

February 2024

## FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of January 31, 2024

The following were approved:

- Revision of Policy #5300, Students, Tuition and Fees
- The Ocean County College FY 2025 budget

The following resolutions were adopted:

- To approve the FY 2025 capital facilities projects, not to exceed \$2,999,552, to be used to renovate existing buildings on the main campus to accommodate the following new educational programs that require laboratories:
  - Dental Hygiene
  - Radiography
  - Veterinary Assistant

and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean

- For a one-year contract for the renewal of the Microsoft Software Campus Volume License Agreement from March 1, 2024, through February 28, 2025, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College
- For the purchase of audio and video equipment for the Library Modernization project through the TIPS Cooperative Contract at Ocean County College
- For professional audio and video equipment installation services for the Library Modernization project at Ocean County College
- For travel services from February 22, 2024, through February 21, 2025, for the OCC Study Abroad Seminar in London
- For travel services from February 22, 2024, through February 21, 2025, for the OCC Study Abroad Seminar in Italy
- For advertising to promote Ocean County College from November 1, 2023, through October 31, 2025, at the ShoreTown Ballpark (Blue Claws) stadium in Lakewood, New Jersey
- To authorize Ocean County College, serving as the lead agency of the New Jersey County College Joint Purchasing Consortium, to conduct a bid process and execute contracts for with the procurement of natural gas services beginning on July 23, 2024

The following was amended:

- Additional monies to SHI International Corporation, Somerset, New Jersey, for the purchase of Adobe Sign and Jamf Pro software, and various electronics and accessories through the NJEdge.NET Consortium for the Information Technology Department at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Sign4U Interpreting Service, LLC, Glendora, New Jersey, for additional ASL interpreting services for students during the Spring semester and for OCC employees during various college events, meetings, and workshops from January 1, 2024, through June 30, 2024, at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to West Publishing Corporation, Eagan, Minnesota, to provide access to the Westlaw Proflex legal research database as part of the purchase of miscellaneous books and database subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College (contract originally awarded at the June 1, 2023, Board meeting)
- Additional monies to Preferred Behavioral Health Group, Lakewood, New Jersey, for the services of a part-time therapist for the college's Counseling Center as part of behavioral health services for students and employees from July 1, 2023, through June 30, 2024, at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to BKP Architects, Philadelphia, Pennsylvania, for a building envelope assessment to determine the causes of water infiltration of the building as part of the Library Modernization project at Ocean County College (contract originally awarded at the June 30, 2022, Board meeting)
- Additional monies to Geneva Worldwide, Inc., New York, New York, for additional ASL interpreting services for students on an as-needed basis during the Spring semester from January 1, 2024, through June 30, 2024, at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to FM Generator, Inc., Canton, Massachusetts, for additional generator preventative and maintenance services for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 29, 2023, Board meeting)

## **BUILDING AND GROUNDS COMMITTEE**

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for February 22, 2024.

## **BYLAW, POLICY, AND CURRICULUM COMMITTEE**

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

a. Revised Program

- 1) Associate in Science Degree, Engineering

b. New Courses

- 1) ENGR 103, Engineering First Year Experience and Fundamentals
- 2) ENGR 295, Engineering Product Development and Prototyping

c. Revised Courses

- 1) ENGR 124, Engineering Analysis
- 2) ENGR 225, Strength and Mechanics of Materials
- 3) ENGR 251, Electrical Engineering I

The temporary suspension of Policy #8600

## PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

### EMPLOYMENT

#### Adjunct Faculty

First Name	Last Name	Position	Start Date
Steven	Kotowich	Adjunct Assistant Professor, e-Learning Physics	3/4/24
Thurman	Solano	Adjunct Assistant Professor, e-Learning Physics	3/4/24

#### Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Stephanie	Durante	Advisor/Case Manager (Title II)	3/4/24
Devlin	Fitzpatrick	Compensation & Classification Coordinator	3/4/24

#### Professional

First Name	Last Name	Position	Start Date
Jillian	Buscio	Assistant Coach Tennis	3/4/24
Geanyra	Sanchez	Workforce & Professional Education Instructor II	3/4/24

#### Support Staff Association

First Name	Last Name	Position	Start Date
Scott	Torkos	Security Officer I	3/4/24

### CHANGE OF STATUS

### Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Michelle	Malara	Supplemental Instruction Leader, Perkins Grant	Coordinator of Academic Support Services	3/4/24

### PROMOTION

#### Non-Affiliated Administrator

First Name	Last Name	From	To	Start Date
Laura	Wills	Coordinator of Transfer Services	Director of Transfer Services & Articulation	3/4/24

### RESIGNATION

#### Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Jillian	Conte	Adjunct Assistant Professor, e-Learning Social Science	7/13/24

#### Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Samantha	Clay	EOF Recruiter & Advisor	2/14/24
Melissa	Sporer	Enrollment Services Advisor	2/12/24

#### Workforce & Professional Education Instructors

First Name	Last Name	Position	Eff. Date
Margaret	Nulty	Workforce & Professional Education Instructor III, (Title II)	1/17/24

### RETIREMENT

#### Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Barbara	Collins	Laboratories Coordinator, School of STEM	9/1/24

# PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-monacos-february-22-2024-report-to-the-board-of-trustees/>