

EXHIBIT B



BOARD OF TRUSTEES

Bylaw, Policy, and Curriculum Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: November 27, 2024

The following Bylaw, Policy, and Curriculum Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, December 5, 2024**:

1. Recommend approval of the following 2024-25 Advisory Committees: **(Exhibit B-1)**
 - a. Addictions Counseling Advisory Committee
 - b. Business Advisory Committee
 - c. Computer Science Advisory Committee
 - d. Environmental Management Advisory Committee
 - e. Graphic Arts, Design and Media Advisory Committee
 - f. Health and Human Performance Advisory Committee
 - g. Hospitality, Recreation, and Tourism Management Advisory Committee
 - h. Interpreter Sign Language Advisory Committee
 - i. Law and Public Safety Advisory Committee
 - j. Nursing Advisory Committee
 - k. Social Work Advisory Committee
2. Recommend approval of the following revised policy:
 - a. Policy #3080, Personnel, All Employees, Remote Work **(Exhibit B-2)**
3. Recommend acceptance of a resolution with the designation of the 2025 meeting schedule **(Exhibit B-3)**
4. Recommend approval of the 2025/2026 Academic Calendar **(Exhibit B-4)**

EXHIBIT B-1

Addictions Counseling

Dean, School of Business & Social Science Ocean County College	Laura Messina VP Adult Services Preferred Behavioral Health lmessina@preferredbehavioral.org
Nina L. Charlton-Hagen Director, Program Services Ocean County Jail nhagen@co.ocean.nj.us	Frank Murano Licensed Clinical Alcohol & Drug Counselor Duke81453@comcast.net
CLII – Addictions Counseling Ocean County College	Elaine Schardien* Asst. Director of Educational Resources Ocean County College eschardien@ocean.edu
Frank Gorman Chun_gorman@yahoo.com	Renee T. White Supervising Assistant Prosecutor Ocean County Prosecutor’s Office Special Offenders Unit rwhite@co.ocean.nj.us
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Business

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<p>Dean, School of Business & Social Science Ocean County College</p>	<p>Julia Moroney, PCM Marketing Director French & Parrello Associates Julia.moroney@fpaengineers.com</p>
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<p>Lisa Dupras Owner Elev8 Consulting Elev8yourcoaching@gmail.com</p>	<p>Kimberle Samarelli Executive Director NJ Amusement Association Njaa40plus@aol.com</p>
<p>Brittany Goganzer Sr. Director, Supply Chain AtlantiCare Brittany.goganzer@atlanticare.org</p>	<p>Dakota Wade* Student Ocean County College Dakota_wade@students.ocean.edu</p>
<p>Jim Mahlmann COO NetCetra LLC jmahlmann@netcetra.com</p>	<p>Laura Wagner Paolillo* CLII – Business Ocean County College lwagner@ocean.edu</p>
<p>Melissa Mocarski* Adjunct Instructor – Business Ocean County College mmocarski@ocean.edu</p>	<p>James Hadley* CLII – Accounting Ocean County College jhadley@ocean.edu</p>

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Computer Science

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<p>Mike Coss Robotics and Media Processing Dept. Head Nokia Bell Labs Mike.coss@nokia-bell-labs.com</p>	<p>Max Kripinski* Student Ocean County College Max_kripinski@students.ocean.edu</p>
<p>Pastor Keith Davis President and Founder Camden Dream Center, Tech. Training Center kdavis@kflcamdendreamcenter.org</p>	<p>Gary MacDonald Director of Curriculum & Grants Ocean County Vocational Technical School gmacdonald@mail.ocvts.org</p>
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<p>Matt Duval Director, Cross-Domain Architects Nokia Cloud & Network Services Matt.duval@nokia.com</p>	<p>Patricia Morreale Chair, Computer Science & Technology +Google Scholar Kean University pmorreal@kean.edu</p>
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Environmental Management

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Law and Public Safety

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Social Work

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EXHIBIT B-2

Ocean County College, Toms River, NJ

Personnel
All Employees
Remote Work #3080

POLICY

Policy Statement: Ocean County College permits certain employees to work remotely in accordance with the attached procedures. Eligibility for remote work is based on position, duration of employment, job performance issues, and business needs.

Eligibility: The following positions are not eligible for remote work:

- All positions in the Facilities Department.
- All positions in the Security Department.
- All part-time employees.
- All members of collective negotiations units subject to a collective negotiations agreement unless specified by the agreement, including:
 - Adjunct Faculty Association
 - The Faculty Association of Ocean County College (FAOCC)
 - The Supportive Staff Association of Ocean County College (SSAOCC)
 - The Association currently known as the Lecturer Association of OCC, or any future name by which this association may be known

Expectations: Regardless of work modality, employees are expected to provide the same level of service to students and colleagues and meet performance goals and expectations. The College may unilaterally or individually remove or pause remote work based on business needs or performance issues. Remote work is a privilege granted at the sole discretion of Ocean County College and is not an employee right.

Compliance: Remote work operations must comply with all applicable federal, state, and municipal laws, including but not limited to the Fair Labor Standards Act (FLSA), the New Jersey First Act, and the Occupational Safety and Health Act (OSHA).

Grandfather Clause: Employees working in fully remote positions prior to this policy's adoption will be grandfathered. In cases where this policy conflicts with a collective bargaining agreement, the terms of the agreement will take precedence.

Adopted: December 5, 2024

EXHIBIT B-3



Board of Trustees Resolution

WHEREAS, *the Open Public Meetings Act of 1975 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and*

WHEREAS, *it is the desire of this Board to implement and adhere to the provisions of said act;*

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College as follows:

1. *Pursuant to the provisions of Section 13 of the afore-said statute, the Board of Trustees hereby designates the fourth Thursday of each month as the date of its regular monthly meeting, except as noted below:*

Thursday, December 5, 2024

Thursday, January 23, 2025

Thursday, February 27, 2025

Thursday, March 27, 2025

Thursday, April 24, 2025

Thursday, May 29, 2025

Thursday, June 26, 2025

Thursday, July 24, 2025

Thursday, August 28, 2025

Thursday, September 25, 2025

No October Meeting

Thursday, November 6, 2025

Thursday, December 11, 2025

Meetings shall commence at 3:30 p.m. and shall be held in the Conference Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey. Remote access information will be distributed in advance of meeting dates.

In addition, the following Board of Trustees Special Meetings are scheduled, which will be held in the Conference Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey, from 12:00 noon to 2:00 p.m. Remote access information will be distributed in advance of meeting dates:

Thursday, January 9, 2025

Thursday, July 10, 2025

In addition, the following Conversations with the Trustees are scheduled at 12:30 p.m., which will be held in the Student Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey:

Thursday, March 13, 2025

Thursday, October 23, 2025

Board Retreats will be scheduled as needed at 12:00 noon in the Conference Center, except as noted. Remote access information will be distributed prior to each meeting date.

- 2. A copy of this resolution shall be prominently posted and maintained throughout the year in the public places reserved for such announcements.*
- 3. A copy of this resolution shall be forwarded to the Asbury Park Press and the Atlantic City Press.*
- 4. A copy of this resolution shall be filed with the Clerk of the County of Ocean.*
- 5. In the event the meeting schedule as described in paragraph 1 is revised, the Board of Trustees shall, within seven days following such revision, post, forward, and submit such revision in the manner provided for in paragraphs 2, 3, and 4 of this resolution.*
- 6. Written notice of special meetings of the Board of Trustees shall be at least 48 hours in advance, giving the time, date, location, and, to the extent known, the agenda of such special meeting. The notice shall accurately state whether formal action may or may not be taken and shall be provided for in the following manner:*
 - a. By posting a copy of such notice in at least one public place reserved for such announcements.*
 - b. By forwarding a copy of such notice to the Asbury Park Press and the Atlantic City Press.*
 - c. By filing a copy of such notice with the Clerk of the County of Ocean.*

7. *Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee, such schedule and/or advance notices shall be made available to such person. Fees will be assessed in accordance with Board Policy #2300, Administrative Operations, Public Access to Government Records. All requests made pursuant hereto shall terminate at midnight on December 31 of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by the news media shall be mailed free of charge.*

8. *Upon the affirmative vote of 3/4 of the Trustees present, the Board of Trustees may hold a meeting without compliance with the notice requirements of this resolution if such a meeting is required to deal with matters of such urgency and importance that delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest.*

Adopted: December 5, 2024

EXHIBIT B-4

OCEAN COUNTY COLLEGE

2025/2026 Academic Calendar

Fall Semester 2025

Wednesday, September 3 - Classes Begin

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

2025 Accelerated Term 5

Wednesday, September 3 - First Day of Classes

Thursday, October 23 - Last Day of Classes

Fall 2025 Quick Term

Wednesday, October 8 - Classes Begin

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

2025 Accelerated Term 6

Monday, October 27 - First Day of Classes

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

Winter Break

Monday, December 22, 2025 – Tuesday, January 20, 2026 – No Classes

Winter Intersession 2026 (Five-Day Week)

Friday, January 2 - Classes Begin

Friday, January 16 - Last Day of Classes

Spring Semester 2026

Wednesday, January 21 - Classes Begin

Monday, February 16 - No Classes

Monday, March 16 - Sunday, March 22 - No Classes - Spring Break

Wednesday, May 13 - Last Day of Classes (FOLLOW MONDAY SCHEDULE)

Wednesday, May 20 - Commencement

Thursday, May 21 - Commencement Rain Date

2026 Accelerated Term 1

Wednesday, January 21 - First Day of Classes

Monday, February 16 - No Classes

Friday, March 13 - Last Day of Classes

Spring 2026 Quick Term

Wednesday, February 25 - Classes Begin

Wednesday, May 13 - Last Day of Classes (FOLLOW MONDAY SCHEDULE)

OCEAN COUNTY COLLEGE
2025/2026 Academic Calendar

2026 Accelerated Term 2

Monday, March 23 - First Day of Classes
Wednesday, May 13 - Last Day of Classes

Summer 2026 First Five-Week

Monday, May 18 - Classes Begin
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Tuesday, June 23 - Last Day of Classes

Summer 2026 Ten-Week

Monday, May 18 - Classes Begin
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Friday, July 3 - No Classes
Tuesday, July 28 - Last Day of Classes

2026 Accelerated Term 3

Monday, May 18 - First Day of Classes
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Friday, July 3 - No Classes
Thursday, July 9 - Last Day of Classes

Summer 2026 Second Five-Week

Wednesday, June 24 - Classes Begin
Friday, July 3 - No Classes
Tuesday, July 28 - Last Day of Classes (2nd 5-week)

2026 Accelerated Term 4

Friday, July 10 - First Day of Classes
Thursday, August 27 - No Classes
Saturday, August 29 - Last Day of Classes

Summer 2026 Post Session (Four-Day Week)

Monday, August 3 - Classes Begin
Wednesday, August 26 - Last Day of Classes