



BOARD OF TRUSTEES

Public Retreat/Meeting

Minutes

July 13, 2017

<p>A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:17 p.m., on Thursday, July 13, 2017, in the Boardroom of the Administration Building on the College campus.</p>	Call to Order
<p>The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2016 reorganization meeting and distributed as required by law.</p>	Public Meeting Announcement
<p>Those in attendance were: Mr. Carl V. Thulin, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Jerry Dasti, Dr. Judith DeStefano-Anen, Mr. Frank Dupignac, Mr. Thomas Monahan, Mrs. Joanne Pehlivanian, Dr. Jon Larson, and Executive Vice President of Finance and Administration Sara Winchester. In addition, Ms. Tracey Donaldson, Assistant Vice President of Human Resources, and Ms. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, were in attendance.</p>	Attendance
<p><u>Miscellaneous</u></p> <p>The Board, at 12:18 p.m., moved into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists. A resolution for this closed session was adopted at the June 29, 2017, Board meeting.</p>	Move to Closed Session
<p>The closed session ended and the public meeting resumed at 1:17 p.m.</p>	Public Meeting Resumed
<p><u>Discussion Items</u></p> <p>At the last Board Retreat, Ms. Beshara-Blauth offered a conceptual overview of the proposed Ocean County College Transition Plan. Since then, the Plan was shared with members of the President's Leadership Team, and revisions to the Plan were made as a result of input from the Board and PLT.</p> <p>Today, Ms. Beshara-Blauth and Ms. Donaldson discussed more detailed information about the Plan and its development. Critical-mission positions were identified as well as the core competencies that are essential for success in each of the positions. Additionally, potential</p>	OCC Transition Plan

pipeline positions and potential future positions are listed for each critical-mission position. Ms. Blauth and Ms. Donaldson discussed the need for continuous gap analysis on individuals who might want to be considered for career advancement as well as the various methods by which professional development might be offered for their growth.

The trustees presented their thoughts and suggestions regarding the unintended expectations that might result from the Transition Plan as well as recommended revisions to the experience requirements of several positions. They also suggested that the College’s labor counsel have the opportunity to review the Transition Plan.

Ms. Beshara-Blauth then provided an update on the OCC Strategic Plan. The second year of the Plan has just concluded, and an annual report will be provided to the trustees by the co-chairs at the September Board meeting. Key Performance Indicators will assist in determining the effectiveness of the efforts being made in support of the Plan.

OCC Strategic Plan

Ms. Beshara-Blauth shared enrollment statistics for the summer 2017 sessions, fall 2017 semester, and overall distance learning statistics, all of which are currently up from last year. The increases are most likely the result of expanded school and community outreach. At the suggestion of the trustees, Ms. Beshara-Blauth will investigate the most effective way during the application process to question incoming students as to why they chose to enroll at Ocean County College.

The next meetings of the Board are scheduled for:

Meetings Scheduled

Thursday, July 27, 2017	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	10:30 a.m.	Personnel Committee
	11:00 a.m.	Closed Session
	12:30 p.m.	Regular Monthly Public Meeting

With no further business or comments from the trustees or the public, the meeting adjourned at 2:07 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President/
Secretary to the Board of Trustees