

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: September 19, 2024

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, September 26, 2024**:

1. Recommend acceptance of the statement of income and expenditures as of August 24, 2024 **(Exhibit A-1)**
2. Recommend approval of the revised Ocean County College FY 2025 budget **(Exhibit A-2)**
3. Recommend adoption of a resolution authorizing the president to execute the operating agreement with the Ocean County Vocational Technical School and any and all other documents necessary to effectuate the partnership **(Exhibit A-3)**
4. Recommend that the following contracts be awarded:
 - a. For the first year of a two-year contract for legal services at Ocean County College **(Exhibit A-4)**
 - b. For professional ecological engineering services for phase 2 of the Nellie Bennett Marsh Restoration Planning project administered by the Barnegat Bay Partnership (BPP) at Ocean County College **(Exhibit A-5)**
 - c. For the first year with a second-year contract option for transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events **(Exhibit A-6)**

5. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of access keys and vouchers for students enrolled in cybersecurity courses at Ocean County College (**Exhibit A-7**)
 - b. For travel services from September 26, 2024, through September 25, 2025, for the OCC Study Abroad Seminar in France (**Exhibit A-8**)
 - c. For the purchase of a Ford F-250 utility vehicle for use by the Facilities Department at Ocean County College (**Exhibit A-9**)
6. Recommend that the following contracts be amended:
 - a. An additional \$5,100, for a maximum total of \$30,100, to Success Advertising, Inc., Whippany, New Jersey, for a billboard rental to advertise OCC Manahawkin (contract originally awarded at the April 27, 2023, Board meeting) (**Exhibit A-10**)
 - b. An additional \$25,000, for a maximum total of \$40,000, to Jay Hill Repairs, Fairfield, New Jersey, for anticipated appliance repairs for the remainder of the fiscal year as part of the repair, maintenance, and installation of various kitchen appliances through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-11**)
 - c. An additional \$15,000, for a maximum total of \$115,694.82, to Johnson Controls, Inc., Blackwood, New Jersey, for repairs to the Conference Center system as part of the chiller maintenance services at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting) (**Exhibit A-12**)
 - d. An additional \$15,000, for a maximum total of \$45,000, to KT's Office Services, LLC, Lanoka Harbor, New Jersey, for battery replacements in the Data Center as part of the contract for power supplies and campus-wide printer maintenance services through the National Cooperative Purchasing Alliance (NCPA) at Ocean County College (contract originally awarded at the May 30, 2024, Board meeting) (**Exhibit A-13**)
 - c. An additional \$2,000, for a maximum total of \$97,490, to SSP Architects, Somerville, New Jersey, for updated drawings and specifications for bidding based on results from environmental testing performed in Building #11 as part of the Grunin Music Room Renovation Project at Ocean County College (contract originally awarded at the July 28, 2022, Board meeting) (**Exhibit A-14**)

7. Recommend rescission of the contract awarded at the June 27, 2024, Board meeting, to Haring Fire Protection, LLC, Folsom, New Jersey, for Fire Equipment Inspection Services as the College has determined that Haring Fire Protection, LLC, does not directly hold the required certifications to perform the contracted work. **(Exhibit A-15)**
8. Recommend adoption of a resolution to approve the scheduling of a sale of surplus Facilities/Warehouse items no longer needed by the College. **(Exhibit A-16)**
9. Recommend adoption of a resolution authorizing Ocean County College to enter into the Educational Cooperative Pricing System, a cooperative pricing agreement with the Educational Services Commission of Morris County serving as the lead agency. **(Exhibit A-17)**
10. Recommend acceptance of a \$202,570 grant award from the Office of the Secretary of Higher Education to transition the Center for Adult Transitions to an on-campus program to enhance programmatic support for adults with intellectual and developmental disabilities to transition into the most independent living possible, aligned with their achievement level. Project Manager: Ms. Eileen Schilling, Executive Director, Workforce Initiatives. Project Period: July 1, 2024, through June 30, 2025.
11. Recommend acceptance of a \$345,000 OCWDB Youth Employment Activities grant from the Ocean County Department of Human Services and the Ocean County Board of Commissioners for the purpose of allowing Ocean County College to continue providing free services to out-of-school young adults between the ages of 16 to 24, offering participants workforce skill development, career guidance, on-the-job shadowing, mentoring, and financial literacy. Project Manager: Ms. Gina Opauski, Director, Community and Workforce Development. Funding Period: October 1, 2024, through September 30, 2025.
12. Recommend acceptance of an \$850,000 Barnegat Bay Partnership Implementation grant from the U.S. Environmental Protection Agency. This cooperative agreement with USEPA Region 2 provides base funding for the implementation of BBP's 2012 Comprehensive Conservation and Management Plan, which has four priorities: water quality, water supplies, living resources (habitats, fish and wildlife), and land use. The agreement provides funding for BBP staff to work with its Management Conference, that is, the BBP partners whose efforts contribute significantly to the protection and restoration of, and education regarding the Barnegat Bay. Project Director: Dr. Stan Hales, Director, Barnegat Bay Partnership. Funding Period: July 1, 2025, through June 30, 2028.

13. Recommend acceptance of a \$909,800 Barnegat Bay Partnership Bipartisan Infrastructure Law (BIL) FY23 Implementation grant from the U.S. Environmental Protection Agency. This Bipartisan Infrastructure Law (BIL) cooperative agreement provides significant funding to advance all BBP CCMP priorities. Thus, funds are committed to projects and activities regarding water quality, water supplies, habitat protection and restoration, and land use. In addition, 40% of all BIL funds are committed to advancing Justice40 requirements to benefit underserved communities (i.e. overburdened communities, as defined by New Jersey's Environmental Justice Law).

EXHIBIT A-1

EXHIBIT A-1
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2024-2025
For the Period Ending August 24, 2024

	ACTUAL	ENCUMBRANCES	TOTAL	FY2024-2025 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	15,899,902		15,899,902	38,622,472	22,722,570	41.17%
State Appropriation	1,677,567		1,677,567	10,513,813	8,836,246	15.96%
County Appropriation	4,501,913		4,501,913	18,007,652	13,505,739	25.00%
Miscellaneous	762,569		762,569	2,785,000	2,022,431	27.38%
Fund Balance	-		-	-		0.00%
Total Revenue:	22,841,951		22,841,951	69,928,937	47,086,986	32.66%
EXPENDITURES:						
Instruction	2,246,677	300,587	2,547,264	23,491,718	20,944,454	10.84%
Academic Support	2,241,164	268,814	2,509,977	12,049,829	9,539,852	20.83%
Student Services	1,246,806	40,697	1,287,503	7,926,362	6,638,859	16.24%
Institutional Support	3,543,582	2,335,289	5,878,872	13,966,800	8,087,928	42.09%
Plant Maint-Opr.	1,444,414	2,641,180	4,085,594	10,291,028	6,205,434	39.70%
Scholarships	141,744	-	141,744	1,203,200	1,061,456	11.78%
Debt Service	-	-	-	1,000,000	1,000,000	0.00%
Total Expenditures:	10,864,388	5,586,567	16,450,955	69,928,937	53,477,982	23.53%

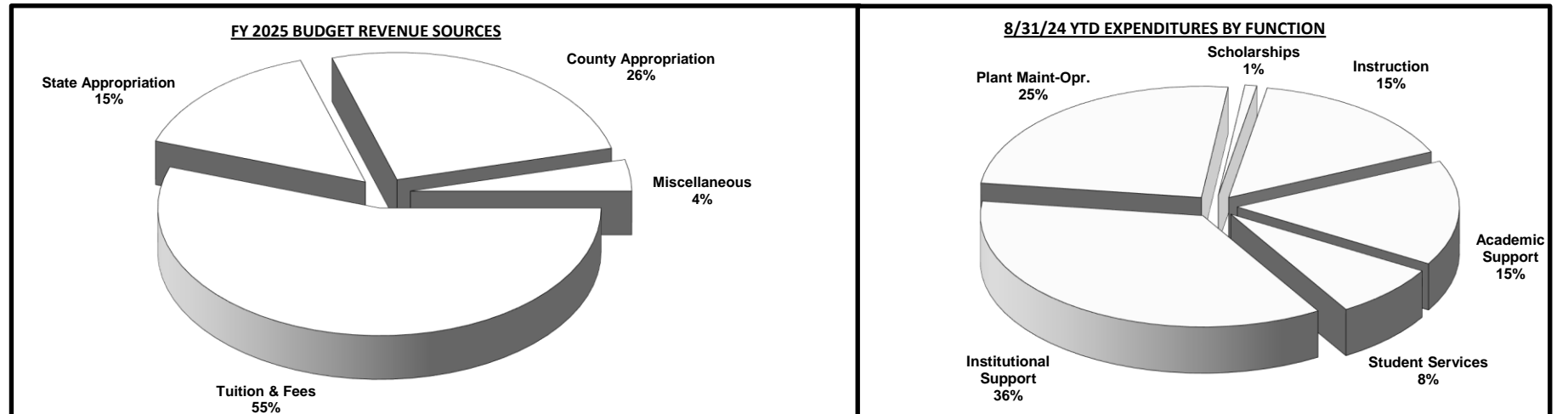


EXHIBIT A-2



BOARD OF TRUSTEES

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College (College) wishes to partner with the Ocean County Vocational Technical School (OCVTS) to house the Pre-Nursing program on the Ocean County College campus; and

WHEREAS, the OCVTS Pre-Nursing Program will operate in specified rooms within the Russell Building, and OCC will continue to have use of the remainder of the building; and

WHEREAS, the total cost of the project has been funded by the County of Ocean; and

WHEREAS, the specific terms of this arrangement will be incorporated into an operating agreement between OCC and OCVTS; and

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the leasing of space within the Russell Building on the OCC campus to the Ocean County Vocational Technical School to operate a Pre-Nursing Program on the Ocean County College campus; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes the President to execute the operating agreement with the Ocean County Vocational Technical School and any and all other documents necessary to effectuate the partnership.

Jerry Dasti
Chair

Adopted: September 26, 2024

EXHIBIT A-3



Ocean County College
FY 24/25 Budget Revision
September 26, 2024

To: Dr. Pamela Monaco, President
 From: Sara Winchester, Executive Vice President of Finance and Administration
 Date: September 26, 2024
 Re: Fiscal Year 2024-2025 Operating Budget Revision

Enclosed is Ocean County College's Operating Budget Revision Request for fiscal year July 1, 2024 to June 30, 2025.

The FY2025 original budget was predicated on anticipated revenues in the amount of \$69,928,877. Now that the fall semester is underway, it has been determined that the enrollment projection in the original budget will not be attained. Secondly, while State aid to the community college sector was not reduced, the new funding formula resulted in a lower allocation to OCC than projected. The revised revenue projection is \$68,663,937. The primary changes to the revenue projection are as follows:

Enrollment	Projected decrease of 5.2% compared to the original FY2025 Budget
Tuition	\$1.9 million decrease
Fees	\$222,681 decrease
State of New Jersey	\$448,414 decrease (Sector allocation level; OCC share of funding formula)

In order to help rebalance the FY2025 budget, expenses have been reduced in the following areas (figures are approximate):

Debt Service Set Aside	-\$500,000
PBC	-\$250,000 (reduced from \$500k)
Travel & Professional Development	-\$240,000
Adjunct Salary & Benefits	-\$200,000
OIT Consultants	-\$100,000
Savings from Vacancies	-\$200,000

In addition to expense reduction, fund balance will be allocated in the following amount to achieve a balanced budget for FY2025:

Fund Balance Allocation	\$1,235,000
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Pending Board of approval, the revised budget for FY2025 is balanced at \$68,663,937, a reduction of \$1,265,000 from the original budget.

Ocean County College
Current Operating Revenues

EXHIBIT A-3

	Actual FY22-23	Estim FY23-24	Budgeted FY24-25	Proposed FY24-25	Increase (Decrease)
Tuition - Full and Part-time:					
In-County	26,254,638	26,887,587	28,759,710	27,138,546	(1,621,164)
Out of County	1,919,406	2,026,362	2,044,867	1,937,771	(107,096)
Out of State	1,678,229	2,008,080	2,056,437	1,870,793	(185,645)
Subtotal Tuition	29,852,273	30,922,029	32,861,014	30,947,109	(1,913,905)
Fees:					
E-Learning Fee	1,511,800	1,644,450	1,724,268	1,578,672	(145,596)
Course	2,538,670	3,060,899	3,287,402	3,210,317	(77,085)
Subtotal Fees:	4,050,470	4,705,349	5,011,670	4,788,989	(222,681)
Total Credit Tuition & Fees	33,902,743	35,627,378	37,872,684	35,736,098	(2,136,586)
Non-Credit	692,527	674,343	749,788	749,788	-
Total Tuition & Fees	34,595,270	36,301,721	38,622,472	36,485,886	(2,136,586)
State Support	9,063,863	10,307,660	10,513,813	10,065,399	(448,414)
County Support					
General Operations	16,556,631	17,218,896	17,907,652	17,907,652	
Nursing Program Support	100,000	100,000	100,000	100,000	
Total County Support	16,656,631	17,318,896	18,007,652	18,007,652	0
Other Income					
CCOG Planning Grant	248,793	260,194	260,000	260,000	
Foundation contract	195,411	284,269	200,000	285,000	
Miscellaneous	1,495,012	1,857,327	1,500,000	1,500,000	
Bookstore	176,879	182,785	175,000	175,000	
Total Other Income	2,116,095	2,584,576	2,135,000	2,220,000	85,000
Total Operating Revenue:	62,431,859	66,512,852	69,278,937	66,778,937	(2,500,000)
Interest	712,576	813,771	500,000	500,000	-
Realized Gain	(262,454)	47,536	150,000	150,000	-
Unrealized Gain	511,397	624,718	-	-	-
Total Revenue	63,393,378	67,998,877	69,928,937	67,428,937	(2,500,000)
Fund Balance			-	1,235,000	1,235,000
Total	63,393,378	67,998,877	69,928,937	68,663,937	(1,265,000)

ANNUAL BUDGET REQUEST 2024-2025
EXPENDITURES BY FUNCTION AND CATEGORY

	Actual FY 22-23	Budget FY 23-24	Budget FY 24-25	Proposed FY 24-25	Increase (Decrease)	% of Budget
Function						
Instruction	21,977,758	23,465,394	23,491,718	23,262,918	-1.0%	33.6%
Academic Support	11,839,894	12,158,099	12,049,829	12,110,029	0.5%	17.2%
Sub Total Academic	33,817,652	35,623,493	35,541,547	35,372,947	-0.5%	50.8%
Student Services	7,086,028	7,806,054	7,926,362	7,880,762	-0.6%	11.3%
Institutional Support	15,285,753	13,396,828	13,966,800	13,428,000	-3.9%	20.0%
Operation & Maint. of Plant	8,867,168	9,796,622	10,291,028	10,279,028	-0.1%	14.7%
Scholarships & Fellowships	1,588,966	1,406,200	1,203,200	1,203,200	0.0%	1.7%
Debt Service	1,050,000	1,050,000	1,000,000	500,000	-50.0%	1.4%
Total Function	67,695,567	69,079,197	69,928,937	68,663,937	-1.8%	100.0%
Category						
Personnel	33,945,153	35,799,642	35,177,156	35,051,156	-0.4%	50.3%
Staff/Fringe Benefits	11,187,440	12,519,029	12,538,955	12,514,955	-0.2%	17.9%
Sub Total - Compensation	45,132,593	48,318,671	47,716,111	47,566,111	-0.3%	68.2%
Operating	21,512,974	19,710,526	21,212,826	20,597,826	-2.9%	30.3%
Debt Service	1,050,000	1,050,000	1,000,000	500,000	-50.0%	1.4%
Total Category	67,695,567	69,079,197	69,928,937	68,663,937	-1.8%	100.0%

Ocean County College FY25 Budget Revision Total Student FTE

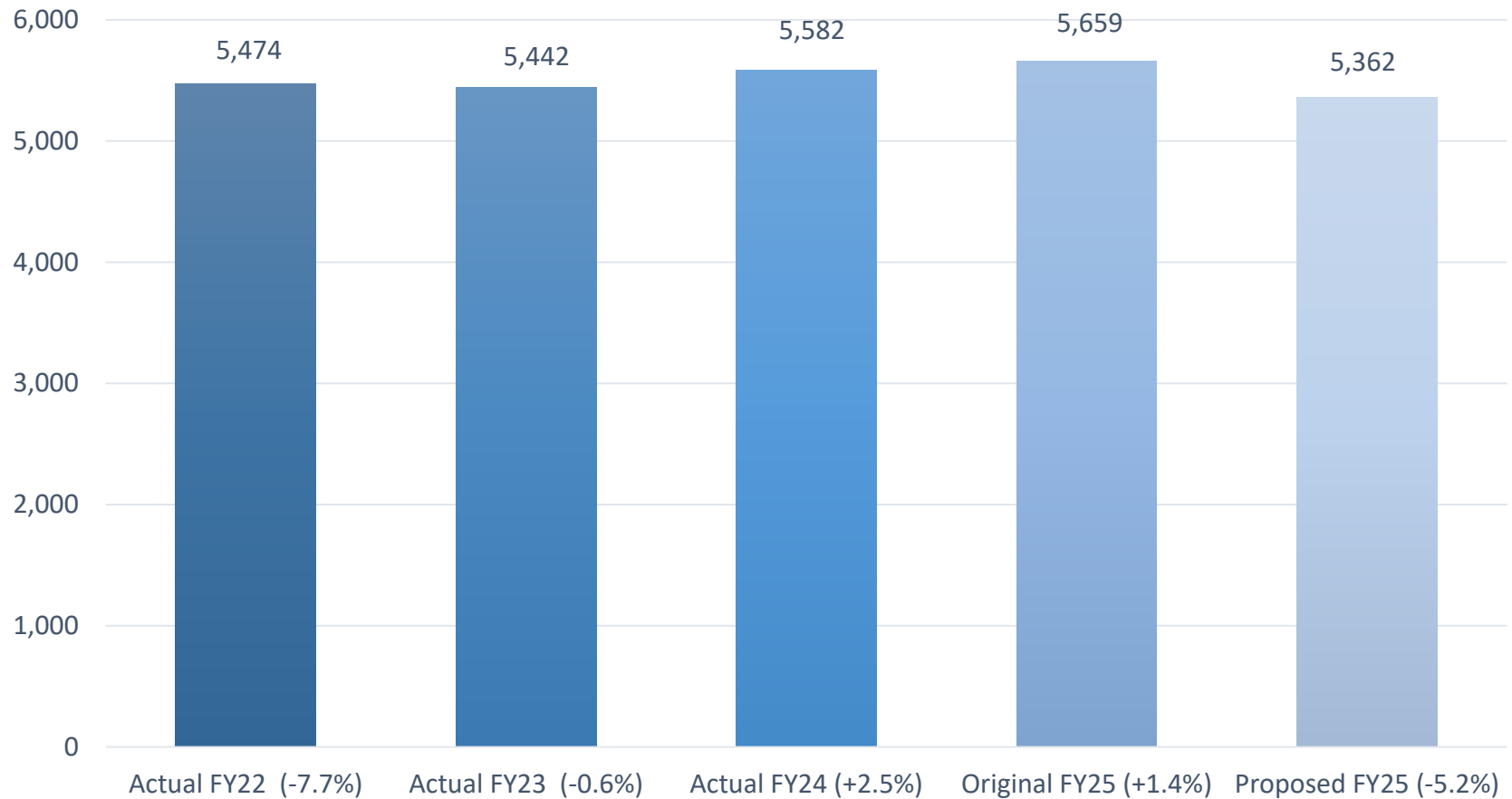


EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD for Professional Legal Services

RECOMMENDATION: Contract award to **Berry, Sahradnik, Kotzas & Benson, P.C.**, 212 Hooper Avenue, Toms River, NJ 08754 in the amount not to exceed **\$45,000.00** for the first year of a two-year contract for legal services at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #24/25 R-1609, publicly advertised on July 23, 2024 and proposals received August 13, 2024.

Contract Term: November 5, 2024 - November 4, 2025 (first year)

NATURE OF PROPOSAL: Professional Legal Services

ITEM #1: All Inclusive Annual Retainage Fee for General Counsel Services.

ITEM #2: All Inclusive Hourly Rate(s) for Litigation Services and Legal Services that are in the opinion of the College's Vice President of Finance, outside the scope of General Counsel Services.

SOURCE OF FUNDS: Legal Services / Fees - Legal
FY 2024/2025

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

EXHIBIT A-4

Description		Maximum Rating Points
1.	The firm's general experience and specific experience in successfully completing contracts of similar size and scope to the legal services being solicited	25
2.	The experience of the attorney(s) proposed in competently providing the general counsel services and litigation services to a New Jersey County College of similar institution(s)	25
3.	The firm's plan to provide the College with complete and timely legal services	20
4.	References	10
5.	Cost	20

PROPOSAL SUMMARY

Vendor	Berry, Sahradnik, Kotzas & Benson, PC*	DiFrancesco Bateman Kunzman Davis Lehrer & Flaum PC	Adams Lattiboudere Croot & Herman, LLC	Marmero Law, LLC	Schenck, Price, Smith & King, LLP
Item 1 - All Inclusive Annual Retainage Fee for General Counsel Services:	\$ 45,000.00	\$ 40,000.00	\$ 90,000.00	\$ -	\$ 60,000.00
Item 2 - All Inclusive Hourly Rate(s) for Litigation Services and Legal services that are, in the opinion of the College's Vice President of Finance, outside the scope of General Counsel Services:					
Attorney 1	\$ 185.00	\$ 195.00	\$ 185.00	\$ 150.00	\$ 195.00
Attorney 2	Same	Same	Same	Same	\$ 175.00
Attorney 3	Same	Same	Same	Same	

*Recommended Vendor

The following is a list of vendors who received the request for proposal. Vendors in **bold-type** submitted a proposal.

Adams Lattiboudere Croot & Herman, LLC

BBR Printers

Berkeley Research Group

Berry Sahradnik Kotzas & Benson

BuildCentral Inc

Cleary Jacobbe Alfieri Jacobs, LLC

Deltek

DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.

eRepublic, Inc.

Florio Perrucci Steinhardt Cappelli & Tipton LLC

Gtech

International Legal and Business Services Group

Legai BUild

Marmero Law, LLC

Scarinci Hollenbeck LLC

Schenck Price Smith & King LLP

SevenOutsource

VISUAL

EXHIBIT A-5

OCEAN COUNTY COLLEGE

AWARD for Project for Nellie Bennett Marsh Restoration Project, Phase 2

RECOMMENDATION: Contract award to **Matrix New World Engineering, Land Surveying and Landscape Architecture, PC**, 442 State Route 35, 2nd Floor, Eatontown, NJ 07724, in the amount not to exceed **\$249,000.00** for Professional Ecological Engineering services to assess and design 30-60% restoration of Nellie Bennett Marsh, a 23-acre area of salt marsh in Point Pleasant, New Jersey, urgently threatened by deterioration.

This project is administrated by The Barnegat Bay Partnership (BBP), a National Estuary Program hosted by Ocean County College (OCC), and funded through the NFWF Emergency Coastal Resilience Fund to plan and design the restoration of Nellie Bennett Marsh.

Said contract to be in accordance with specifications and requirements of RFP# 24/25 R-1623 issued on August 23, 2024 and proposals received on September 11, 2024. The Requests for Proposals were sent to firms from the Professional Qualified Ecological Engineering Pool, RFQ 24/25 Q-1598, approved at the Board of Trustees meeting on July 25, 2024.

NATURE OF RFP: Ecological Engineering Services

ACCOUNT: BBP / NFWF Emergency Coastal Resilience Fund
FY 2024/2025

PROPOSAL SUMMARY

Bid Tab			
Vendor Name:	ACT Engineers	Biohabitats	Matrix New World
Preliminary Meetings, Site Assessment, QAPP Info			\$ 120,000.00
Engineered Plans and Cost Estimates			\$ 50,000.00
Permitting			\$ 29,000.00
Bid Assistance and Construction Oversight			\$ 50,000.00
Lump Sum Fee	No Submission	No Submission	\$ 249,000.00

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

ACT Engineers

Biohabitats

Matrix New World

EXHIBIT A-6

OCEAN COUNTY COLLEGE

AWARD for Ground Transportation Charter Bus Services

RECOMMENDATION: Contract award to **Suburban Trails, Inc.**, 750 Somerset Street, New Brunswick, NJ 08901 in the amount not to exceed **\$67,359.00** for a one-year contract with a second-year contract option to provide ground transportation for charter bus services for various college activities, performances, events, and athletic team travel as needed at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #24/25 B-1612 publicly advertised on September 5, 2024 and bids received on September 19, 2024.

Contract Term: September 26, 2024 to August 31, 2025 (first year)

NATURE OF BID: Ground Transportation Services

BID ITEM #1: Total Cost Items 1-3 (Sports Trips)

BID ITEM #2: Total Cost Items 4-21 (Event Trips)

SOURCE OF FUNDS: Transportation / Student Clubs & Activities
Intercollegiate Athletics / Travel - Athletes
Transportation / College-Wide
FY 2024/2025

BID SUMMARY

Vendor Name	Wertz Motor Coaches, Inc.	US Coachways, Inc.	Suburban Trails, Inc.*
Total Cost Items 1-3	\$ 43,610.00	\$ 30,680.00	\$ 26,236.00
Total Cost Items 4-21	\$ 49,550.00	\$ 41,901.50	\$ 41,123.00
Total	\$ 93,160.00	\$ 72,581.50	\$ 67,359.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

BBR Printers	SevenOutsource
Blue Jay Contracting INC	Shay Enterprise
BuildCentral Inc	Suburban Trails
Deltek	Trakk, Inc.
Experience The World With Class	US Coachways, Inc
Gtech	VISUAL
PWXPress	Wertz Motor Coaches, Inc.
sam infotech	xiaoma

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Cybersecurity Courses

WHEREAS, the Board of Trustees of Ocean County College has identified a need to purchase student access keys and vouchers for students enrolled in cybersecurity courses at Ocean County College; and

WHEREAS, this purchase is funded by the Perkins Grant, a federal education program that focuses on increasing the learner's access to high-quality CTE programs of study with an emphasis on program improvement; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$41,600.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor is required to complete and submit a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, upon receiving required vendor documentation Ocean County College wishes to give the President authority to sign a contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **The Computing Technology Industry Association, Inc.**, 3500 Lacey Road, Suite 100, Downers Grove, IL 60515 in the amount not to exceed **\$22,745.00** to purchase student access keys and vouchers for students enrolled in cybersecurity courses at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Cybersecurity Courses

VENDOR: **The Computing Technology Industry Association, Inc.**
3500 Lacey Road, Suite 100
Downers Grove, IL 60515

ACCOUNT: Perkins FY25 / Software
FY 2024/2025

AMOUNT: **\$22,745.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

**OCEAN COUNTY COLLEGE
RESOLUTION**

**Authorizing a Contract for Travel Services - Study Abroad France
Contract Term: September 26, 2024 - September 25, 2025**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for program support services for the Study Abroad Seminar scheduled to take place in France June 26, 2025 to July 3, 2025. Studies will include historical and cultural highlights of the Republic of France, and feature tours of locations of cultural and historical significance in Paris, Versailles, Rouen, and Normandy and museums such as the Louvre and Musée d'Orsay; and

WHEREAS, all related travel expenses initially paid by Ocean County College are fully reimbursed with collected payments from students for trip costs and course credits; and

WHEREAS, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 29, 2023 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 23/24 Q-1458; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$95,000.00** for program support services for the study abroad trip to France.

COST PER STUDENT Breakdown:		
Item:	Cost	Notes
Trip	\$5,395	
Transfers	\$133	Airport Transfer (US)
Tips	\$30	Shuttles, breakfasts, dinners, activities, guides, tour managers, bus driver
Admin Fee	\$25	
Cancellation and Travel Insurance	\$353	
Credits	\$567	
Total	\$6,503	
OCC Foundation Support	-\$3,251	
Cost per Student	\$3,252	Based on minimum 15 / maximum 20 students
*Single Room Supplement \$683		
*Foundation discount available for in-county OCC students		

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Travel Services - Study Abroad France

Contract Term: September 26, 2024 - September 25, 2025

VENDOR: Fellowship Travel International, Inc.
10220 Timber Ridge Dr.
Ashland, VA 23005

ACCOUNT: International Education / International Education Program
FY 2024/2025

AMOUNT: not to exceed \$95,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Purchase of a Ford F-250 for the Facilities Department

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase a Utility Body Vehicle (Ford F-250) for the Facilities Department at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Able Ford of New Jersey, Inc. dba All American Ford, Subaru & Isuzu**, 3698 Route 9 South, Old Bridge, NJ 08857 in the amount not to exceed **\$75,000.00** to purchase a Utility Body Vehicle (Ford F-250) for the Facilities Department at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Able Ford of New Jersey, Inc.**, Ocean County Cooperative Contract # B2024-130, effective through 8/20/2025.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of a Ford F-250 for the Facilities Department

VENDOR: **Able Ford of New Jersey, Inc.**
3698 Route 9 South
Old Bridge, NJ 08857

ACCOUNT: Business Division / Minor Capital
FY 2024/2025

AMOUNT: **\$75,000.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for OCC Manahawkin Billboard**

WHEREAS, a contract in the amount of **\$25,000.00** (PO #B11468A1) was awarded to **Success Advertising, Inc.**, 100 S. Jefferson Road, Suite 204, Whippany, NJ 07981 for media placement agency services; and

WHEREAS, an additional amount of **\$5,100.00** is needed for the rental of a billboard for the purpose of advertising OCC Manahawkin; and

WHEREAS, the initial contract was extended for a thirty- day extension of the contract upon the request of College Relations; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a. (15) et seq. professional consulting services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Success Advertising, Inc.**, 100 S. Jefferson Road, Suite 204, Whippany, NJ 07981 with an additional amount of **\$5,100.00** for a total amount of **\$30,100.00** for the rental of a billboard for the purpose of advertising OCC Manahawkin.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for OCC Manahawkin Billboard

VENDOR: Success Advertising, Inc.
100 S. Jefferson Road, Suite 204
Whippany, NJ 07981

ACCOUNT: Marketing - Promotion / Paid Media
FY 2024/2025

ORIGINAL CONTRACT: \$25,000.00

AGGREGATE AMOUNT: \$5,100.00

TOTAL AMOUNT:
\$30,100.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Kitchen Appliance Maintenance & Repair

WHEREAS, a contract in the amount of **\$15,000.00** (BPO #11791) has been awarded to **Jay Hill Repairs**, 90 Clinton Road, Fairfield, NJ 07004 for the repair, maintenance, and installation of various kitchen appliances; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$25,000.00** is needed for anticipated appliance repairs for the remainder of the fiscal year; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Jay Hill Repairs**, 90 Clinton Road, Fairfield, NJ 07004 with an additional **\$25,000.00** for a total amount of **\$40,000.00** for anticipated appliance repairs for the remainder of the fiscal year at Ocean County College. This contract will be procured through Hunterdon County Educational Services Commission (HCESC) Cooperative contract # #HCESC-SER-21-11 - Contract term: 11-15-2023 to 11-15-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Kitchen Appliance Maintenance & Repair

VENDOR: Jay Hill Repairs
90 Clinton Road
Fairfield, NJ 07004

ACCOUNT: Maintenance / Service - Maintenance
FY 2024/2025

ORIGINAL CONTRACT: \$15,000.00

AGGREGATE AMOUNT: \$25,000.00
=====

TOTAL AMOUNT: \$40,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Chiller Maintenance Service**Contract Term: July 1, 2023 - June 30, 2025**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the maintenance contract for chiller maintenance service at Ocean County College. The original contract with the amount of **\$58,000.00** was awarded at the Board of Trustees meeting on April 27, 2023. Amendments in the amounts of **\$11,000.00**, **\$7,000.00**, **\$5,200.00**, and **\$9,494.82** were awarded at the Board of Trustees meetings on June 29 and August 24, 2023 and March 28 and May 30, 2024; and

WHEREAS, an additional **\$15,000.00** is needed for repairs on the Conference Center AHU-01 Circuit-01 TXV, filter dryer replacements, and additional chiller maintenance services throughout the remainder of the fiscal year; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9(a)(9), equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Johnson Controls, Inc.**, 1001 Lower Landing Road Suite 400, Blackwood, NJ 08012 with an additional **\$15,000.00** for a total amount of **\$115,694.82** for repairs on the Conference Center AHU-01 Circuit-01 TXV, filter dryer replacements, and additional chiller maintenance services throughout the remainder of the fiscal year at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Chiller Maintenance Service

Contract Term: July 1, 2023 - June 30, 2025

VENDOR: **Johnson Controls, Inc.**
1001 Lower Landing Road, Suite 400
Blackwood, NJ 08012

ACCOUNT: Maintenance / Service - Maintenance
FY 2024/2025

EXISTING CONTRACT: \$90,694.82

AMENDMENT: \$15,000.00

TOTAL AMOUNT: \$115,694.82

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Data Center Battery Replacements

Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for power supplies and campus-wide printer maintenance services for Ocean County College procured through National Cooperative Purchasing Alliance (NCPA) Contract# 01-170/01-97. The original contract in the amount of **\$30,000.00** was awarded at the Board of Trustees meeting on May 30, 2024; and

WHEREAS, an additional **\$15,000.00** is needed for battery replacements in the Data Center; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **KT's Office Services, LLC**, 18 Warren Ave, Lanoka Harbor, NJ 08734 with an additional amount of **\$15,000.00** for a total amount of **\$45,000.00** battery replacements in the Data Center at Ocean County College procured through National Cooperative Purchasing Alliance (NCPA) Contract# 01-170/01-97, effective through 12/31/2026

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Data Center Battery Replacements

Contract Term: July 1, 2024 - June 30, 2025

VENDOR: **KT's Office Services, LLC**
18 Warren Ave
Lanoka Harbor, NJ 08734

ACCOUNT: Information Technology / Minor Capital - Computer
FY 2024/2025

ORIGINAL CONTRACT: \$30,000.00

AMENDMENT: \$15,000.00

=====

TOTAL AMOUNT: \$45,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for Grunin Music Room Renovation

RECOMMENDATION: Contract award to **SSP Architects**, 50 Division Street, Suite 503, Somerville, NJ 08876 to be amended for an additional **\$2,000.00** for a total amount not to exceed **\$99,490.00**. The original contract in the amount of **\$97,490.00** for Professional Architectural and Engineering services for the Music Practice Rooms Renovation at The Jay and Linda Grunin Center for the Arts (Building #11) was awarded at the Board of Trustees meeting on July 28, 2022.

Additional funds are needed to prepare updated drawings and specifications for bidding based on results from environmental testing performed in Building #11. Based on the scope of work, the vendor's fee for providing these services is a fixed fee of **\$2,000.00**.

Said contract to be in accordance with specifications and requirements of RFP #22/23 R-1378 issued on June 29, 2022 and proposals received on July 14, 2022. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 21/22 Q-1243, approved at the Board of Trustees meeting on August 26, 2021.

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2022/2023

PROPOSAL SUMMARY

Vendor Name	Lump Sum Fee
SSP Architects*	\$ 97,490.00
Settembrino Architects	\$ 99,500.00
JRS Architects	\$ 108,317.00
MSA Architects	\$ 114,000.00

*Recommended vendor

The following is a list of vendors who received the RFP and submitted proposals.

SSP Architects
Settembrino Architects
JRS Architects
MSA Architects

EXHIBIT A-15

OCEAN COUNTY COLLEGE

RESCIND Contract

RECOMMENDATION: The Board of Trustees of Ocean County College hereby rescinds the contract awarded at the Board of Trustees meeting on June 27, 2024, for Fire Equipment Inspection Services to Harring Fire Protection, LLC, located at 1433 Mays Landing Road, Folsom, NJ 08037. The College has determined that Harring Fire Protection, LLC does not directly hold the required certifications to perform the contracted work.

EXHIBIT A-16

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing Surplus Sale of Miscellaneous Facilities / Warehouse Items

WHEREAS, the Board of Trustees of Ocean County College has determined that various miscellaneous facilities and warehouse items are no longer needed for public use; and

WHEREAS, pursuant to N.J.S.A.18A:18A-45 and N.J.A.C. 5:34-5.8, the Board is authorized to sell surplus property through an on-line public auction to be held on an electronic procurement platform; and

WHEREAS, Ocean County College intends to utilize the online auction services of **GovDeals**, located at www.govdeals.com; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to utilize an established College account with **GovDeals** to sell Miscellaneous Facilities and Warehouse Items determined no longer useful to the College through online auction.
2. The following surplus property to be sold: 2005 Club Car Golf Cart, 2007 Club Car Golf Cart, Bicycles, Medical Dispensers, Student Desk Chairs, Tables.
3. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of the surplus property.
4. The online auction shall commence on Monday, September 30, 2024, at 12:00 a.m. and conclude Friday, October 11, 2024, at 3:00 p.m.
5. Ocean County College shall reserve the right to reject any or all bids submitted if it determines such rejection to be in the public interest.

EXHIBIT A-17

**RESOLUTION FOR MEMBER PARTICIPATION
IN THE
EDUCATIONAL COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE **OCEAN COUNTY COLLEGE TO**
ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER **26EDCP**

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency", has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS, the **OCEAN COUNTY COLLEGE** within the County of **OCEAN**, New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the _____ by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the **OCEAN COUNTY COLLEGE** shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify that the above Resolution was adopted and approved by **OCEAN COUNTY COLLEGE** at a meeting held on _____.

By: _____ Attest By: _____
Board President Board Secretary