

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees

From: Office of the President

Date: April 18, 2024

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, April 25, 2024:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for April 25, 2024 (**Exhibit C-1**)

EXHIBIT C-1



**Ocean County College Board of Trustees
Buildings and Grounds Committee Agenda
April 25, 2024**

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. LGB Mechanical, Inc., was awarded the project to change the Grunin boiler. A final reconciliation is in progress with the NJNG representative, Noresco, for any discrepancies or punch-list items.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building. This will allow the Planetarium to operate independently of the Administration Building, which currently supplies its heating and cooling. LGB Mechanical was awarded the project, recently finished the installation, and is now working on punchlist items and submitting all required closeout documents.
LIBRARY RENOVATION	Electrical, HVAC, and plumbing trades are currently working throughout the Library Renovation project. The installation of the terrazzo tile is complete. All drywall has been installed and painting is ongoing. Ceilings, bathroom tiles, and lighting are being installed.

PROGRAMMING & DESIGN – In Progress	
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	The new Administration Building is currently in the Design Phase. Programming meetings are being held with the OCC teams, architects, and their consultants. It is expected to have an 18-month construction period and move-in date, followed by the demolition of the existing Administration Building. The finalized documents will then be sent to the New Jersey Comptroller for review. If no further changes are necessary, the documents will be included in the General Contractor (GC) and MEP/Envelope commissioning Request for Proposals (RFP's).
ENTRANCE SIGNAGE	The electronic signage, located near the intersection of Hooper Avenue and College Drive, needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at its current height. The architectural/engineering (A/E), Studio Hillier, prepared the design and construction documents. The GC RFP was issued and bids were received on April 17. As such, Forge Signworks is recommended for award.

PROGRAMMING & DESIGN – In Progress	
CONNECTING UPPER & LOWER CAMPUS	Specifications for new campus maps (parking lots) and new directional signs, as well as updating some of the current monoliths were bid-out and awarded to Forge Signworks. A majority of the work is completed with some concrete pads that have to be re-poured. Completion is scheduled for the beginning of May.
GRUNIN CENTER – LOBBY EXTENSION	The Conceptual Designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center Lobby was presented to the President’s Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby access to the theater. DRG Architects were awarded the project and are now working on the Design/Programming Phase.
GRUNIN – MUSIC PRACTICE ROOMS	The renovation of the old Human Resources area in the Grunin Center will be converted into practice rooms. SSP Architects has been awarded the architectural and engineering services for the project. An RFP was issued for a general contractor bid in June. Additional specifications and drawing details are necessary to clarify the scope of work; therefore, the revised RFP will be reissued for bid.
ALLIED HEALTH PROGRAM CONSULTING	BKP Architects was awarded the project and a kickoff meeting was held on April 16. BKP is now evaluating the existing spaces to develop a “Best Use Analysis Summary Report” for all the programs (for example, Dental Hygiene, Radiography, Veterinary Technician, Pre-Nursing/Certified Nursing Assistant).
PLANETARIUM RENOVATION	The College has determined that the Robert J. Novins Planetarium Building #13 requires renovations to modernize the facilities and provide enhanced engagement and educational offerings for the campus population, K-12 students, and the public without increasing the square footage of the existing building. The goal is to elevate its status as a Planetarium with limited programming and educational opportunities to a unique science learning center serving Ocean County College and the surrounding Jersey Shore region. A conceptual plan has been created by KSS Architects and the College issued an A/E RFP to provide programming and all architectural, engineering, and other services related to design and construction of the renovation. Presentations were conducted by several A/E firms to a review committee and BKP Architects is recommended for the project.
BLACK BOX THEATER LIGHTING UPGRADE	The existing Black Box Theater utilizes a lighting system that is over 30 years old with obsolete technology features. Many of the lights do not work, the lighting console is not fully functional, and some of the cabling is beginning to break down. This entire system needs to be replaced with a modern, energy efficient system that utilizes LED technology. NV5 was awarded the A/E bid and has begun with the project design.



2024- 2025 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
PARKING LOT #1	<p>Parking Lot #1 will be updated and repaved. An additional ADA compliant parking lot will be placed near the Gateway Building. The projects will include lighting, landscaping, striping, underground pipe repairs, signage, pedestrian access in Lot #3, and a feasibility study on solar panels and/or EV (electric vehicle) charging stations.</p>
NJ CLEAN ENERGY – DECARBONIZATION PROGRAM	<p>NJ Clean Energy is rolling out a pilot program for Higher Education institutions to participate in site-based decarbonization strategies. The goal is to reduce Greenhouse Gas (GHG) emissions over a 3-year period.</p> <p>The process includes: Pre-Qualification, submitting a plan, implementation, and closeout. If approved, Clean Energy will provide financial incentives to develop and implement the plan as well as incentives for actually reducing GHG.</p> <p>The Facilities Department has attended and completed two informational meetings, and were approved for Pre-Qualification. Drafting an RFP and submitting to Clean Energy for approval is the next step.</p> <p>Note: Solar panel installation is not part of their program; building envelope analysis is and would be of interest to the College.</p>