

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: January 18, 2024

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, January 25, 2024**:

1. Recommend acceptance of the statement of income and expenditures as of December 31, 2023 (**Exhibit A-1**)
2. Recommend adoption of a resolution to authorize Dr. Pamela Monaco, President, or her designee, the Barnegat Bay Partnership Director, following recommendation by the Ocean County College Director of Grants Administration, to execute amended agreements only when there is no increased obligation. (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For an eighteen-month contract from January 1, 2024, through June 30, 2025, for an online mentorship program to support ESL students and students enrolled in Career Technical Education (CTE) programs who have requested assistance from the Counseling Center at Ocean County College (**Exhibit A-3**)
 - b. For the preparation and issuance of IRS 1098-T forms to students at Ocean County College (**Exhibit A-4**)
 - c. For the purchase and installation of audio video equipment for Technology Building classrooms to provide interaction between instructors, in-class students, and remote students through the Securing Our Children's Future Bond Act for use at Ocean County College (**Exhibit A-5**)

- d. For the purchase of class books and activity workbooks for ESL students through the Adult Education, Civics, and Workforce Preparations Program (AECWP) at Ocean County College (**Exhibit A-6**)
- e. For stage lighting system consultation services for the Black Box Theater at Ocean County College (**Exhibit A-7**)
- f. For the purchase and installation of furniture in the Library with Diversified Storage Solutions, Inc., through the Sourcewell Cooperative Contract as part of the Library Modernization Project at Ocean County College (**Exhibit A-8**)
- g. For the purchase and installation of furniture in the Library with Indiana Furniture Industries, Inc., through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College (**Exhibit A-9**)
- h. For the purchase and installation of furniture in the Library with Krueger International, Inc., through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College (**Exhibit A-10**)
- i. For the purchase and installation of furniture in the Library with Senator International, Inc., dba Allermuir, through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College (**Exhibit A-11**)
- j. For the purchase and installation of audio visual equipment through the TIPS Cooperative Contract for the Conference Center at Ocean County College (**Exhibit A-12**)
- k. For the purchase of a wire bending machine for the Engineering Lab at Ocean County College (**Exhibit A-13**)
- l. For travel services from April 19, 2024, to April 21, 2024, for the OCC Study Abroad Seminar in Washington, DC (**Exhibit A-14**)
- m. For the purchase and installation of audio visual equipment for the Conference Center at Ocean County College (**Exhibit A-15**)

4. Recommend that the following contracts be amended:

- a. An additional \$60,755, for a maximum total of \$4,963,755, to Santorini Construction, Inc., Neptune, New Jersey, to correct existing plumbing and electrical conditions that are not code compliant, install a masonry pier to support an existing cast lintel, installation of additional support brackets and framing, and structural supports needed as part of the Library Modernization Project at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting) (**Exhibit A-16**)
- b. An additional \$1,690, for a maximum total of \$30,380, to KC Sign and Awnings, Aston, Pennsylvania, for engineer's drawings as required by Stafford Township and for the installation of two 4' x 4' poles with mounting plates as part of the purchase and installation of a new electronic sign through the Education Services Commission of New Jersey (ESCNJ) at OCC Manahawkin (contract originally awarded at the December 7, 2023, Board meeting) (**Exhibit A-17**)
- c. An additional \$10,100, for a maximum total of \$20,100, to HireRight, LLC, Irvine, California, for additional employee background screening services at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-18**)

5. Recommend acceptance of a \$69,119.39 grant from the Office of the Secretary of Higher Education (OSHE) for the Hunger Free Campus to continue to allow OCC provide support to our Helping Hands food pantry and address activities and support for student needs related to food insecurity. Project Director: Ms. Michelle Youngs, Assistant Director of Student Life. Project Period: January 1, 2024, through June 30, 2024.

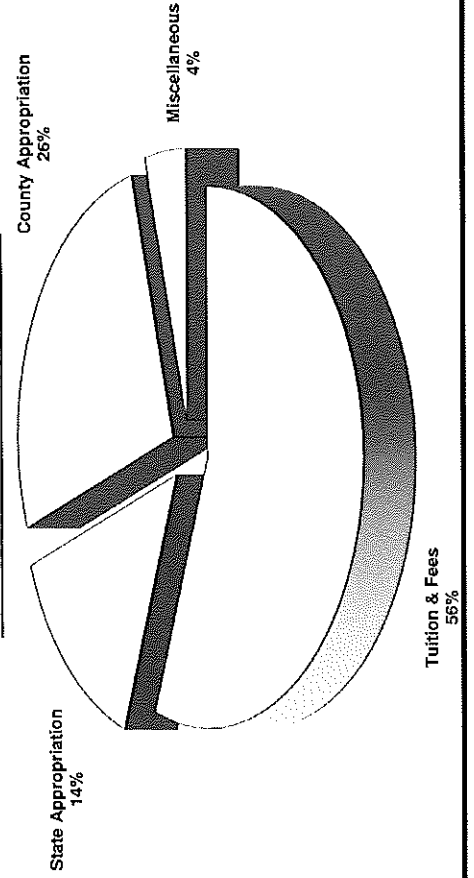
6. Recommend acceptance of a Mentor Connect Grant from the National Science Foundation (NSF) to provide funding to reimburse for travel to required workshops. Mentor Connect will provide Ocean County College with a mentor to prepare a faculty-driven Advanced Technological Education (ATE) grant to significantly increase the chances of receiving an award. Project Director: Dr. Sylvia Riviello, Dean of STEM. Project Period: December 1, 2023, through November 30, 2024.

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2023-2024
For the Period Ending December 2023

	ACTUAL	ENCUMBRANCES	TOTAL	FY2023-2024 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	29,147,083		29,147,083	36,720,161	7,573,078	79.38%
State Appropriation	5,100,264		5,100,264	9,245,140	4,144,876	55.17%
County Appropriation	8,659,448		8,659,448	17,318,896	8,659,448	50.00%
Miscellaneous	1,131,201		1,131,201	2,795,000	1,663,799	40.47%
Fund Balance	-		-	3,000,000	3,000,000	0.00%
Total Revenue:	44,037,996		44,037,996	69,079,197	22,041,201	63.75%
EXPENDITURES:						
Instruction	10,312,933	158,946	10,471,879	23,465,394	12,993,515	44.63%
Academic Support	5,632,951	183,671	5,816,621	12,158,099	6,341,478	47.84%
Student Services	3,375,623	63,690	3,439,313	7,806,054	4,366,741	44.06%
Institutional Support	8,974,010	1,772,311	10,746,321	13,396,828	2,650,507	80.22%
Plant Maint-Oper.	4,316,960	2,052,642	6,369,602	9,796,622	3,427,020	65.02%
Scholarships	826,727	-	826,727	1,406,200	579,473	58.79%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Total Expenditures:	33,439,204	4,231,260	37,670,464	69,079,197	31,408,733	54.53%

FY 2024 BUDGET REVENUE SOURCES



12/31/23 YTD EXPENDITURES BY FUNCTION

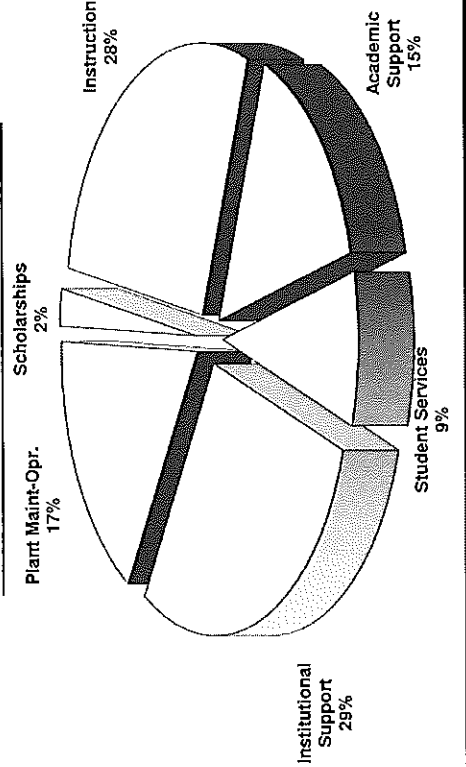


EXHIBIT A-2



BOARD OF TRUSTEES

RESOLUTION

WHEREAS, the Barnegat Bay Partnership (BBP) is a partnership of federal, state, municipal, academic, business, and private organizations that work together with the communities of the Barnegat Bay watershed to help restore, protect, and enhance the water quality and natural resources of the Barnegat Bay and its watershed; and

WHEREAS, the Barnegat Bay Partnership is one of 28 National Estuary Partnerships throughout the country administered by the United States Environmental Protection Agency, and

WHEREAS, Ocean County College serves as the administrative host of the Barnegat Bay Partnership and is the legal entity through which it operates to implement its Comprehensive Conservation and Management Plan; and

WHEREAS, consistent with the priorities of the Barnegat Bay Partnership to fulfill its mission, Ocean County College seeks to obtain grants from the State of New Jersey to fund the various projects to be implemented by the Barnegat Bay Partnership; and

WHEREAS, the Board of Trustees of Ocean County College formally approves grant applications to and accepts funding awards from the State for subsequent execution of the agreements by the Barnegat Bay Partnership; and

WHEREAS, grant agreements with the State at times need amendment when the grantee's obligation is not increased, and the State does not require these amended agreements to be approved by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees hereby authorizes the President, or her designee, the Barnegat Bay Partnership Director, following recommendation by the Ocean County College Director of Grants Administration, to execute amended agreements only when there is no increased obligation.

Adopted: January 25, 2024

Stephan R. Leone
Secretary

EXHIBIT A-3

OCEAN COUNTY COLLEGE
RESOLUTION

Authorizing a Contract for Mentor Collective's Online Mentorship Program
Contract Term: January 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for the online mentorship program offered by the Mentor Collective, a company that supports the academic, cultural, and social success of college students. The program will support ESL students and students enrolled in Career Technical Education (CTE) programs who have requested assistance from the Counseling Center; and

WHEREAS, the Mentor Collective is the only company that offers all of the individual programs in one platform. The platform allows students to discuss concerns not just with classes and degree programs, but with multiple factors outside of academic life that impact a student's success and ability to complete their education and find success in their career; and

WHEREAS, this purchase is funded by the Perkins Grant, a federal education program that focuses on increasing the learner's access to high-quality CTE programs of study with an emphasis on program improvement; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3), materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Shearwater International Inc.**, 2810 N. Church Street, PMB 58445, Wilmington, DE 19802 in the amount not to exceed **\$28,194.00** for the Mentor Collective's online mentorship program at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Mentor Collective's Online Mentorship Program

Contract Term: January 1, 2024 - June 30, 2025

VENDOR: Shearwater International Inc.
2810 N. Church Street, PMB 58445
Wilmington, DE 19802

ACCOUNT: Perkins FY 23-24 / Fees - Consultants
FY 2023/2024

AMOUNT: **\$28,194.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Preparation of 1098-T Forms

WHEREAS, the Board of Trustees of Ocean County College has identified a need for preparation of 1098-T forms to be issued to students at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$41,600.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor is required to complete and submit a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, upon receiving required vendor documentation Ocean County College wishes to give the President authority to sign a contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **Education Computer Systems Inc. (ESCI)**, 100 Global View Drive, Suite 800, Warrendale, PA 15086 in the amount not to exceed **\$18,450.00** for preparation of 1098-T forms at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Preparation of 1098-T Forms

VENDOR: **Education Computer Systems Inc. (ESCI)**
100 Global View Drive, Suite 800
Warrendale, PA 15086

ACCOUNT: College-Wide / Reporting Services
FY 2023/2024

AMOUNT: **\$18,450.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Technology Building Classroom Equipment

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for the purchase and installation of video equipment for rooms 203, 204, and 205 in the Technology Building. New audio video equipment will provide interaction between instructors, in-class students, and remote students at Ocean County College. This contract will be procured through NJ State Contract #M0483/89976; and

WHEREAS, the purchase utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Howard Industries, Inc.**, P.O. Box 1590, Laurel, MS 39441 in the amount not to exceed **\$68,402.85** for the purchase and installation of video equipment for the Technology Building at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Howard Industries, Inc.**, State Contract Number M0483/89976, contract term 10/1/2015 to 1/31/2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Technology Building Classroom Equipment

VENDOR: **Howard Industries, Inc**
P.O. Box 1590
Laurel, MS 39441

ACCOUNT: BOND Act - Idea / Minor Capital - Instructional
FY 2023/2024

AMOUNT: **\$68,402.85**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Study Materials for ESL Students

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Side by Side class books and activity workbooks for students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College. This purchase is funded by the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5(a)(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 in the amount not to exceed **\$20,198.43** to purchase Side by Side class books and activity workbooks for students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Study Materials for ESL Students

VENDOR: NCS Pearson, Inc.
5601 Green Valley Drive
Bloomington, MN 55437

ACCOUNT: TITLE II AECWP Grant / Supplies - Instruction
FY 2023/2024

AMOUNT: **\$20,198.43**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Blackbox Theater Lighting Project

WHEREAS, the Board of Trustees of Ocean County College has identified a need for Stage Lighting System consultation services for the Blackbox Theater upgrade at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$41,600.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor is required to complete and submit a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, upon receiving required vendor documentation Ocean County College wishes to give the President authority to sign a contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **The Sextant Group, Inc. dba NV5**, 1315 Walnut Street, Philadelphia, PA 19107 in the amount not to exceed **\$34,250.00** for Stage Lighting System consultation services for the Blackbox Theater upgrade at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Blackbox Theater Lighting Project

VENDOR: **The Sextant Group, Inc. dba NV5**
1315 Walnut Street
Philadelphia, PA 19107

ACCOUNT: Grunin Theater / Fees - Consultants
FY 2023/2024

AMOUNT: **\$34,250.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Library Furniture

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Diversified Storage Solutions Inc.**, 56 Buttonwood Street, Norristown, PA 19401 through the **Spacesaver Corporation** in the amount not to exceed **\$141,162.11** to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College. This purchase will be procured through Sourcewell cooperative contract Bid #010920-SPC, effective through 3-25-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract to Purchase and Install Furniture

VENDOR: **Diversified Storage Solutions Inc.**
56 Buttonwood Street
Norristown, PA 19401

ACCOUNT: Library Renovations / Expenses - Goods & Services
FY 2023/2024

AMOUNT: **\$141,162.11**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Library Furniture

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College procured through ESCNJ Cooperative contract Bid #ESCNJ 22/23-08; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Indiana Furniture Industries Inc.**, 1224 Mill Street, PO Box 270, Jasper, IN 47547 in the amount not to exceed **\$19,285.42** to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-08 Contract Term: 7-2-2022 to 7-2-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract to Purchase and Install Furniture

VENDOR: **Indiana Furniture Industries Inc.**
1224 Mill Street, PO Box 270
Jasper, IN 47547

ACCOUNT: Library Renovations / Expenses - Goods & Services
FY 2023/2024

AMOUNT: **\$19,285.42**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Library Furniture

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College procured through ESCNJ Cooperative contract Bid #ESCNJ 22/23-08; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, PO Box 8100, Green Bay, WI 54302 in the amount not to exceed **\$1,000,943.27** to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-08 Contract Term: 7-2-2022 to 7-2-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract to Purchase and Install Furniture

VENDOR: Krueger International, Inc.
1330 Bellevue Street, PO Box 8100
Green Bay, WI 54302

ACCOUNT: Library Renovations / Expenses - Goods & Services
FY 2023/2024

AMOUNT: \$1,000,943.27
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Library Furniture

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College procured through ESCNJ Cooperative contract Bid #ESCNJ 22/23-08; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Senator International Inc. dba Allermuir**, 4111 N. Jerome Road, Maumee, OH 43537 in the amount not to exceed **\$78,334.72** to purchase and install furniture in the Library as part of the Modernization Project at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-08 Contract Term: 7-2-2022 to 7-2-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract to Purchase and Install Furniture

VENDOR: Senator International Inc. dba Allermuir
4111 N. Jerome Road
Maumee, OH 43537

ACCOUNT: Library Renovations / Expenses - Goods & Services
FY 2023/2024

AMOUNT: \$78,334.72
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Audio and Video Equipment

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase audio and video equipment for the Conference Center (Building #10) at Ocean County College. This purchase will be procured through TIPS Cooperative Contract #230504; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$48,998.65** to purchase audio and video equipment for the Conference Center (Building #10) at Ocean County College. This purchase will be procured through TIPS Cooperative Contract #230504, effective through 6-31-2028.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

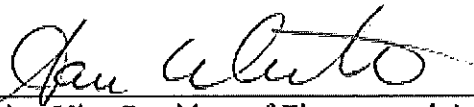
Contract for Audio and Video Equipment

VENDOR: **Aspire Technology Partners, LLC**
 25 James Way
 Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital
 FY 2023/2024

TOTAL: **\$48,998.65**
 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for a Wire Bending Machine

WHEREAS, the Board of Trustees of Ocean County College has identified a need for the purchase of a wire bending machine for the Engineering Lab at Ocean County College; and

WHEREAS, this purchase is funded by the Perkins Grant, a federal education program that focuses on increasing the learner's access to high-quality CTE programs of study with an emphasis on program improvement; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$41,600.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor is required to complete and submit a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, upon receiving required vendor documentation Ocean County College wishes to give the President authority to sign a contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **Pensa Labs Inc**, 20 Jay Street, Suite 800, Brooklyn, NY 11201 in the amount not to exceed **\$27,331.00** for the purchase of a wire bending machine for the Engineering Lab at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for a Wire Bending Machine

VENDOR: Pensa Labs Inc
20 Jay Street, Suite 800
Brooklyn, NY 11201

ACCOUNT: Perkins FY24 / Minor Capital
FY 2023/2024

AMOUNT: \$27,331.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Travel Services, Washington DC

April 19, 2024 - April 21, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for travel services for a three day tour scheduled to take place in Washington, DC from April 19 to April 21, 2024. Participants will tour various museums and other historical locations in the District of Columbia; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(17) et seq., contracts employing funds created by student activities fees charged to students or otherwise raised by students, not under the direct control of the college and expended by student organizations; and

WHEREAS, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Gerber Tours, Inc.**, 100 Crossways Park Drive W, Woodbury, NY 11797 in the amount not to exceed **\$27,300.00** (see attached Table A) for travel services for a three day Washington DC Tour for students of Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Travel Services, Washington DC
April 19, 2024 - April 21, 2024**

VENDOR: Gerber Tours, Inc.
214 3rd Street
Mineola, NY 11501

ACCOUNT: Conventions & Conferences / Student Clubs & Activities
FY 2023/2024

TOTAL AMOUNT: \$27,300.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

TABLE A

Vendor	Description of Services	Cost for 50 Participants
Gerber Tours, Inc.	Package includes Lodging, Tour Guides, Transportation, Meals, and 1 Professional Tour Guide for 3 days	\$27,300.00
Total Cost per Participant		\$546.00
Student Life Contribution		\$3,000.00
Foundation Contribution		\$5,000.00
Total Out-of-Pocket Cost per Participant		\$386.00

EXHIBIT A-15

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Audiovisual Installation Services

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for audio and video equipment installation in the Conference Center (Building #10) at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$40,147.50** for audio and video equipment installation in the Conference Center (Building #10) at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **Aspire Technology Partners, LLC**, NJ State Contract #M7000/21-TELE-01506 Term: 5/28/21 to 9/30/24.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Audiovisual Installation Services

VENDOR: **Aspire Technology Partners, LLC**
25 James Way
Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital
FY 2023/2024

TOTAL: **\$40,147.50**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-16

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for Library Modernization Project

RECOMMENDATION: Contract award to **Santorini Construction, Inc.**, 1 South Riverside Drive, Neptune, NJ 07753 to be amended with an additional **\$60,755.00** for a total amount of **\$4,963,755.00**. The original contract in the amount of **\$4,903,000.00** (**\$4,878,000.00** with an approved contingency amount of **\$25,000.00**) for the Library Modernization project was awarded at the Board of Trustees meeting on August 24, 2023.

Additional funding of **\$10,755.00** is needed to correct existing plumbing and electrical conditions that are not code compliant, install a masonry pier to support an existing cast lintel in Group Study Room A, and install additional support brackets and framing to the metal lobby sails and vestibule. Existing venting and sanitary piping are pitched in the wrong direction, existing electrical conditions are not grounded properly, and additional brackets and structural supports are needed for the lobby wall sails, vestibule ADA door, and lintel.

To continue to keep this project on schedule, a contingency approved amount of **\$50,000.00** is needed to address additional unforeseen building conditions, as the prior approved contingency amount was expended.

Said contract to be in accordance with bid specifications and requirements of BID #23/24 B-1475 publicly advertised on June 30, 2023 and bids received on August 16, 2023.

NATURE OF BID: Renovations to Library Building

BID ITEM #1: Lump Sum Amount

SOURCE OF FUNDS: Library Renovations / Construction
FY 2023/2024

BID SUMMARY

Vendor Name	Lump Sum Amount
Santorini*	\$ 4,878,000.00
M&M Construction	\$ 5,650,000.00
Hall Building Corp	\$ 5,655,400.00
H&S Construction	\$ 5,662,000.00
Pharos	\$ 6,296,000.00
Brockwell & Carrington	\$ 6,484,030.00
GPC Inc	\$ 6,885,000.00

*Recommended Vendor

EXHIBIT A-17

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Purchase and Installation of New Electronic Sign

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract to upgrade the existing welcome sign located in Manahawkin, NJ. The original contract in the amount of **\$28,690.00** was awarded at the Board of Trustees meeting on December 7, 2023. This purchase will be procured through ESCNJ Cooperative contract Bid #ESCNJ 21/22-26; and

WHEREAS, an additional **\$1,690.00** is needed for the engineer's drawings, as required by Stafford Township, as well as for the installation of two 4' x 4' poles with mounting plates into the existing base. The new sign was intended to be installed upon existing poles per the design. However, a survey indicated that there are no existing poles in the current structure; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **KC Sign & Awnings**, 142 Conchester Highway, Aston, PA 19014 with an additional amount of **\$1,690.00** for a total amount of **\$30,380.00** for the engineer's drawings as required by Stafford Township. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 21/22-26 Contract Term: 4-29-2022 to 4-28-2024.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase and Installation of New Electronic Sign

VENDOR: KC Sign & Awnings
142 Conchester Highway
Aston, PA 19014

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2023/2024

ORIGINAL CONTRACT: \$28,690.00

AMENDMENT: \$1,690.00
=====

TOTAL AMOUNT: \$30,380.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-18

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Background Screening Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, contract in the amount of **\$10,000.00** (BPO #11547) has been awarded to **HireRight LLC**, 3349 Michelson Dr. Ste 150, Irvine, CA 92612, for employee background screening services; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$10,100.00** is needed to provide background screening services for the remainder of fiscal year 2024; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **HireRight LLC**, 3349 Michelson Drive, Suite 150, Irvine, CA 92612 with an additional **\$10,100.00** for a total amount of **\$20,100.00** for employee background screening services. This contract will be procured through E&I Cooperative Services contract #EI00291 - Contract term: 5/1/2023 - 4/30/2028.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Background Screening Services
Contract Term: July 1, 2023 - June 30, 2024

VENDOR: **HireRight LLC**
3349 Michelson Drive, Suite 150
Irvine, CA 92612

ACCOUNT: Human Resources / Fee - Background Check
FY 2023/2024

ORIGINAL CONTRACT: \$10,000.00

AGGREGATE AMOUNT: \$10,100.00
=====

TOTAL AMOUNT: \$20,100.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration