



BOARD OF TRUSTEES

Regular Meeting Minutes

February 23, 2009

<p>The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order on Monday, February 23, 2009, by Mr. Carl V. Thulin, Chair, at 12:30 p.m. in the Boardroom of the Administration Building on the college campus.</p>	Call to Order
<p>The announcement of public meeting was made by Mrs. Bello in compliance with the Open Public Meetings Act of 1975.</p>	Public Meeting Announcement
<p>Those in attendance were: Mr. Carl V. Thulin, Mrs. Eva Smithers, Mrs. Linda Novak, Mr. Jerry Dasti, Mr. Robert Fall, Dr. Bruce Greenfield, Mr. Warren Wolf, Mr. Harvey York, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Jim McGinty, Vice Presidents Don Doran, Tara Kelly, Richard Parrish, and Sara Winchester, and Interim Vice President Richard Strada.</p>	Attendance
<p>The minutes of the January 23 and January 26, 2009, Board of Trustees closed sessions and public meetings were approved by separate roll call votes. Mr. York abstained from both votes.</p>	Minutes Approved
<p>Mr. Harvey York was introduced as a new Ocean County College Board of Trustee member. He was appointed by Governor Jon Corzine on February 18, 2009, to serve through October 31, 2010. Mr. Sahradnik administered the oath of office to Mr. York, and the trustees welcomed and congratulated him.</p>	Swearing-In of Mr. Harvey York
<p>The trustees adopted, upon unanimous roll call vote, a resolution to express their profound sorrow upon the death on January 30, 2009, of Mr. Joseph A. Citta, who served with distinction as a member of the Ocean County College Board of Trustees for 32 years, from 1973 until his retirement in 2005. The resolution follows:</p>	Resolution Adopted for Mr. Joseph A. Citta
<p>WHEREAS, the members of the Ocean County College Board of Trustees wish to express their profound sorrow at the death on January 30, 2009, of Mr. Joseph A. Citta, who served with distinction and commitment as a member of the Ocean County College Board of Trustees from 1973 until his retirement in 2005; and</p>	

WHEREAS, Mr. Joseph A. Citta served as Chair of the Board from 1980 to 1983 and was also a long-time member of the Finance Committee and the Buildings and Grounds Committee; and

WHEREAS, he was honored by the college in 1972 and 1991 with the Distinguished Service Medal for outstanding contributions to higher education in Ocean County; and

WHEREAS, Mr. Joseph A. Citta became a member of the Ocean County College Foundation in 1970, serving as Chair from 1974 to 1980 and 1986 to 1990, was recognized as the Foundation's Humanitarian of the Year in 1986 and 2004, and was eventually named as an *emeritus* member of the Foundation; and

WHEREAS, through his generosity, the Sambol-Citta Arboretum was constructed on the campus, demonstrating a strong commitment to the preservation of the environment through education; and

WHEREAS, a very generous gift was received from Mr. Joseph A. Citta in the memory of his son for the establishment of a college sailing center, the J. Phillip Citta Center for Sailing and Maritime Arts and Sciences; and

WHEREAS, his contributions of time, energy, and resources to the college and higher education exemplified the true meaning of unselfish public service, earning him recognition as a champion of education; and

WHEREAS, his counsel had a significant impact in ensuring the continued growth and excellence of Ocean County College in its goal to be recognized as one of the finest community colleges in the nation;

NOW, THEREFORE, BE IT RESOLVED that the students, staff, faculty, administration, and trustees of Ocean County College express their deep sorrow and great sense of loss upon the death of Mr. Joseph A. Citta, while, at the same time, affirm their sincere gratitude for his extraordinary accomplishments while serving Ocean County College and the citizens of Ocean County; and

BE IT FURTHER RESOLVED that a copy of this resolution be spread upon the minutes of this meeting and be tendered to the family of Mr. Joseph A. Citta as an expression of the Board's sincere sympathy in the family's bereavement.

The resolution was presented by Mr. Thulin and Dr. Larson to Ms. Rosanne Citta and Ms. Kristin Farfalla. Ms. Sandy Broughton, Executive Director of College Resources, and each of the trustees expressed their heartfelt sympathy, reflected on their personal and professional relationships with Mr. Citta, and recognized, with tremendous gratitude, Mr. Citta's outstanding contributions to the College, to the Foundation, and to the students.

Ms. Deborah Robinson, Director of Continuing and Professional Education, introduced Mr. Jules Sackman, Training and Employment Coordinator of the New Jersey Division

of Workforce Development, which administers the federal Senior Community Service Program through a U.S. Department of Labor grant for the National Council on Aging. Continuing and Professional Education has been working with NCOA since summer 2008, providing education to seniors who need guidance and financial assistance to gain viable employment.

Certificate of Appreciation for the National Council on Aging

Dr. Larson thanked Mr. Sackman for selecting OCC as its partner in this educational endeavor and presented him with a certificate of appreciation.

A resolution was introduced to acknowledge Mr. Harry Jay Levin, who resigned as a college trustee. The Board expressed its deep appreciation for his dedicated service since his initial appointment in 2002 and wished him continued success in his future endeavors. The resolution was unanimously approved upon roll call vote.

Resolution Adopted for Mr. Harry Jay Levin

Finance Committee

The Board approved, upon unanimous roll call vote, the following recommendations from the Finance Committee, amended as noted:

- ◆ The statement of income and expenditures as of January 31, 2009, was accepted.
- ◆ A resolution was adopted to approve the construction and installation of a Combined Heat and Power Plant on the Ocean County College campus to generate electric power and thermal energy from a single fuel source, with a total project cost not to exceed \$6,000,000 for calendar years 2009 and 2010, and to direct appropriate college officials to seek financial support from the County of Ocean for this capital project. The original resolution was amended from \$4,200,000 to \$6,000,000 in order to include more campus buildings in this very important energy savings project.
- ◆ A resolution was adopted to award bids authorizing the subleasing of space on and around the wireless communications tower at Ocean County College for the co-location of cellular antennas and the installation of related equipment, with 75 percent of rental revenue generated payable to Ocean County College and 25 percent retained by Verizon Wireless, the lead carrier of the tower.
- ◆ The following contracts were awarded:
 - ◆ A maximum of \$46,800 to Bowman and Company, Woodbury, New Jersey, for a two-year agreement for auditing services for Ocean County College.
 - ◆ A maximum of \$80,000 to Labor Ready Northeast, Inc., Toms River, New Jersey, for a two-year agreement for temporary worker services for Ocean County College.
- ◆ Resolutions were adopted to award the following contracts:

Income/ Expenditures Approved

Resolution Adopted for Combined Heat and Power Plant

Resolution Adopted for Wireless Communications Tower

Contracts Awarded

- ◆ A maximum of \$638,118 to First Telcom Services, Reading, Pennsylvania, for an upgrade to the fiber optic system at Ocean County College.
- ◆ A maximum of \$34,000 to Jersey Central Power and Light Company, Bayville, New Jersey, for electrical service to the new John C. Bartlett, Jr., Hall.
- ◆ A maximum of \$21,500 to Lighthouse Communications, Lanoka Harbor, New Jersey, for the installation and wiring of various projects at Ocean County College.
- ◆ For the purchase of furniture for various offices at Ocean County College:
 - ◆ A maximum of \$56,687.01 to Trendway Corporation, c/o Butler Office Interiors, Holland, Michigan.
 - ◆ A maximum of \$669.60 to Jasper Seating, c/o Butler Office Interiors, Jasper, Indiana.
 - ◆ A maximum of \$11,280.50 to United Chair, c/o Butler Office Interiors, Nashville, Tennessee.
- ◆ A maximum of \$102,000 to Economic Project Solutions, New Brunswick, New Jersey, for construction management services for the Planetarium renovation at Ocean County College.
- ◆ The following contracts were amended:
 - ◆ An additional \$51,682.88, for a maximum total of \$9,676,009.88 to Wallace Contracting, Point Pleasant, New Jersey, for a change order to include plumbing, electrical, cabinets, and counter for the nursing laboratory as well as an electrical heater during the construction/renovation of the Arts and Community Center (contract originally awarded at the August 27, 2007, Board meeting and amended at the March 7, April 28, May 27, July 28, August 25, September 22, November 3, December 1, 2008, and January 26, 2009, Board meetings).
 - ◆ An additional \$5,000, for a maximum total of \$70,000, to ATI Testing, Overland Park, Kansas, for the purchase of custom evaluation tests for Nursing students (contract originally awarded at the June 16, 2008, Board meeting).
 - ◆ An additional \$80,000, for a maximum total of \$230,000, to Success Communications Group, Parsippany, New Jersey, for media placement and buying services during 2008-2009 (contract originally awarded at the May 27, 2008, Board meeting).

Resolutions
Adopted for
Contract Awards

Contracts
Amended

- ◆ An additional \$2,500, for a maximum total of \$22,500, to Pocket Nurse, Pittsburgh, Pennsylvania, for the purchase of additional Nursing laboratory supplies (contract originally awarded at the June 16, 2008, Board meeting).
- ◆ An additional \$12,677, for a maximum total of \$626,906, to Annese Mechanical, Inc., Lakewood, New Jersey, for the replacement of a defective/inoperable zone card, overtime for connection of the fire pump, relocation of the fire pump controller, and the supply and installation of an acoustical ceiling on the first floor during the installation of a fire sprinkler system in the Instructional Building (contract originally awarded at the May 27, 2008, Board meeting).

Prior to taking action on a revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, Mr. Thulin called a public hearing for those members of the college community who wished to testify on the proposal. With no comments forthcoming, Mr. Thulin closed the public hearing. Policy #5300, Tuition and Fees, was then revised for ARCH 250, Tel Dor Archaeological Project in Israel, upon a separate roll call vote.

Public Hearing
Policy #5300,
Tuition and Fees,
Revised

Buildings and Grounds Committee

Several updates were provided by Mrs. Novak, Dr. Parrish, and Mr. Yin on the construction of the John C. Bartlett, Jr., Hall; 2009 Spring Semester and Quick Term enrollment; the Planetarium renovation project; parking on campus; and the Arts and Community Center renovation. Dr. McGinty reviewed the Memorandum of Understanding with Kean University for the construction of the Gateway Building.

Upon unanimous roll call vote, the following Buildings and Grounds Committee recommendations were approved:

- ◆ The Facilities Engineering and Operations Status Report for January 30, 2009, was accepted.
- ◆ The Memorandum of Understanding among Kean University, Kean University Foundation, and Ocean County College for Phase I Construction of the Gateway Building on the Ocean County College campus was approved.

Facilities
Engineering
Report Accepted

Kean-Ocean
Memorandum
of Understanding
Approved

Personnel Committee

Upon unanimous roll call vote, the Personnel Report, as recommended by the Personnel Committee, was approved as presented.

Personnel Report
Approved

President's Report

The Board of School Estimate meeting is scheduled for Wednesday, March 11, at 3:30 p.m. in the County Administration Building.

President's
Report

A Regional Economic Development Summit is being planned for Monday, April 6, in the Gymnasium, at which business, education, and organization leaders will meet to discuss the efforts that need to be undertaken to ensure the economic recovery of the Ocean County area. Mr. Dave Wolfe, Special Assistant to the President, is coordinating the event, which was initially proposed by Mr. Dave Wintrode, former Chair of the Ocean County College Foundation.

Mr. Tara Kelly gave a brief presentation on the college media budget and expenditures and the efforts that have been undertaken to promote the college.

Dr. McGinty, Mr. Chip Stoll, Chief Information Officer, and Dr. Larson will be attending an Academic Alliance Conference on Physical Security, sponsored by the FBI, on Tuesday, March 3, at Villanova University. Dr. McGinty briefed the trustees on the continuing implementation of security measures on the campus.

The next Board of Trustees Retreat is scheduled for Friday, March 6, at noon in the Conference Room of the Technology Building.

Dr. Larson read and the Board approved, upon unanimous roll call vote, a resolution to proclaim March as Women’s History Month at Ocean County College and to encourage participation by the college community in activities on campus. Dr. Larson thanked Mr. Richard Strada for his coordination of this program.

Dr. Larson noted that Mr. Dave Wolfe has been appointed to serve as a member of the Assembly Budget Committee. Mr. Wolfe will play an important role in affecting the State budget from a minority position.

Mr. Thulin talked about his recent trip to Washington, D.C. with Dr. Larson and Mr. Wolfe for the National Legislative Summit. He encouraged other trustees to attend this summit next year to take advantage of the opportunity to talk with our legislators about the vital role of community colleges in our country and about Ocean County College specifically.

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Monday, March 23, 2009, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution
Adopted for
Closed Meeting –
March 23, 2009

The following meetings were scheduled:

Friday, March 6, 2009	12:00 noon	Meeting/Retreat	Meetings Scheduled
Monday, March 23, 2009	9:30 a.m.	Finance Committee	
	10:15 a.m.	Buildings/Grounds Committee	
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)	
	10:30 a.m.	Personnel Committee	
	12:30 p.m.	Regular Public Meeting	

Mr. Thulin opened the meeting to public comments. Given the restrictions proposed for executive salaries recently, student Suzanne Penna asked Dr. Larson if the college was considering not raising employee salaries next year. Dr. Larson responded that all New Jersey community college presidents have agreed they will either donate their 2009 salary increases to their respective college Foundations or they will freeze their salaries at the current levels. Dr. Larson said he has opted to donate his 2009 salary increase to the Ocean County College Foundation.

Public
Comments

With no additional comments from the trustees or the public, the meeting adjourned at 1:30 p.m.

Adjournment

Respectfully submitted,

Linda L. Novak
Secretary

Connie Bello
Recording Secretary