christal-Gattarella	Adjunct Assistant Professor, e-Learning Film	11/28/23
Jeffrey	Decker	Adjunct Assistant Professor, Health Administration	11/27/23
Ashley	Defluri	Adjunct Assistant Professor, English	11/27/23
Martha	Galindo	Adjunct Assistant Professor, e-Learning Spanish	11/27/23
Milagros	Gonzales	Adjunct Assistant Professor, e-Learning Medical Terminology	11/20/23
Joshua	Hostetter	Adjunct Assistant Professor, e-Learning, Political Science	11/27/23
Patricia	Leahey	Adjunct Assistant Professor, e-Learning History	11/27/23
Anthony	Orr	Adjunct Assistant Professor, e-Learning History	11/27/23
Sonal	Pandey	Adjunct Assistant Professor, Economics	11/29/23
Marcella	Pizzo	Adjunct Assistant Professor, e-Learning Social Work	11/27/23
Alexandria	Savastano	Adjunct Assistant Professor, Student Success	11/27/23
Cynthia	Simon	Adjunct Assistant Professor, e-Learning Political Science	11/27/23

### Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Benjamin	Riley	P/T Lieutenant	11/15/23
Kayla	Stahl	Student Conduct Coordinator	11/27/23
Harry Lee	Young	Veteran Benefits & Financial Aid Coordinator	11/27/23

### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Anthony	Mezera	Information Access Technician	11/27/23

### Professional

First Name	Last Name	Position	Start Date
George	Conte, Jr.	Workforce & Professional Education Instructor II, Culinary	11/27/23
Jason	Crispin	Workforce & Professional Education Instructor II, Culinary	11/27/23

## CHANGE OF STATUS

### Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Laura	Dunn	Advisor Case Manager, Adult Education (Title II)	Manager of WRAP	11/20/23
Calleigh	Kearns	Student Success Coach	Enrollment Services Advisor – Partnerships & Outreach	11/20/23
Siu Lee	Gong	Payroll Specialist	Payroll Coordinator	11/20/23
Jodi	Heitmann	Special Assistant to the President	Special Assistant Operations, Office of the President	11/20/23

### Professional

First Name	Last Name	From	To	Eff. Date
Courtney	Damiano	Assistant Coach - Softball	Head Coach - Softball	11/27/23

## Reclassification

### Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Lisa	Hussain	Foundation Advancement & Database Specialist	Foundation Advancement & Database Coordinator	7/1/23
Kenneth	Malagiere	Executive Director of OCC Foundation	Executive Director of OCC Foundation	7/1/23

## RESIGNATION

### Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Mary	Roth-Davies	Adjunct Assistant Professor, e-Learning	12/22/23

## RETIREMENT

### Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Wayne	Petersen	Adjunct Assistant Professor, Business & Social Sciences	12/31/23

### College Lecturer

First Name	Last Name	Position	Eff. Date
Marybeth	Millan	College Lecturer II, Nursing & Health Sciences	1/1/24

### Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Karen	Walzer	Sr. Program Outreach Coordinator, BBP	2/1/24

## PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-monacos-november-9-2023-report-to-the-board-of-trustees/>

### REORGANIZATION OF THE BOARD OF TRUSTEES

#### A. Election of Officers

1. Chairperson – Mr. Jerry Dasti
2. Vice Chairperson – Mrs. Linda Novak
3. Secretary – Mr. Stephan Leone
4. Treasurer - Mr. Frank Dupignac

#### B. Designation of Committee Membership

1. Executive Committee  
Officers of the Board
2. Buildings and Grounds Committee  
Mrs. Linda Novak, Chairperson  
Mr. Frank Dupignac  
Mr. Joe Teichman  
Mr. Carl V. Thulin  
Mr. Jerry Dasti (ex officio)

3. **Bylaw, Policy, and Curriculum Committee**

Mrs. Joanne Pehlivanian, Chairperson

Mr. Robert Fall

Mr. Jerry Dasti (ex officio)

4. **Finance Committee**

Mr. Frank Dupignac, Chairperson

Mrs. Linda Novak

Mr. Carl V. Thulin

Mr. Steven Zabarsky

Mr. Jerry Dasti (ex officio)

5. **Personnel Committee**

Mr. Stephan Leone, Chairperson

Mr. Robert Fall

Mrs. Joanne Pehlivanian

Mr. Carl V. Thulin

Mr. Jerry Dasti (ex officio)

6. **Audit Committee**

Mr. Frank Dupignac

Mrs. Linda Novak

Mrs. Joanne Pehlivanian

Mr. Carl V. Thulin

Mr. Jerry Dasti (ex officio)

7. **International Program Committee**

Mr. Robert Fall, Chairperson

Mr. Frank Dupignac

Mr. Stephan Leone

Mrs. Linda Novak

Mr. Jerry Dasti (ex officio)

8. **Litigation Committee**

Members to be appointed as needed

(Grievance Hearings – Mr. Dasti,

Mr. Dupignac, Mr. Fall, Mr. Leone,

Mr. Teichman, Mr. Thulin, Mr. Zabarsky)

9. **Student Experience Committee**

President, Student Government Association

Alumni Trustee

- C. **Designation of the fourth Thursday of each month for the regular monthly meeting of the Board of Trustees at 3:30 p.m., in the Conference Center, except as noted below; remote access information will be distributed prior to each meeting date:**

Thursday, December 7, 2023

Thursday, January 25, 2024

Thursday, February 22, 2024

Thursday, March 28, 2024  
Thursday, April 25, 2024  
Thursday, May 30, 2024  
Thursday, June 27, 2024  
Thursday, July 25, 2024  
Thursday, August 22, 2024  
Thursday, September 26, 2024  
No October meeting  
Thursday, November 7, 2024  
Thursday, December 12, 2024

- D. **Designation of the following days for Special Meetings at 12:00 noon in the Conference Center, except, as noted; remote access information will be distributed prior to each meeting date:**

Thursday, January 11, 2024  
Thursday, July 11, 2024

- E. **Board Retreats will be scheduled as needed at 12:00 noon in the Conference Center, except as noted. Remote access information will be distributed prior to each meeting date.**

- F. **Designation of the following days for Board meetings to be held for Conversations with the Trustees at 12:00 noon in the Student Center; remote access information will be distributed prior to each meeting date:**

Thursday, March 7, 2024  
Thursday, October 24, 2024

- G. **Designation of Depositories**