

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: March 21, 2024

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, March 28, 2024:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for March 28, 2024 (**Exhibit C-1**)



**Ocean County College Board of Trustees
Buildings and Grounds Committee Agenda
March 28, 2024**

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. LGB Mechanical, Inc., was awarded the project to change the Grunin boiler. This project is in the final stages of completion. A final reconciliation will be done with the NJNG representative, Noresco, when the work is completed.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building. This will allow the Planetarium to operate independently of the Administration Building, which currently supplies its heating and cooling. LGB Mechanical has been awarded the project and a majority of the work has been completed. A final punch list was created by the Architect and issued to LGB for completion.
LIBRARY RENOVATION	Electrical, HVAC, and plumbing trades are currently working throughout the project. The flooring contractor has finished the installation of terrazzo tile on the ground floor corridor and first floor landings. All drywall has been installed and the painter has begun spraying on all floors. Ceilings are scheduled to be installed in the upcoming weeks.
TV STUDIO LIGHTING PROJECT	Consultant (NVR) has finalized the drawings and specifications. Generation Services was awarded the general contracting bid and has completed the lighting installation.

PROGRAMMING & DESIGN – In Progress	
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	<p>The new Administration Building is currently in the Design Phase. Programming meetings are being held with OCC teams, Architects and their consultants. It is expected to have an 18-month construction period and move-in date, followed by the demolition of the existing Administration Building.</p> <p>The finalized documents will then be sent to the New Jersey Comptroller for review. If no further changes are necessary, the documents will be included in the General Contractor (GC) and MEP/Envelope commissioning Request for Proposals (RFP's).</p>

PROGRAMMING & DESIGN – In Progress	
ENTRANCE SIGNAGE	The electronic signage, located near the intersection of Hooper Avenue and College Drive, needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at the height that it currently stands. The architectural/engineering (A/E) design and oversight was awarded to Studio Hillier, who has recently completed the required construction documents. The general contractor RFP was issued and bids are due on April 17.
CONNECTING UPPER & LOWER CAMPUS	A preliminary review shows that the upper campus can be accessed through the Technology Building elevator. An analysis, followed by construction drawings of the various sidewalk inclines for ADA compliance, has been completed by French & Parrello Associates. Aspen Landscaping Contracting, Inc., was awarded the project, performed the work, and is now submitting the closeout documents. Specifications for new campus maps (parking lots) and new directional signs, as well as updating some of the current monoliths were bid-out and awarded to Forge Signworks. Completion is scheduled for the end of March.
GRUNIN CENTER – LOBBY EXTENSION	The Conceptual Designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center Lobby was presented to the President's Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby access to the theater. DRG Architects were awarded the project and are now working on the Design/Programming Phase.
GRUNIN – MUSIC PRACTICE ROOMS	The renovation of the old Human Resources area in the Grunin Center will be converted into practice rooms. SSP Architects has been awarded the architectural and engineering services for the project. An RFP was issued for general contractor bid in June. Additional specifications and drawing details are necessary to clarify the scope of work; therefore, the revised RFP will be reissued for bid.
TV STUDIO LIGHTING PROJECT	Consultant (NVR) has finalized the drawings and specifications. Generation Services was awarded the general contracting bid and will begin the lighting installation in March when the material and equipment is delivered.
PLANETARIUM RENOVATION	The College has determined that the Robert J. Novins Planetarium Building #13 requires renovations to modernize the facilities and provide enhanced engagement and educational offerings for the campus population, K-12 students, and the public, without increasing the square footage of the existing building. The goal is to elevate its status from a Planetarium with limited programming and educational opportunities to a unique science learning center serving Ocean County College and the surrounding Jersey Shore region. A conceptual plan has been created by KSS Architects and the College has issued an A/E RFP to provide programming and all architectural, engineering, and other services related to design and construction of the renovation.

PROGRAMMING & DESIGN – In Progress	
BLACK BOX THEATER LIGHTING UPGRADE	The existing Black Box Theater utilizes a lighting system that is over 30 years old with obsolete technology features. Many of the lights do not work, the lighting console is not fully functional, and some of the cabling is beginning to break down. This entire system needs to be replaced with a modern, energy efficient system that utilizes LED technology. NV5 was awarded the A/E bid and has begun with the project design.

2024- 2025 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
PARKING LOT #1	Parking Lot #1 will be updated and repaved. An additional ADA compliant parking lot will be placed near the Gateway Building. The projects will include lighting, landscaping, striping, underground pipe repairs, signage, pedestrian access in Lot #3, and a feasibility study on solar panels and/or EV (electric vehicle) charging stations.
NJ CLEAN ENERGY – DECARBONIZATION PROGRAM	<p>NJ Clean Energy is rolling out a pilot program for Higher Education institutions to participate in site-based decarbonization strategies. The goal is to reduce Greenhouse Gas (GHG) emissions over a 3-year period.</p> <p>The process includes: Pre-Qualification, Submitting a plan, Implementation, and Closeout. If approved, Clean Energy will provide financial incentives to develop and implement the plan as well as incentives for actually reducing GHG.</p> <p>The Facilities Department has attended and completed two information meetings, and were approved for Pre-Qualification. Drafting an RFP and submitting to Clean Energy for approval, is the next step.</p> <p>Note: Solar panel installation is not part of their program; building envelop analysis is part of their program and would be of interest to the College.</p>