

January 2024

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of December 31, 2023
- A \$69,119.39 grant from the Office of the Secretary of Higher Education (OSHE) for the Hunger Free Campus to continue to allow OCC provide support to our Helping Hands food pantry and address activities and support for student needs related to food insecurity. Project Director: Ms. Michelle Youngs, Assistant Director of Student Life. Project Period: January 1, 2024, through June 30, 2024.
- A Mentor Connect Grant from the National Science Foundation (NSF) to provide funding to reimburse for travel to required workshops. Mentor Connect will provide Ocean County College with a mentor to prepare a faculty-driven Advanced Technological Education (ATE) grant to significantly increase the chances of receiving an award. Project Director: Dr. Sylvia Riviello, Dean of STEM. Project Period: December 1, 2023, through November 30, 2024.

The following resolutions were adopted:

- For an eighteen-month contract from January 1, 2024, through June 30, 2025, for an online mentorship program to support ESL students and students enrolled in Career Technical Education (CTE) programs who have requested assistance from the Counseling Center at Ocean County College
- For the preparation and issuance of IRS 1098-T forms to students at Ocean County College
- For the purchase and installation of audio video equipment for Technology Building classrooms to provide interaction between instructors, in-class students, and remote students through the Securing Our Children's Future Bond Act for use at Ocean County College
- For the purchase of class books and activity workbooks for ESL students through the Adult Education, Civics, and Workforce Preparations Program (AECWP) at Ocean County College
- For stage lighting system consultation services for the Black Box Theater at Ocean County College
- For the purchase and installation of furniture in the Library with Diversified Storage Solutions, Inc., through the Sourcewell Cooperative Contract as part of the Library Modernization Project at Ocean County College
- For the purchase and installation of furniture in the Library with Indiana Furniture Industries, Inc., through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College
- For the purchase and installation of furniture in the Library with Krueger International, Inc., through

the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College

- For the purchase and installation of furniture in the Library with Senator International., Inc., dba Allermuir, through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract as part of the Library Modernization Project at Ocean County College
- For the purchase and installation of audio visual equipment through the TIPS Cooperative Contract for the Conference Center at Ocean County College
- For the purchase of a wire bending machine for the Engineering Lab at Ocean County College
- For travel services from April 19, 2024, to April 21, 2024, for the OCC Study Abroad Seminar in Washington, DC
- For the purchase and installation of audio visual equipment for the Conference Center at Ocean County College
- To authorize Dr. Pamela Monaco, President, or her designee, the Barnegat Bay Partnership Director, following recommendation by the Ocean County College Director of Grants Administration, to execute amended agreements only when there is no increased obligation

The following was amended:

- Additional monies to Santorini Construction, Inc., Neptune, New Jersey, to correct existing plumbing and electrical conditions that are not code compliant, install a masonry pier to support an existing cast lintel, installation of additional support brackets and framing, and structural supports needed as part of the Library Modernization Project at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to KC Sign and Awnings, Aston, Pennsylvania, for engineer's drawings as required by Stafford Township and for the installation of two 4' x 4' poles with mounting plates as part of the purchase and installation of a new electronic sign through the Education Services Commission of New Jersey (ESCNJ) at OCC Manahawkin (contract originally awarded at the December 7, 2023, Board meeting)
- Additional monies to HireRight, LLC, Irvine, California, for additional employee background screening services at Ocean County College (initial contract was under threshold and did not require Board approval)

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for January 25, 2024.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

a. New Bylaw

- 1) Bylaw #1252.5, Committees of the Board, Standing Committees, Student Experience

b. Revised Bylaws

- 1) Bylaw #1252, Committees of the Board, Standing Committees
- 2) Bylaw #1252.1, Committees of the Board, Standing Committees, Buildings and Grounds
- 3) Bylaw #1252.2, Committees of the Board, Standing Committees, Bylaw, Policy, and Curriculum
- 4) Bylaw #1252.3, Committees of the Board, Standing Committees, Finance
- 5) Bylaw #1252.4, Committees of the Board, Standing Committees, Personnel

a. Revised Program Option

- 1) Associate in Science Degree in Hospitality, Recreation, and Tourism Management, Culinary Arts Option

b. New Course

- 1) MATH 196, Precalculus

c. Revised Courses

- 1) CRIM 152, Introduction to Law Enforcement
- 2) CRIM 155, Introduction to Corrections
- 3) CRIM 236, Criminology
- 4) CRIM 237, Juvenile Justice
- 5) CRIM 280, Criminal Investigation
- 6) CSIT 192, Introduction to Machine Learning
- 7) HRTM 214, Supervision and Human Resource Management

d. Inactivated Certificates of Proficiency

- 1) Certificate of Proficiency in Exercise Science
- 2) Certificate of Proficiency in Nutrition

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty

First Name	Last Name	Position	Start Date
Josaphat	Contreras	Adjunct Assistant Professor, Applied	1/25/24

		Music	
Jesse	Egner	Adjunct Assistant Professor, Photography	1/5/24
Ariana	Sanchez	Adjunct Assistant Professor, Photography	1/30/24
Kayla	Schneider- Smith	Adjunct Assistant Professor, English	1/8/24
Marisa	Sottos	Adjunct Assistant Professor, Photography	12/18/23
Nolan	Trowe	Adjunct Assistant Professor, Photography	12/18/23
Kristina	Terwilliger	Adjunct Assistant Professor, Applied Music	1/22/24
Angus	Wood	Adjunct Assistant Professor, Applied Music	1/24/24

Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Adalberto	Candia- Aguilar	Community Enrollment Advisor	2/5/24
Samantha	Clay	EOF Recruiter & Advisor	2/5/24
Raquel	Dumplet	FIPSE Success Coach	2/5/24
Rachel	Hess	P/T Helping Hands Coordinator	2/5/24
James	Thompson	HVAC Supervisor	2/5/24

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Dolores	Dalelio	P/T Work-Based Learning Coordinator	2/5/24
Christopher	Mezger	Preventative Maintenance Technician	2/5/24

Professional

First Name	Last Name	Position	Start Date
Robert	Andrews	P/T Teacher, Education	1/8/24
Jean	Mutone	P/T Teacher, Environmental Science	1/15/24
Casey	Osterkorn	Assistant Coach - Softball	2/1/24
Gina	Sarabella	Workforce & Professional Education Instructor III (Title II)	2/5/24
Lindsey	Sellmer	Workforce & Professional Education Instructor III (Title II)	2/5/24

CHANGE OF STATUS

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Jannette	Ball	Manager of Apprenticeship Programs	Associate Director of Career Services	12/4/24

Madison	Caldwell	P/T Enrollment Services Technician	Student Success Coach	2/5/24
Samantha	Glassford	Interim Asst. Dean of Arts & Humanities	Assistant Dean of Arts & Humanities	1/29/24
James	Marshall	Associate Director, Assessment	Executive Director of Curriculum & Assessment	2/5/24

College Lecturer II

First Name	Last Name	From	To	Eff. Date
Anaïs	Mompont	Adjunct Assistant Professor	College Lecturer II – Social Work	6/3/24

PROMOTION

Non-Affiliated Administrator

First Name	Last Name	From	To	Start Date
Kayci	Clayton	Director of Grants Administration	Executive Director of Grants Administration	1/29/24
Cara	Dubitsky	Director of Human Resources	Executive Director of Human Resources	1/8/24

RESIGNATION

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Don	Kelly	Adjunct Assistant Professor, e-Learning	8/25/23
Nancy	Tancona	Adjunct Assistant Professor - STEM	12/18/23

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Allison	Betts	P/T Mental Health Project Specialist	1/1/24
Virginia	Biase	Director of Employee Partnerships	2/7/24
Susan	Devlin	P/T Community Services Coach	12/21/23
Toni Ann	DiPasquale	Academic Advisor	1/12/24
Thomas	Granit	Lead HVAC Technician	1/5/24
Taylor	Kirkpatrick	Registration Services Specialist	1/5/24
Lourdes	Lepore	Advisor/Case Manager, Adult	1/22/24

		Education (Title II)	
Susan	O'Connor	Executive Director of Curriculum and Program Development	1/16/24

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Alex	Arbeitman	Financial Aid Technician	1/8/24

RETIREMENT

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
John	Fraterrigo	Adjunct Professor - CSIT	7/1/24
Jamie	Madden	Adjunct Assistant Professor - Science	11/30/23

College Lecturer II

First Name	Last Name	Position	Eff. Date
John	McElroy	College Lecturer II - Biology	1/1/25

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Mary	Troy	Director Institutional Research	4/1/24

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Karin	Smith	Sr. Academic Affairs Technician	9/1/24

Professional

First Name	Last Name	Position	Eff. Date
Barbara	Blozen	Nursing Clinical Instructor	1/1/24
Lois	Cordaro	Nursing Clinical Instructor	1/17/24

Support Staff

First Name	Last Name	Position	Eff. Date
Joy	Chiusano- Press	Administrative Assistant I, Student Services	5/1/24

PRESIDENTS REPORT