

May 2024

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2024

The following were awarded:

- To K Factor Insulation Service, L.L.C. for the second-year contract option for HVAC duct insulation services from July 1, 2024, through June 30, 2025, at Ocean County College
- To Clifton Larson Allen L.L.P. for the first year with a second-year contract option for professional auditing services from July 1, 2024, through June 30, 2025, at Ocean County College
- To GPC Inc. for the first year with a second-year contract option for maintenance and materials for painting services from July 1, 2024, through June 30, 2025, at Ocean County College
- To SEEC L.L.C. for the first year with a second-year contract option for professional boiler burner maintenance services from July 1, 2024, through June 30, 2025, on an as-needed basis at Ocean County College
- To Unitemp Mechanical Degrees L.L.C. for the first year with a second-year contract option for chiller maintenance services from July 1, 2024, through June 30, 2025, at Ocean County College
- To AME Inc, Automated Building Controls, and Unitemp Mechanical Degree L.L.C., For the first year with a second-year contract option for the operation and maintenance of the energy management system from July 1, 2024, through June 30, 2025, at Ocean County College
- To AVS Installations L.L.C. for the purchase of audio and video equipment for the Library Modernization project at Ocean County College

The following were approved:

- A lease agreement with Ocean County PIC for the use of a room in the Continuing Learning Center at Ocean County College for the purpose of offering services, including academic, career, and financial programs, as part of the Youth Career Opportunity Plan/Ocean County Achievement Center for the period July 1, 2024, through June 30, 2025

The following resolutions were adopted:

- For the removal and replacement of flooring in the Russell Building through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract for the OCVTS Pre-Nursing project at Ocean County College
- For the purchase of self-checkout stations for the Library through the NJEdge Microsoft Licensing Consortium Contract as part of the Library Modernization project at Ocean County College
- For a twenty-four-month agreement for planned maintenance and inspection services for the climate

control of Office of Information Technology equipment from July 1, 2024, through June 30, 2026, at Ocean County College

- For a one-year agreement for the e-commerce annual volume fee for all online financial transactions from July 1, 2024, through June 30, 2025, through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College
- For the second-year contract option for online proctoring services, from July 1, 2024, through June 30, 2025, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College
- For the purchase of a towable electric boom lift through the E&I Cooperative Services Contract for use by the Facilities Department at Ocean County College
- For a one-year contract for the purchase and delivery of unleaded gasoline and diesel fuel from July 1, 2024, through June 30, 2025, for use on an as-needed basis for the Facilities Department at Ocean County College
- For the purchase of a Kubota Utility Vehicle through the Sourcewell Cooperative Purchasing Program for use by the Facilities Department at Ocean County College
- For educational services for STEM-based summer camps for kids through the Camps on Campus at Ocean County College
- For educational services for science-based summer camps for kids through the Camps on Campus at Ocean County College
- For the annual dues and a one-year contract for campus-wide internet service through the NJEdge.NET Consortium from July 1, 2024, through June 30, 2025, for use at Ocean County College and OCC Manahawkin
- For an upgrade of printing equipment used campus-wide by students at Ocean County College
- For a one-year contract for the renewal of maintenance and support of the Colleague subscription software and cloud software from July 1, 2024, through June 30, 2025, at Ocean County College
- For a one-year contract for CrowdStrike Cybersecurity Services from July 1, 2024, through June 30, 2025, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College
- For the third-year contract for the Canvas Learning Management System, from July 1, 2024, through June 30, 2025, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) for use at Ocean County College
- For the purchase of medical equipment and supplies for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing Program through the TIPS Cooperative Contract at Ocean County College
- For a one-year contract for background screening services of employees and students from July 1, 2024, through June 30, 2025, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) in the Workforce and Professional Education Allied Health Program at Ocean County College
- For a one-year contract for professional helpdesk support services from July 1, 2024, through June

30, 2025, for the Office of Information Technology at Ocean County College

- For the second-year contract option for the purchase of tests and study guide materials from July 1, 2024, through June 30, 2025, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), for use by various departments at Ocean County College
- To identify a qualified pool of professional American Sign Language Interpreting and Captioning service providers to be used on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College
- To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support from July 1, 2024, through June 30, 2025, to be used on an as-needed basis at Ocean County College
- For the purchase of power supplies and campus-wide printer services and maintenance from July 1, 2024, through June 30, 2025, through the National Cooperative Purchasing Alliance (NCPA) for the Office of Information Technology at Ocean County College
- To apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (Title II) grant from the New Jersey Department of Labor and Workforce Development to provide adult basic education, literacy, and English as a Second Language in order to obtain/retain employment and become self-sufficient; to support adults who desire to complete a secondary school education or industry-valued credentials; and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Project period: July 1, 2024, to June 30, 2025. Award amount: \$669,642. Project director: Ms. Gina Opauski, Director of Community and Workforce Development.
- To award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - a) For a five-year contract from July 1, 2024, through June 30, 2029, for Learning Management System (LMS) Licensing
 - b) For the first year with a second-year contract option from July 1, 2024, through June 30, 2025, for testing exams and study guide materials

The following was amended:

- Additional monies to Preferred Behavioral Health Group, Lakewood, New Jersey, for the services of a part-time therapist for the Counseling Center as part of behavioral health services for students and employees from July 1, 2023, through June 30, 2024, at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to Johnson Controls, Inc., Blackwood, New Jersey, for replacement of a chiller power supply as part of the two-year contract for chiller maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting) Business and Finance Committee Meeting Agenda
- Additional monies to Vic Gerard Golf Cars, Farmingdale, New Jersey, for the purchase of an additional electric golf car for use by the Facilities Department through the Omnia Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to Amazon Services, LLC, Seattle, Washington, for the purchase of additional online marketplace products from July 1, 2022, through June 30, 2024, for various departments

through the Omnia Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting)

- Additional monies to Consolidus, LLC, Akron, Ohio, for the purchase of additional professional promotional items through the online storefront from July 1, 2023, through June 30, 2024, for the purchase of OCC-branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium (JPC) at Ocean County College (contract awarded at the April 27, 2023, Board meeting)
- Additional monies to Diversified Storage Solutions, Inc., Norristown, Pennsylvania, through the Spacesaver Corporation for the purchase and installation of additional furniture for the Library Modernization Project at Ocean County College (contract originally awarded at the January 25, 2024, Board meeting).
- Additional monies to Krueger International, Inc., Green Bay, Wisconsin, for the purchase and installation of additional furniture for the Library Modernization Project at Ocean County College (contract originally awarded at the January 25, 2024, Board meeting).
- Additional monies to Wawa, Inc., Wawa, Pennsylvania, for additional prepared food for the remainder of the fiscal year at Ocean County College (contract originally awarded at the November 9, 2023, Board meeting)

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for May 30, 2024.
- To recognize Dr. William J. Rickert for his exceptional dedication and commitment to Ocean County College by designating the Ocean County College Tutoring Center, Room 219 of the Instructional Building, as the Dr. William J. Rickert Tutoring Center

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

a. Revised Programs

- 1) Associate in Applied Science in Computer Science/Information Technology
- 2) Associate in Applied Science in Health Science – Option in Medical Laboratory Technology (with Mercer County College)
- 3) Associate in Applied Science in Technical Studies – Option in Industrial/Technical
- 4) Associate in Arts in Fine Arts
- 5) Associate in Science in Criminal Justice

b. Revised Certificates of Completion

- 1) Certificate of Completion in Advanced Manufacturing and Mechatronics
- 2) Certificate of Completion in Video Production

- c. Revised Certificate of Proficiency
 - 1) Certificate of Proficiency in Information Technology
- d. Inactivated Certificate of Proficiency
 - 1) Certificate of Proficiency in Middle Eastern Studies
- e. New Course
 - 1) HEHP 184, Exploration of the U.S. Healthcare System and Healthcare Professions
- f. Inactivated Courses
 - 1) ARTS 170, Ceramics I
 - 2) ARTS 270, Ceramics II
 - 3) ARTS 271, Ceramics III
 - 4) ARTS 272, Ceramics IV
 - 5) BIOL 264, General Microbiology
 - 6) COMM 290, Communications Internship I
 - 7) COMM 291, Communications Internship II
 - 8) ENVI 159, Natural Resources Conservation
 - 9) FIRE 162, Principles of Emergency Services
 - 10) FIRE 163, Principles of Fire and Emergency Service Administration
 - 11) FIRE 165, Building Construction for Fire Protection
 - 12) FIRE 166, Fire Behavior and Combustion
 - 13) FIRE 168, Occupational Safety and Health for Emergency Services
 - 14) FIRE 169, Strategy and Tactics
 - 15) FIRE 261, Principles of Fire and Emergency Services Safety and Survival
 - 16) FIRE 263, Fire Investigation I
 - 17) FIRE 264, Fire Investigation II
 - 18) FIRE 266, Fire Prevention
 - 19) FIRE 268, Fire Protection Systems
 - 20) HEHP 210, Karate I
 - 21) HIST 299, Special Topics – World of the Maya: History Travel Seminar in Mexico
 - 22) MATH 181, Introduction to Probability
 - 23) RELG 293, Religious Experiences
 - 24) SCIE 140, Food Science
 - 25) SCIE 145, History of Science
 - 26) STSC 160, Student Success Seminar for Engineering Majors

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty				
First Name	Last Name	Position	Start Date	
Brent	Altemose	Adjunct Assistant Professor, Environmental Science	8/1/24	
Gabrielle	Flora	Adjunct Assistant Professor, e-Learning	6/10/24	

		Chemistry		
Heather	Gass	Adjunct Assistant Professor, e-Learning Biology	6/10/24	
Yonas	Getahun	Adjunct Assistant Professor, e-Learning Mathematics	6/10/24	
Swathi	Karamcheti	Adjunct Assistant Professor, e-Learning Environmental Science	6/10/24	
Melissa	Mendoza	Adjunct Assistant Professor, e-Learning Biology	6/10/24	
Stephen	Mershon	Adjunct Assistant Professor, e-Learning Environmental Science	6/10/24	
Ines	Rauschenbach	Adjunct Assistant Professor, e-Learning Biology	6/10/24	
Adam	Silversmith	Adjunct Assistant Professor, Psychology	6/10/24	
Michael	Taylor	Adjunct Assistant Professor, e-Learning Hospitality	6/10/24	
Rosemina	Vohra	Adjunct Assistant Professor, e-Learning Computer Science	6/10/24	

Non-Affiliated Administrator				
First Name	Last Name	Position	Start Date	
Jeanine	Swift	Coastal Sustainability Coordinator	6/24/24	

Non-Affiliated Hourly				
First Name	Last Name	Position	Start Date	
Brodie	Thompson	P/T Technical Production Coordinator	6/10/24	

On-Call				
First Name	Last Name	Position	Start Date	
Victoria	Collazo	Professional Tutor II, Math	6/10/24	
Anastasia	Gangemi-Berger	Sports Instructor, Camps on Campus	6/24/24	
Adam	Grelak	Sports Instructor, Camps on Campus	6/24/24	
Tasha	King	Enrollment Services Technician	5/20/24	
Jabriyah	Lee	Enrollment Services Technician	5/20/24	
Drew	Kwitchoff	Professional Tutor I, Science	6/10/24	
Sydney	Matthews	Theater Apprentice	6/10/24	
James	Navalance	Sports Instructor, Camps on Campus	6/24/24	
Nicholas	Pape	Ticket Services Representative	6/10/24	
Jaden	Pasos	Enrollment Services Technician	5/20/24	
Cheyenne	Severin	Enrollment Services Technician	5/20/24	
Sadain	Siddique	EOF Recruitment Technician	5/20/24	
Kyle	Szewczyk	Cashier	6/10/24	
Conor	Wasneuski	Enrollment Services Technician	5/20/24	

Professional				
First	Last	Position	Start Date	

Name	Name			
Jennifer	Pierce	Workforce and Professional Education Instructor II	6/10/24	
Steven	Porter	Assistant Coach, Basketball (Women's)	6/10/24	

CHANGE OF STATUS

First Name	Last Name	From	To		Eff. Date
Emily	Homer	On-Call Professional Tutor I	P/T Professional Tutor I, Writing		6/03/24

CHANGE OF POSITION

First Name	Last Name	From	To		Eff. Date
Lisa	Daly	Adjunct Assistant Professor-Humanities	Associate Director, Institutional Effectiveness		6/10/24
Benjamin	Robinson	On-Call Theater Technician	P/T Technical Production Coordinator		6/10/24

POSITION RECLASSIFICATION

Non-Affiliated Administrator:					
First Name	Last Name	From		To	Eff. Date
Celeste	Buckelew	Office Coordinator		Academic Affairs Coordinator	6/3/24
Audrey	Dvorak	Office Coordinator		Academic Affairs Coordinator	6/3/24
Susan	Murphy	Office Coordinator		Academic Affairs Coordinator	6/3/24
Karin	Smith	Sr. Academic Affairs Technician		Academic Affairs Coordinator	6/3/24

RESIGNATION

College Lecturer				
First Name	Last Name	Position		Eff. Date
Paul	Kuehne	College Lecturer II, Mathematics		7/1/24

Non-Affiliated Administrator				
First Name	Last Name	Position		Eff. Date
Dinara	Sherman	Procurement Supervisor		6/1/24

Non-Affiliated Hourly				
First Name	Last Name	Position		Eff. Date
Markie	Aronson	Enrollment Services Technician		6/4/24
Mary	Henderson	Library Services Technician		5/24/24
Ryan	Phillips	P/T Audio/Visual Technician		5/15/24
Lawrence	White	P/T Audio/Visual Technician		5/24/24

Nursing Clinical Instructor				
First Name	Last Name	Position		Eff. Date
Kristina	Heiselmoyer	Nursing Clinical Instructor		5/10/24

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-monacos-may-25-2024-report-to-the-board-of-trustees/>