

ACADEMIC ADVISING OFFICE

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STUDENT PLANNING GUIDE

How to Access Student Planning Ocean Connect Ocean Connect is your portal to all of OCC's sites and services My Courses Canvas **OCC Email** Your official OCC email account Self-Service for Faculty and Staff Self-Service Home Page **Student Finance** Pay your bill and view your past bills Student Financial Aid To assist in managing your Financial Aid package from submission to completion Student Planning Register for classes, view your degree progress, and plan for the future Search for Sections Search and Plan for classes

Log in to <u>Ocean Connect</u>. Choose the **Student Planning** tab from the Ocean Connect menu.

Read the Registration Disclaimer. If you accept these terms, scroll to the bottom and click I Accept.



On the Student Planning home screen, you will see two options:

1. Go to My Progress

The **My Progress** screen will display your degree audit. Your degree audit allows you to track progress toward degree completion by displaying the courses you've completed and the courses remaining to complete your degree.

2. Plan your Degree & Register for Classes

The **Plan & Schedule** screen is where you can view your Academic Plan (Timeline view), create your schedule for each semester, and register for classes.

Steps to O	Setting Started options to help you plan your courses and earn your degree. Here are 2 steps to get you starte	d:	Search for courses	٩
1	View Your Progress Start by going to My Progress to see your academic progress in your degree and search for courses. Ge to My Progress	Plan your Degree & Registre Next, take a look at your plan to remaining classes toward your of Go to Plan & Schedule	er for Classes see what you've accomplished and register your legree.	

View Your Progress toward Degree Completion

The My Progress screen allows you to track progress toward degree completion.

The My Progress screen displays degree requirements as one of the following:



You can also use the **My Progress** screen to view your current major, cumulative GPA, and total credits* earned toward degree completion.

At a Glance Cumulative GPA: Institution GPA: Degree: Majors: Minors: Departments: Catalog: Anticipated Completion Date:	3.280 (2.000 required) 3.280 (2.000 required) Associate in Science General Education Business Business Studies 2021 9/7/2024		
Total Credits	8		62 of 60
28		19	15

*Developmental credits do not count toward degree completion and must be manually subtracted from the credit total.

The View a New Program button can be used by students considering a change of major. This function allows you to view the requirements in different majors, and how your current credits fit into these requirements.

View a	New Program	
Degree:	Associate in Science	
Majors:	Business Administration	
Minors:	Prelibers Studies	
Catalog:	2022	
Anticipated Completion Date:	5/26/2025	
Alternate Catalog Year:	Select catalog year	~
Description		
This option is a combination of the b	usiness and h more	
Program Notes		
Show Program Notes		
Requirements Expand All		

Helpful Hint!

When you have completed a requirement, Student Planning collapses the requirement to display it as complete. This means you cannot see the course you took to complete that requirement.

Clicking **Expand All** at the top of the **My Progress** screen will expand all requirements, displaying the coursework used to complete the requirements.

Review and Adjust your Academic Plan

Navigate to Plan & Schedule, then click on Timeline to review your Academic Plan.

Plan your D	egree and Scl	hedule your co	ourses	
(1) It looks	like you don't be an	y courses planned.		
Schedule	Timeline Advisi	ng Petitions & W	alvers	
2022 Fait Term 📟	2022 Accelerated Term 5	2021 Series Jam	2021.fail.7em	2024, Serina, Terri
NDL 1958 Names Antol Physic 2 Series - Contor NDL 1951, 49 Latermane Anatol Physic 2 Contor 1 Contor CER 195433, http://files.influence 2491 CER333 National Physics Influence 2491 CER333 National Phys	ANNE 1948 E Calued Antergange - 2 Contra 1 Dates	Participal Part 11, PAR 21, an PAR 28 Coals Participal Partici	Record for the later and the later of the later and the later of the	Constitution Annually first for a forst Packing first for a Packing first for a total
NGL 101 B(3 Explore) / Instant 2 Explores / NOC 101 B(1: Excess Physiology / Explores 2 Explores /		INCLOSE Logicals a Contra Linetes Inclusion Contra Falanagety at Contra Linetes	Protection Paythetig United at a Contract of Contract	Finaleliter Excelle produkt sc Code
13 Baselini Contin	Manufed Lordin	EVEL 108 Basket Kenne Senior a	Rest of Let Maker Sec 14 2 Course Presidential	History limits History limits History limits History limits History limits History limits

Your Academic Plan shows you the courses you need to graduate AND a suggested order to complete these courses. Your Academic Plan keeps you on track, helps you plan ahead for degree completion, and shows you how long it will take to complete your degree based on how many courses you take per semester.

Academic Advising can help you understand, use and adjust your Academic Plan!

Please refer to the Academic Plan 101 tutorial and step-by-step video, which can be located at go.ocean.edu/plan.

Please note:

- The Timeline View might not reflect a complete degree plan if it is modified. In order to understand which courses you have completed, and which courses remain for graduation, you MUST use the My Progress screen in Student Planning.
- Your Academic Plan is FLUID; courses can be added and removed at any time. Your **My Progress** screen is STATIC and will always reflect which courses you have remaining to complete your degree.
- The Academic Plan is intended for degree completion. Academic advisors can help you tailor the plan to align with your specific Transfer Goals.

You can plan courses in any combination of terms within a given semester. For instance, in the fall semester, you can plan courses in the:

- Fall Term (15 weeks)
- Accelerated Five Term (7.5 weeks)
- Accelerated Six Term (7.5 weeks)
- Fall Quick Term (10 weeks)

Students in good academic standing can take a maximum of 18 credits across all terms. The accelerated terms have a credit maximum of 11 credits per accelerated term, with no more than 18 credits across all terms. For example, if you have registered for 9 credits in the Accelerated Five term, you can register for a maximum of 9 credits in all other terms combined.

Plan Your Schedule

Once your course plan is finalized for the upcoming semester, you can plan your course schedule. You can view sections for the upcoming semester once the Schedule of Classes is published. The Schedule of Classes is published in October for spring registration; December for summer registration; and March for fall registration.

On the Plan & Schedule screen, view the semester you would like to schedule. Use the arrows to move between semesters.



You can also add terms to your plan by using the **Add a Term** button, or by planning a course in that term. For instance, if you would like to take a course in the Accelerated Five term, if you plan a course in that term, the term will be added to your course plan.

Click **View Other Sections** to view all the available sections for each course you have planned. Be sure to view all pages for courses with multiple sections.



Some items to note:

- Be aware of the time, dates and location for each section you select.
- "This section has a waitlist" indicates that the section is full, but you can add your name to a waitlist by clicking Waitlist on the Plan & Schedule screen.
- "This section is full" indicates the section is full and you cannot register for the section at this time.
- Distance Learning courses will appear below the calendar under Courses with No Meeting Times.

ENGL-151-18: English J ×		ENGL-151-23 English I Seats Available ①:2 / 22 / 0 Instructor: Hayward, R	
Credits: 3 Credits Grading: Graded Instructor: Taranto, D 9/6/2023 Waitlisted: 0		Dates: 9/6/2023 - 12/22/2023 Location: Ocean County College Campus Instructional Bldg 31	3 (Lecture)
by Manting Information			
This section has a waitlist		ENGL-151-23	
This section has a waitlist Waster		ENGL-151-23 ENGL is the SUBJECT (English) 151 is the COURSE NUMBER (Topic, English I) 23 is the SECTION NUMBER (Day and Time)	

You can also use the filter to narrow course section selection by::

- Day of week
- Time of day
- Instructor
- Location
- Course types (In Person, Distance Learning, HyFlex, Hybrid)

Filter Results Hide		
Days of Week	Locations	^
Monday (1) Uesday (1) Wednesday (1) Thursday (1) Time of Day Select time range Starts by Ends by hh:mm AM/PM hh:mm AM/PM	 Brick Memorial High School (1) Brick Township High School (1) Central Regional High School (1) Lacey Township High School (1) Manahawkin (1) Monsignor Donovan High School (1) Ocean County College Campus (1) On-Line (1) Performing Arts Academy (1) 	
Instructors		
Bordelon, D (1) Bruemmer, M (1)	Course Types	^
Cassidy, C (1) Cornier, C (1) Show All Instructors	 Distance Learning Courses (1) HyFlex course delivery (1) 	

Register for Classes Using Student Planning

Once your semester schedule is planned, you can register for this schedule when registration opens for each term. View the Academic and Registration Calendar for important dates for each semester and term, including refund and withdrawal deadlines.

- When registering for your classes, please note:
 You can use the **Register Now** button to register for all planned sections in a given term. If you try to register for a lab science lecture or lab section individually, you will receive an error message, as these sections must be registered simultaneously using the **Register Now** button.
- You must register for courses in each term separately. For instance, if you have sections planned in the Fall and Accelerated Five terms, you must register for the Fall sections and then register for the Accelerated Five sections.
- Students with a cumulative GPA below 2.0 must meet with an academic advisor in order to register for classes.
- Students with accounting or other restrictions might not be able to register online. Students who are having difficulty registering online can contact the Hub for assistance at 732-255-0482.
- Students in programs such as EOF and SSS should meet with an advisor in their program each semester to discuss registration.
- Some students, such as athletes and NJ STARS, need to register for a full-time schedule (12-18 credits). Students should see an advisor with any questions.