

December 2024

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of October 31, 2024
- The Ocean County College Report of Audit for the fiscal year ended June 30, 2024

The following were awarded:

- To RSC Architects for professional architectural and engineering services for renovations to the Hovnanian Health Sciences Building to create learning spaces for new dental hygiene and radiography programs at Ocean County College
- To SciAps, Inc. for the purchase of two handheld x-ray lead paint analyzer devices for the STEM lab at Ocean County College
- To French & Parrello Associates, PA for professional architectural and engineering services to upgrade parking lots #1 and 1R at Ocean County College

The following resolutions were adopted:

- For the purchase of eighteen defibrillators for the Security Department at Ocean County College
- For the management services of summer camps for children at Ocean County College
- For offset printing and mailing services for the FY25 Ocean Views magazine at Ocean County College

The following was amended:

- Additional monies to NJEdge.NET, Newark, New Jersey, for the SARA State Fee Assessment as part of the purchase of New Jersey Transfer Assessment and Quality Matters Annual Statewide Subscription Renewal through the NJEdge.NET Consortium at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Timothy Peters Plumbing and Heating Company, Inc., Toms River, New Jersey, for labor and materials for the installation of a bottle filler and related plumbing services for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program in the Russell Building as part of the second-year contract option for professional plumbing services from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting)
- Additional monies to Leapfrog Technologies, Inc., Coralville, Iowa, for additional fees associated with the Courseleaf Catalog for 2025 software from September 9, 2024, through December 10, 2025, for use at Ocean County College (contract originally awarded at the August 22, 2024, Board meeting)

- Additional monies to Amazon Services, LLC, Seattle, Washington, for the purchase of additional online marketplace products, through the Omnia Partners Cooperative Purchasing Program for the remainder of the fiscal year for various departments at Ocean County College (contract originally awarded at the April 24, 2024, Board meeting)
- Additional monies to Burlington English, Inc., Boca Raton, Florida, to provide ESL/Civics lessons in English, workforce preparation, and digital literacy to Title II Grant participants through the Office of Workforce and Professional Education at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Core Mechanical, Inc., Pennsauken, New Jersey, for duct cleaning services for the remainder of the fiscal year as part of the contract for HVAC maintenance services from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the April 25, 2024, Board meeting)
- Additional monies to Consolidus, LLC, Akron, Ohio, for promotional items associated with the Counseling Department as part of the second-year contract option for a professional promotional online storefront from July 1, 2024, through June 30, 2025, for the purchase of OCC-branded items through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting)
- Additional monies to Jay Hill Repairs, Fairfield, New Jersey, for additional appliance repairs for the remainder of the fiscal year as part of the repair, maintenance, and installation of various kitchen appliances through the Education Services Commission of New Jersey (ESCNJ) Cooperative contract at Ocean County College (contract originally awarded at the September 26, 2024, Board meeting)
- Additional monies to Preferred Behavioral Health of New Jersey, Inc., Lakewood, New Jersey, to extend psychiatric evaluation and medication management services for students as part of counseling services for students through December 31, 2026, at Ocean County College (contract originally awarded at the August 22, 2024, Board meeting)
- Additional monies to Bahr and Sons Electrical Contractors, Inc., Bayville, New Jersey, for additional professional electrician services through the remainder of the fiscal year as part of the professional electrician services from July 1, 2024, through June 30, 2025, on an as-needed basis through the Ocean County Cooperative Contract at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting)
- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, for labor and material to install swipe card access for the rear exterior door of the Russell Building for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program as part of the second-year contract option for inspection, repair, maintenance, and related activities for the Electronic Access Control and Video Surveillance Systems from July 1, 2024, through June 30, 2025, for use by the Security Department at Ocean County College (contract originally awarded at the April 25, 2024, Board meeting)
- Additional monies to Ultra Equipment, LLC, Forked River, New Jersey, for replacement of the rack body and hoist accessory for the College's 2008 F-350 vehicle, in addition to the purchase and installation of a Tommy Gate Cargo Van 650 Series Lift Gate at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Door Services Corporation dba Eastern Door Service, Burlington, New Jersey, for increased vendor costs to meet prevailing wage rates for replacement of interior and exterior doors for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program in the

Russell Building as part of the automatic door maintenance, replacement, and repair services on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the August 22, 2024, Board meeting)

The following was accepted:

- A \$1,000 Martin Luther King, Jr. Day of Service 2025 grant award from AmeriCorps to support two student clubs – the Community Ambassadors Club and NJ Stars Club – with Ocean County College staff support to lead volunteer projects on MLK Day of Service. Project Manager: Ms. Jenna Puglisi, Student Success Coach. Project Period: January 5, 2025, through January 27, 2025.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for December 5, 2024.

## **BYLAW, POLICY, AND CURRICULUM COMMITTEE**

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

The following 2024-25 Advisory Committees:

- a. Addictions Counseling Advisory Committee
- b. Business Advisory Committee
- c. Computer Science Advisory Committee
- d. Environmental Management Advisory Committee
- e. Graphic Arts, Design and Media Advisory Committee
- f. Health and Human Performance Advisory Committee
- g. Hospitality, Recreation, and Tourism Management Advisory Committee
- h. Interpreter Sign Language Advisory Committee
- i. Law and Public Safety Advisory Committee
- j. Nursing Advisory Committee
- k. Social Work Advisory Committee

Resolution with the designation of the 2025 meeting schedule

The 2025/2026 Academic Calendar

## **PERSONNEL COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

## **EMPLOYMENT**

<b>Adjunct Faculty</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Dylan	Beatty	Adjunct Assistant Professor, Geography (e-Learning)	12/16/24
Kelli	Bianchi	Adjunct Assistant Professor, Forensic Science (e-Learning)	12/16/24
Rachel	Disbrow	Adjunct Assistant Professor, American Sign Language	1/6/25
Lakiesha	Mendez	Adjunct Assistant Professor, Accounting	12/16/24
Meredith	Riddle	Adjunct Assistant Professor, History (e-Learning)	1/22/25
Yufei	Wang	Adjunct Assistant Professor, Accounting	12/16/24

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Jennifer	Lennon	Assistant Library Director	1/6/25

<b>Non-Affiliated Hourly</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Danielle	Condit	Sr. Test Administration Technician	12/9/24
Joshua	Lehman	Enrollment Services Technician (PT)	1/6/25
Rachele	Quinn	Enrollment Services Technician (PT)	1/6/25

<b>On-Call</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Kathleen	Pucciarello	Testing Assistant/Proctor	12/16/24

<b>Professional</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Carla	Cucci	WPE Instructor III - ESL	12/16/24
Sheila	Darnowski	WPE Instructor III - ESL	12/16/24
Patricia	Gianotti	Part Time Teacher, Alcohol and Drug Counseling (e-Learning)	12/16/24
Jo Ann	Jankowski	WPE Instructor III - ESL	12/16/24
Rose	Lee	WPE Instructor III - ESL	12/16/24
Zurab	Mushkudiani	WPE Instructor III - ESL	12/16/24
John	Pirozzi	WPE Instructor III - ABE	12/16/24
Erin	Polakowski	WPE Instructor III - ESL	12/16/24
Colin	Seitz	WPE Instructor I - Business	12/16/24
Rose	Wren	Nursing Clinical Instructor	12/16/24

<b>Support Staff Association</b>
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<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Hugo	Triveri	Security Officer I (PT)	12/11/24

### CHANGE OF POSITION

<b>Non-Affiliated Administrator</b>				
<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Eff. Date</b>
Devlin	Fitzpatrick	Compensation & Classification Coordinator	Human Resources Coordinator	1/6/25
Raquel	Olivo	Advisor/Case Manager (Title II)	Program Manager, Integrated Education & Training	12/9/24

### RESIGNATION

<b>College Lecturer II</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Anastacia	McCloskey	College Lecturer II – Library	1/4/25

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Kim	Caballero	Specialist, STEM Tutoring Services	11/22/24

<b>Professional</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Gina	Sarabella	WPE Instructor III - ESL	10/31/24

### ADDITIONAL DUTY ASSIGNMENTS

Tara Cunningham, Adjunct Assistant Professor, Student Success as Adjunct Assistant Professor, Business Studies, effective 12/16/24

Jamie Kasprovitz, On-Call Theater Apprentice, as Stage Manager for the production “All Shook Up”, effective 11/15/24 to 12/22/24.

## **PRESIDENTS REPORT**

<https://www.ocean.edu/about-us/news/dr-monacos-december-5-2024-report-to-the-board-of-trustees/>