

EXHIBIT B



BOARD OF TRUSTEES

Bylaw, Policy, and Curriculum Committee Agenda Items

To: Board of Trustees

From: Office of the President

Date: May 22, 2025

The following Bylaw, Policy, and Curriculum Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, May 29, 2025**:

1. Recommend approval of the following Ocean County College academic calendar:
 - a. 2025-2026 Revised Academic Calendar (**Exhibit B-1**)
2. Recommend approval of the following revised policy:
 - a. Policy #3006, Personnel, All Employees, Progressive Discipline (**Exhibit B-2**)
3. Recommend approval of the following items as accepted by the College Senate at its meeting on May 15, 2025:
 - a. Revised Program
 - a. Associate in Arts, Liberal Arts (**Exhibit B-3**)
 - b. New Courses
 - a. CSIT 251, Introduction to Networking (**Exhibit B-4**)
 - b. CSIT 261, Advanced Networking Concepts (**Exhibit B-5**)
 - c. THTR 209, Theatre History: Early World (**Exhibit B-6**)
 - d. THTR 311, 20th and 21st Century Playwrights (**Exhibit B-7**)
 - e. THTR 385, Production Management (**Exhibit B-8**)
 - f. THTR 395, Playwriting II (**Exhibit B-9**)
 - c. Revised Course
 - a. MATH 265, Calculus I (**Exhibit B-10**)

Bylaw, Policy, and Curriculum Committee Agenda
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d. Inactivated Course

- a. MATH 201, Precalculus Techniques and Applications

EXHIBIT B-1

2025/ 2026 Academic Calendar

Fall Semester 2025

Wednesday, September 3 - Classes Begin

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

2025 Accelerated Term 5

Wednesday, September 3 - First Day of Classes

Thursday, October 23 - Last Day of Classes

Fall 2025 Quick Term

Wednesday, October 8 - Classes Begin

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

2025 Accelerated Term 6

Monday, October 27 - First Day of Classes

Wednesday, November 26 - Friday, November 28 - No Classes

Friday, December 19 - Last Day of Classes

Winter Break

Monday, December 22, 2025 – Tuesday, January 20, 2026 ~~—No Classes~~

Winter Intersession 2025

Monday, December 15 - Classes Begin

Wednesday, December 24 – No Classes

Thursday, December 25 – No Classes

Thursday, January 1 – No Classes

~~Friday, January 16~~ Sunday, January 18 - Last Day of Classes

Spring Semester 2026

Wednesday, January 21 - Classes Begin

Monday, February 16 - No Classes

Monday, March 16 - Sunday, March 22 - No Classes - Spring Break

Wednesday, May 13 - Last Day of Classes (FOLLOW MONDAY SCHEDULE)

Wednesday, May 20 - Commencement

Thursday, May 21 - Commencement Rain Date

2026 Accelerated Term 1

Wednesday, January 21 - First Day of Classes

Monday, February 16 - No Classes

Friday, March 13 - Last Day of Classes

Spring 2026 Quick Term

Wednesday, February 25 - Classes Begin

Monday, March 16 - Sunday, March 22 - No Classes - Spring Break

Wednesday, May 13 - Last Day of Classes (FOLLOW MONDAY SCHEDULE)

2025/ 2026 Academic Calendar

2026 Accelerated Term 2

Monday, March 23 - First Day of Classes
Wednesday, May 13 - Last Day of Classes

Summer 2026 First Five-Week

Monday, May 18 - Classes Begin
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Tuesday, June 23 - Last Day of Classes

Summer 2026 Ten-Week

Monday, May 18 - Classes Begin
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Friday, July 3 - No Classes
Tuesday, July 28 - Last Day of Classes

2026 Accelerated Term 3

Monday, May 18 - First Day of Classes
Wednesday, May 20 - No Classes
Monday, May 25 - No Classes
Friday, June 19 – No Classes
Friday, July 3 - No Classes
Thursday, July 9 - Last Day of Classes

Summer 2026 Second Five-Week

Wednesday, June 24 - Classes Begin
Friday, July 3 - No Classes
Tuesday, July 28 - Last Day of Classes (2nd 5-week)

2026 Accelerated Term 4

Friday, July 10 - First Day of Classes
Thursday, August 27 - No Classes
Saturday, August 29 - Last Day of Classes

Summer 2026 Post Session (Four-Day Week)

Monday, August 3 - Classes Begin
Wednesday, August 26 - Last Day of Classes

EXHIBIT B-2

Ocean County College, Toms River, NJ

PERSONNEL
All Employees
Progressive Discipline #3006

CURRENT

POLICY

Ocean County College supports the use of progressive discipline. All employees will have alleged breaches of discipline adjudicated with fairness and will receive the judicious application of a disciplinary action appropriate to the offense if guilt is determined. Subsequent breaches will be subject to appropriate progressive increments in the severity of the discipline.

In certain instances where the offense is severe, it may be necessary to impose a suspension or termination of an employee, even in the case of a first offense. When a suspension or termination is deemed to be appropriate, the suspension or termination may occur prior to approval by the Board of Trustees.

The President shall have authority for interim approval of a suspension or termination during the periods between scheduled meetings of the Board. The interim approved suspension or termination will require the review and final approval of the Board at its next scheduled meeting.

Employees covered by a bargaining agreement will utilize the contractual process governing disciplinary action. Employees not covered by a bargaining agreement will utilize the process in the NAP Handbook governing disciplinary action.

ADOPTED: April 23, 2007
Revised: May 27, 2014

Ocean County College, Toms River, NJ

PERSONNEL
All Employees
Progressive Discipline #3006

PROPOSED

POLICY

Ocean County College is committed to the use of progressive discipline to ensure fairness and judicious application of disciplinary actions. All employees will have alleged policy, procedure, and conduct violations adjudicated fairly, and appropriate disciplinary action will be applied if a violation is found to have occurred. Subsequent and additional violations will be subject to progressively increased severity in disciplinary measures.

In instances where the offense is severe, it may be necessary to impose a suspension or termination of employment, even for a first offense. When a suspension or termination is deemed to be appropriate, the President has the authority to grant interim approval for suspension (paid or unpaid) or termination during periods between scheduled Board of Trustees meetings. Such interim actions will require review and final approval by the Board of Trustees at its next scheduled meeting.

Employees covered by a bargaining agreement will follow the applicable contractual process governing disciplinary actions. In the absence of contractual language, this policy and procedure will apply.

ADOPTED: April 23, 2007

Revised: May 27, 2014

Revised: May 29, 2025

Ocean County College, Toms River, NJ

PERSONNEL
All Employees
Progressive Discipline #3006

PROPOSED PROCEDURE

PROCEDURE

All College employees are required to adhere to workplace behavior and performance standards. The College uses a progressive discipline process to address performance and/or behavioral concerns with the goal of improvement. At each step in the process, supervisors will inform the employee of the issue(s) and the employee is afforded an opportunity to provide input prior to disciplinary action. Documentation must be retained by the supervisor and provided to Human Resources when formal Written or Suspension discipline occurs.

Prior to formal discipline, counseling is recommended as an alternative step.

Counseling

Informal coaching by the supervisor to address minor behavior or performance concerns. The employee is encouraged to provide their perspective, and the supervisor must clarify expectations and provide guidance for improvement. Follow-up discussions with the employee should be conducted to review progress. This step may be repeated, and documentation is retained solely by the supervisor. Counseling is not considered the first step in the disciplinary process but should be utilized to address minor concerns and prevent escalation of problematic behavior.

To encourage the most effective results and provide employees an opportunity to improve, supervisors should follow the following steps:

Verbal Warning

Description: Formal notice of concern is discussed. A supervisor will outline the performance or behavior concern, meet with the employee to address specific concerns, and clarify expected results. Verbal warnings should be documented between the employee and supervisor.

Written Warning

Description: If performance or behavioral concerns continue after verbal warning, formal written notice is issued to the employee by the supervisor with a copy sent to Human Resources. The notice should include clear instruction on actions needed to correct the performance issue(s).

Unpaid Suspension

Description: If performance concerns continue after written warning, the employee is suspended without pay for three to five days. Suspension requires the approval of Human Resources, area Vice President, President of the College, and the Board of Trustees.

Termination

Description: Refer to policy #3312.4.

Ocean County College, Toms River, NJ

PERSONNEL
All Employees
Progressive Discipline #3006

Part Time Instructional Employees: Adjuncts, P/T Teachers, WPE Instructors, Health Science Instructors

When a part time semester based instructional employee displays concerning behaviors, performance issues, misses or cancels classes without permission, or engages in other concerning actions, the supervisor or designee will enact the progressive discipline steps outlined below. Given the short-term nature of their assigned role, the timeframe of expected improvement and consecutive actions is condensed.

Verbal Warning

Description: Formal notice of concern is discussed. The Dean/Supervisor will outline the performance or behavior concern, meet with the employee to address specific concerns, and clarify expected results. Verbal warnings should be documented between the employee and supervisor.

Improvement Plan

Description: If performance or behavioral concerns are not sufficiently met after verbal warning, the Dean/Supervisor, or designee, will provide a formal written improvement plan to the employee containing expectations, goals, and subsequent actions. Disciplinary actions resulting from a Written Improvement Plan may include limiting or withholding future course offerings, and/or removal from current or future scheduled courses, until the employee has fulfilled the requirements of improvement plan such as training or otherwise demonstrated commitment to making the necessary improvements.

Termination or Separation of Position

Description: Refer to policy #3312.4.

If a full-time staff member has performance or behavioral concerns in a secondary instructional position, the Dean/Supervisor may choose to no longer offer assignments or remove the full-time staff member from the secondary instructional position.

Documentation:

At each step of the progressive discipline process, detailed documentation must be retained by the supervisor. Documentation must contain; the nature of the problem, expectations for improvement, consequences of behavior, and employee response to the concern.

Accelerated Discipline:

The steps of progressive discipline outlined above may be accelerated, up to and including termination, for serious performance issues, violation of policies, or misconduct. Acceleration of progressive discipline steps will consider the repetition of counseling and verbal warnings, prior disciplinary actions, length of time lapsed within each step, and the nature of the employee's position responsibilities. The

EXHIBIT B-2

Ocean County College, Toms River, NJ

PERSONNEL
All Employees
Progressive Discipline #3006

College reserves the right to discipline and discharge employees for just cause.

EXHIBIT B-3

5/13/25, 11:24 AM

Approve Pages

Program Change Request

Date Submitted: 04/24/25 2:37 pm

Viewing: **AA.LA : Liberal Arts, Associate in Arts**

Last approved: 11/30/23 11:27 am

Last edit: 04/24/25 2:37 pm

Changes proposed by: James Marshall (jmarshall)

Catalog Pages Using
this Program

[Liberal Arts, Associate in Arts](#)

Program Type	Associate of Arts (AA)
Program Title	Liberal Arts, Associate in Arts
Academic School	Arts and Humanities
Effective Catalog Year	2026-2027
Program Code	AA.LA
CIP Code	N/A - N/A

- In Workflow
- 1. AH Academic Administrator
 - 2. AH Dean
 - 3. Executive Director of Curriculum and Program Development
 - 4. Curriculum Committee Chair
 - 5. Senate Chair
 - 6. Vice President of Academic Affairs
 - 7. Cabinet
 - 8. President
 - 9. Board of Trustees Chair
 - 10. Academic Administrator for Programs

Program Description

- Approval Path
- 1. 04/24/25 2:42 pm
Kathryn Kingsbury (kkingsbury):
Approved for AH Academic Administrator
 - 2. 04/24/25 2:53 pm
Jonathan Molinaro (jmolinaro):
Approved for AH Dean
 - 3. 04/29/25 1:06 pm
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:24 AM

Approve Pages

Development
4. 05/08/25 4:18 pm
Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

History

- 1. Feb 1, 2022 by soconnor
- 2. Apr 3, 2023 by soconnor
- 3. May 17, 2023 by soconnor
- 4. Nov 30, 2023 by soconnor
- 5. Nov 30, 2023 by soconnor
- 6. Nov 30, 2023 by soconnor

The Associate in Arts (A.A.) degree in Liberal Arts is designed for students planning to transfer to a four-year college or university. The degree program includes 45 credits of General Education courses plus elective courses for a minimum total of 60 credits. General Education courses must be selected from the official list of Approved General Education Courses. All students must complete STSC 150, Student Success Seminar, during their first year of enrollment. When selecting electives, students may take courses that interest them. The Liberal Arts degree can include no more than 6 credits of business courses (ACCT, BUSN, HRTM, and LAAW).

Specific Areas of Interest Available to AA in Liberal Arts Students

The Liberal Arts degree does not require an academic major. While attending OCC, students may begin to explore specific areas of interest that they may pursue at a four-year institution. Areas of interest include the following:

- Economics
- Exercise Science / Sports Medicine / Sports Management
- Film Studies
- Health and Human Performance
- Languages
- Mathematics
- Middle Eastern Studies
- Political Science
- Social Science
- Sociology
- Speech and Theater

Program Objectives

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N/A




Program Goals

	Program goals
PG1	N/A

Program Learning Outcomes

	Students who successfully complete this program will be able to:
PLO1	Communication. Students will communicate effectively in both speech and writing.
PLO2	Quantitative Knowledge and Skills. Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems.
PLO3	Scientific Knowledge and Reasoning. Students will use the scientific method of inquiry through the acquisition of scientific knowledge.
PLO4	Technological Competency. Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.
PLO5	Society and Human Behavior. Students will use social science theories and concepts to analyze human behavior and social and political institutions.
PLO6	Humanistic Perspective. Students will analyze works in the fields of art, music, or theater; literature; and philosophy and/or religious studies; and will gain competence in the use of a foreign language.
PLO7	Historical Perspective. Students will understand historical events and movements in World, Western, non-Western, or American societies and assess their subsequent significance.
PLO8	Global and Cultural Awareness. Students will understand the importance of a global perspective and culturally diverse peoples.
PLO9	Ethical Reasoning and Action. Students will understand ethical issues and situations.
PLO10	Information Literacy. Students will address an information need by locating, evaluating, and effectively using information.
PLO11	Independent/Critical Thinking. Students will demonstrate independent/critical thinking in the humanities, natural sciences, and social sciences.

Learning Outcomes Display (show only)

Course Code	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	PLO 8	PLO 9	PLO 10	PLO 11
ENGL 151 											
ENGL 152 											
COMM 154 											

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Required Qualifications		
Communication		
ENGL 151	English I	3
ENGL 152	English II	3
COMM 154	Fundamentals of Public Speaking	3
History		
history.gen.ed.requirement/		3
history.gen.ed.requirement/		3
Humanities		
humanities.gen.ed.requirement/		3
humanities.gen.ed.requirement/		3
humanities.gen.ed.requirement/		3
Social Science		
social.science.gen.ed.requirement/		3
social.science.gen.ed.requirement/		3
Diversity		
diversity.gen.ed.requirement/		3
Mathematics-Science-Technology		
mathematics.lab.science.and.technology.gen.ed.requirement/	¹	12
Program Requirement		
Any STSC - Student Success Seminar course	²	2
Elective Courses		
Electives to meet 60 credits ³		13
Total Credit Hours		60
<p>†</p> <p>Students must select one math course, one lab science course, and one technology course and complete the 12 cr. Requirement with any additional math or science course from the List of Approved General Education Courses:</p> <p>Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s), in math or science from the List of Approved General Educational Courses:</p> <p>¹ Students must select one math course, one lab science course, and one technology course and complete the 12 cr. Requirement with any additional math or science course from the List of Approved General Education Courses.</p> <p>² Students may attempt to "test out" of the technology requirement. If they succeed, they must take an additional course(s), in math or science from the List of Approved General Educational Courses.</p> <p>³ A variety of STSC -Student Success Seminar courses are available. Please speak to your academic advisor for assistance when selecting.</p> <p>⁴ The Liberal Arts degree can include no more than 6 credits of business courses (ACCT, BUSN, HRTM, and LAAW).</p>		

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Degree Requirements Breakdown

GCOM	Course Code & Title	Credits
	ENGL 151	3
	ENGL 152	3
	COMM 154	3
GHUM	Course Code & Title	Credits
	Humanities Gen Ed Req	3
	Humanities Gen Ed Req	3
	Humanities Gen Ed Req	3
GHIS	Course Code & Title	Credits
	HIST Gen Ed Req	3
	HIST Gen Ed Req	3
GSOC	Course Code & Title	Credits
	Social Science Gen Ed Req	3
	Social Science Gen Ed Req	3
GDIV	Course Code & Title	Credits
	Diversity Gen Ed Req	3
GMAT/ GSCI/ GTEC	Course Code & Title	Credits
	Math Gen Ed Req	4
	Science Gen Ed Req	4
	Technology Gen Ed Req	4
	Math or Science Req (to meet 12 total)	0-2
Concentration Courses	Course Code & Title	Credits
	STSC	2
Elective Courses	Course Code & Title	Credits
	Electives	13

Board Approval

History of Board Board of Trustees Approval Date: December 1, 2008

<https://catwork.ocean.edu/courseleaf/approve/?role=admin>

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approval dates

- Board of Trustees Approval Date: August 24, 2009
- Board of Trustees Approval Date: January 25, 2010
- Board of Trustees Approval Date: November 8, 2010
- Board of Trustees Approval Date: December 6, 2010
- Board of Trustees Approval Date: August 27, 2012
- Board of Trustees Approval Date: May 28, 2013
- Board of Trustees Approval Date: January 27, 2014
- Board of Trustees Approval Date: January 26, 2017
- Board of Trustees Approval Date: December 07, 2017
- Board of Trustees Approval Date: April 26, 2018
- Board of Trustees Approval Date: December 06, 2018
- Board of Trustees Approval Date: May 29, 2019
- Board Approved in batch on March 16, 2023 (STSC update - used admin save since there were so many programs being revised at once for the same change).

Reviewer
Comments

Key: 49

EXHIBIT B-4

5/13/25, 11:27 AM

Approve Pages

Course Change Request

New Course Proposal

Date Submitted: 05/02/25 8:57 pm

Viewing: CSIT 251 : Introduction to Networking

Last edit: 05/08/25 2:04 pm

Changes proposed by: Edmond Hong (ehong)

Learning Outcomes
Display (show only)

1. Course Information

Subject	CSIT - Computer Science/ Information Technology
School	Science, Technology, Engineering, Mathematics
Course Title	Introduction to Networking

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog	This course will provide students with an introduction to fundamental networking concepts. It will place emphasis on concepts such as: networking applications, data delivery and routing, network architecture, layering, and protocols. This course will address the basic principles of wireless networking and network security. Students will gain a greater understanding of increasingly prevalent network technology in the modern world and will learn concepts behind changing network environments. Whenever applicable, concepts will be explained through the use of hands-on exercises that reinforce lecture material. MS DOS and Programming are highly recommended.
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4. Requisites

Prerequisites	None
Corequisites	None

In Workflow

- 1. STEM Academic Administrator
- 2. STEM Dean
- 3. Executive Director of Curriculum and Program Development
- 4. Curriculum Committee Chair
- 5. Senate Chair
- 6. Vice President of Academic Affairs
- 7. Cabinet
- 8. President
- 9. Board of Trustees Chair
- 10. STEM Academic Administrator
- 11. Colleague

Approval Path

- 1. 05/05/25 12:45 pm
Connor Sampson (csampson): Approved for STEM Academic Administrator
- 2. 05/07/25 10:08 am
Vandana Saini (vsaini): Approved for STEM Dean
- 3. 05/07/25 12:35 pm
James Marshall (jmarshall): Approved for Executive Director of Curriculum and Program Development

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Approve Pages

4. 03/06/23 4:10 PM

Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

5. Course Type

Course Type for vocational (approved for Perkins funding)
Perkins Reporting

6. Justification

Describe the need for this course Students will master networking concepts for various certification examinations, which are frequently required to obtain positions in the field such as network administrator, network technician, network installer, help desk technician and IT cable installer.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?

No

If the course does not satisfy a general education requirement, which of the following does it satisfy:

Program-specific requirement

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	Offer comprehensive educational programs that develop intentional learners of all ages and ensure the full assessment of student learning in these programs. (Mission Statement)
2	Foster educational innovation through effective teaching-learning strategies, designed to develop and nurture intentional learners who are informed and empowered. (Vision Statement)
3	Employ technology and learning outcomes assessment to ensure student success in an increasingly diverse and complex world. (Vision Statement)
4	Prepare students for entrance into the workforce and/or for successful transfer to other educational institutions. (Academic Master Plan)
5	Seek to empower students through the mastery of intellectual and Practical Skills. (Academic Master Plan)
6	Challenge students to transfer information into knowledge and knowledge into action. (Academic Master Plan)

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution	Atlantic Cape CC
Course Title	COMPUTER NETWORKING
Course Number	CISM146
Number of Credits	3
Comments	

Institution	Rowan College at Burlington County
Course Title	NETWORKING FUNDAMENTALS
Course Number	CIS150
Number of Credits	3
Comments	

Institution	Mercer County CC
Course Title	FUNDAMENTALS OF COMPUTER NETWORKS
Course Number	NET104
Number of Credits	3
Comments	

Institution	Camden County College
Course Title	INTRODUCTION TO NETWORKING
Course Number	CST102
Number of Credits	3
Comments	

Transferability of Course

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Georgian Court
University

Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
ELECTIVE CREDIT (3)	ELECTIVE	

Kean University

Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
TECH1100 TECHNOLOGY SYSTEMS (3)	GEN ED A minimum grade of 'D' is required to transfer for non-major and 'Free Elective' courses. A minimum grade of 'C' is required for major courses	

Monmouth
University

Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
Computer Science Elective	100 Level CS Elective	

Rowan University

Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
Computer Science Elective-- 3 CR	General Education Computer Science Elective	

Rutgers - New
Brunswick, Mason
Gross School of the
Arts

Stockton University

Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
Computer Science and Info Systems Elective	Computer Science Elective	

If not transferable
to any institution,
explain:

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Explain the concept of Internet and its architecture as well as network layering, protocols, and its communications; create diagrams of layers of networks including the application layer, the transport layer, the network layer and the link layer.
CLO2	Distinguish different types and topologies of wired and wireless networking technology and discuss their applications and limitations and the advantages/disadvantages of each.
CLO3	Assess each network layer protocols' function and application, and explain internet data flow and controls.

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CLO4	Assess the function of routers and routing protocols as well as network addressing and routing methodologies.
CLO5	Address various types of network attacks, and analyze security concerns on both wired and wireless networks.
CLO6	Describe the fundamentals of network management and envision the future networking development.

11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	Introduction to Internet architecture 1. What is the Internet? 2. Network edge (Access networks and physical media) 3. Network core (Packet and Circuit Switching) 4. Protocol layers and their service models	Reading of textbook Homework Internet research Class discussion Real case analysis	Exam	CLO1, 2, 3, 5, 6
TO2	Network architecture, layering, and protocols 1. Application Layer a. Network applications b. Application layer protocols 2. Transport Layer a. Principles of reliable data transfer b. Types of transport 3. Network Layer a. The Internet Protocol (IP) addressing in the Internet b. Forwarding and routing 4. Link Layer: a. Access networks and links b. LANs	Reading of textbook Homework Internet research Class discussion Project	Exam Project & Presentation	CLO1, 2, 3, 4, 5, 6
TO3	Other aspects of the Internet 1. Wireless and mobile Networks a. Wireless (Cellular) Internet Access b. WiFi: Wireless LANs c. Mobility management principles 2. Security in Computer Networks a. Types of network attack and data security b. Encryption and authentication, firewalls and Intrusion Detection Systems 3. Network Management a. Definition b. Infrastructure for Network Management	Reading of textbook Homework Internet research Class discussion Project	Exam Project & Presentation	CLO1, 2, 4, 5, 6

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12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized? Lecture, homework, case studies, labs, a minimum of three examinations.

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills

Scientific Knowledge and Reasoning

Technological Competency Yes

Related Course All

Learning Outcome

Related Outline All

Component

Assessment of General Education Goal (Recommended but not limited to)

Exam & Project presentation

Information Literacy

Society and Human Behavior

Humanistic Perspective

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

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Critical Reasoning and Action

Independent/Critical Thinking Yes

Related Course All

Learning Outcome

Related Outline All

Component

Assessment of General Education Goal (Recommended but not limited to)

Exam & Project presentation

14. Needs

Instructional Materials (text etc.): Appropriate textbook and /or open educational resources will be selected. Contact the department for current adoptions. Class notes, presentations, software and online materials.

Technology Needs: College Portal and/or College Distance Learning Platform and/or Textbook or Instructor Website.

Human Resource Needs (Presently Employed vs. New Faculty): One (1) presently employed full-time faculty plus additional Adjunct Professors as needed.

Facility Needs: Laboratory classrooms equipped with computer workstations, each configured to support networking. Podium computer similarly equipped plus the ability to present audio-video presentations to the class.

Library needs: None

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

A: Excellent

B+: Very Good

B: Good

C+: Above Average

C: Average

D: Below Average

F: Failure

I: Incomplete

<https://catwork.ocean.edu/courseleaf/approve/?role=admin>

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R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer

Comments

Key: 2322

EXHIBIT B-5

5/13/25, 11:29 AM

Approve Pages

Course Change Request

New Course Proposal

Date Submitted: 05/02/25 9:44 pm

Viewing: CSIT 261 : Advanced Networking Concepts

Last edit: 05/08/25 2:05 pm

Changes proposed by: Edmond Hong (ehong)

Learning Outcomes
Display (show only)

1. Course Information

Subject	CSIT - Computer Science/ Information Technology
School	Science, Technology, Engineering, Mathematics
Course Title	Advanced Networking Concepts

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog	This course continues the exploration of the fundamental concepts of computer networks. Topics to be covered include the Network Layer, Linked Layer, Local Area Network, Network Management, Wireless and Mobile Networks, and Multimedia Networking. Network Security will be introduced. Lab activities will provide students with practical experiences in computer networking. It will be centered on implementation, configuration and troubleshooting of a LAN. Open lab time required.
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4. Requisites

Prerequisites	CSIT 251
Corequisites	None

In Workflow

- 1. STEM Academic Administrator
- 2. STEM Dean
- 3. Executive Director of Curriculum and Program Development
- 4. Curriculum Committee Chair
- 5. Senate Chair
- 6. Vice President of Academic Affairs
- 7. Cabinet
- 8. President
- 9. Board of Trustees Chair
- 10. STEM Academic Administrator
- 11. Colleague

Approval Path

- 1. 05/05/25 12:45 pm
Connor Sampson (csampson): Approved for STEM Academic Administrator
- 2. 05/07/25 10:08 am
Vandana Saini (vsaini): Approved for STEM Dean
- 3. 05/07/25 12:35 pm
James Marshall (jmarshall): Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:29 AM

Approve Pages

5. Course type

Course Type for vocational (approved for Perkins funding)
Perkins Reporting

Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

6. Justification

Describe the need for this course This course will provide students with an in-depth understanding of applicable networking concepts by preparing students for various professional certification exams accepted in the IT industry. CSIT 261 is a continuation of Introduction to Networking and provides a more in-depth understanding of networking concepts by continuing to focus on most frequently used internet protocols at application, transport, network and link layers.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?

No

If the course does not satisfy a general education requirement, which of the following does it satisfy:

Elective

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	Offer comprehensive educational programs that develop intentional learners of all ages and ensure the full assessment of student learning in these programs. (Mission Statement)
2	Foster educational innovation through effective teaching-learning strategies, designed to develop and nurture intentional learners who are informed and empowered. (Vision Statement)
3	Employ technology and learning outcomes assessment to ensure student success in an increasingly diverse and complex world. (Vision Statement)
4	Prepare students for entrance into the workforce and/or for successful transfer to other educational institutions. (Academic Master Plan)
5	Seek to empower students through the mastery of intellectual and Practical Skills. (Academic Master Plan)
6	Challenge students to transfer information into knowledge and knowledge into action. (Academic Master Plan)

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution	Atlantic Cape CC
Course Title	INTERNET SERVER ADMINISTRATION
Course Number	CISM243
Number of Credits	3
Comments	

Institution	Bergen CC
Course Title	NETWORKING FUNDAMENTALS II
Course Number	INF264
Number of Credits	3
Comments	

Institution	Brookdale CC
Course Title	LOCAL AREA NETWORKS
Course Number	COMP261
Number of Credits	3
Comments	

Institution	Hudson County CC
Course Title	INTRODUCTION TO NETWORKS AND NETWORKING CONCEPTS
Course Number	CSC240
Number of Credits	3
Comments	

Institution	Mercer County CC
Course Title	ADVANCED NETWORK TOPICS
Course Number	NET330

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Course Number NE 12 / 8

Number of Credits 3

Comments

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	ELECTIVE CREDIT (3)	ELECTIVE	
Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	TECH1500 INTRO TO TELECOMMUNICATIONS (3)	Elective	
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	Computer Science Elective	100 Level Computer Science Elective	
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	Computer Science Elective	GenEd COMPUTER SCIENCE ELECTIVE	
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	COMP SCIENCE & INFO SYS ELECTIVE	Elective Computer Science	

If not transferable to any institution, explain:

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Identify and explain Internet architecture. Describe Internet Protocol stack and ISO/OSI network reference model and functions of each layer.

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CLO2	Construct models of current wireline and wireless networking technology.
CLO3	Identify and explain common Application layer protocols: HTTP, FTP, SMTP/POP3/IMAP, DNS, DHCP, TLS/SSL, SNMP, etc.
CLO4	Identify and explain common Transport layer TCP and UDP, protocols' segment structure, reliable data transfer, flow control, and congestion control as well as connection management
CLO5	Identify and explain Network layer operations, concepts of IPv4 and IPv6, network layer data plane and control plane, and functions of DHCP, ICMP, RIP, OSPF, and BGP protocols.
CLO6	Familiarize with Link layer protocols and knowledge of network trouble shooting using network diagnosis commands; obtain hands-on knowledge of LAN installation and management and explain the concept of error detection and error correction.
CLO7	Assess wireless technologies and understand the 2G/3G/LTE wireless technology and IEEE 802.11 family of wireless technologies (Wi-Fi) as well as routing for mobile users.
CLO8	Explain multi-media networking application, the concepts and technology of network support for multimedia contents, and learn the various types of video and audio streaming and the protocols such as RTP and SIP.
CLO9	Explain network security, cryptography, authentication and data security. Familiarize with TLS/SSL, IPsec, firewalls, and IDS.
CLO10	Identify new trends in networking technology, such as SDN (Software Defined Network) and NFV (Network Function Virtualization).

11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	Network architecture, layering, and protocols a. Network topology b. Internet Protocol stack and ISO/OSI network reference models	Reading of textbook Homework Internet research Class discussion	Exam	CLO1, 2
TO2	Application Layer a. Principles of Network Applications b. Internet protocols: HTTP, FTP, SMTP/POP3/IMAP, DNS, DHCP, TLS/SSL, SNMP, etc.	Reading of textbook Homework Internet research Class discussion	Exam	CLO3
TO3	Transport Layer a. TCP and UDP protocols b. Connection vs connectionless: Reliable Data Transfer	Reading of textbook Homework Internet research Class discussion	Exam	CLO4

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	c. Flow control, congestion control, and connection management			
TO4	Network Layer (Control Plane and Data Plane) a. IPv4 and IPv6: IP addressing and network routing. b. Intranet and internet routing. RIP, BGP, and OSPF protocols c. Router functions and routing tables	Reading of textbook Homework Internet research Class discussion	Exam	CLO5
TO5	Link Layer a. LAN and VLAN b. Error-Detection and -Correction Techniques c. Network trouble shooting and diagnostics	Reading of textbook Homework Internet research Class discussion Projects	Exam Project presentation	CLO6
TO6	Wireless and Mobile Networks a. Wireless Links and Network Characteristics b. CDMA, TDMA, 2G/3G/LTE wireless network c. IEEE 802.11 family networks (Wi-Fi, Bluetooth, etc.)	Reading of textbook Homework Internet research Class discussion Projects	Exam Project presentation	CLO7
TO7	Multimedia Networking a. Streaming video, Voice-over-IP, and RTP and SIP protocols b. Network requirements and implementation for multimedia	Reading of textbook Homework Internet research Class discussion	Exam	CLO8
TO8	Security in Computer Networks a. Principles of cryptography and end-point authentication b. Operational Security: IPsec, TLS/SSL, Firewalls and Intrusion Detection Systems	Reading of textbook Homework Internet research Class discussion	Exam	CLO9
TO9	Network for the future a. Introduction to Cloud Networking, and application of Software Defined Network (SDN) and Network Function Virtualization (NFV)	Internet research Class discussion	Exam	CLO10

12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized? Lecture, homework, case studies, labs, a minimum of three examinations.

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

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Information

Communication-Written and Oral

Quantitative Knowledge and Skills

Scientific Knowledge and Reasoning

Technological Competency

Yes

Related Course

All

Learning Outcome

Related Outline

All

Component

Assessment of General Education Goal (Recommended but not limited to)

Exam & Project presentation

Information Literacy

Society and Human Behavior

Humanistic Perspective

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

Independent/Critical Thinking

Yes

Related Course

All

Learning Outcome

Related Outline

All

Component

Assessment of General Education Goal (Recommended but not limited to)

Exam & Project presentation

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14. Needs

Instructional Materials (text etc.):	Appropriate textbook and/or open educational resource will be selected. Contact the department for current adoptions. Class notes, presentations, software and online materials.
Technology Needs:	College Portal and/or College Distance Learning Platform and/or Textbook or Instructor Website.
Human Resource Needs (Presently Employed vs. New Faculty):	One (1) presently employed full-time faculty plus additional Adjunct Professors as needed.
Facility Needs:	Laboratory classrooms equipped with computer workstations, each configured to support networking. Podium computer similarly equipped plus the ability to present audio-video presentations to the class.

Library needs:

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

- A: Excellent
- B+: Very Good
- B: Good
- C+: Above Average
- C: Average
- D: Below Average
- F: Failure
- I: Incomplete
- R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer
Comments

Key: 2323

EXHIBIT B-6

5/13/25, 11:33 AM

Approve Pages

Course Change Request

New Course Proposal

Date Submitted: 04/16/25 9:47 am

Viewing: **THTR 209 : Theatre History: Early World**

Last edit: 04/16/25 9:47 am

Changes proposed by: James Marshall (jmarshall)

Learning Outcomes
Display (show only)

1. Course Information

Subject	THTR - Theater
School	Arts and Humanities
Course Title	Theatre History: Early World

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog	This course surveys major plays, figures, and movements in early world theater, considering them in their original social and political context as well as examining their implications for contemporary audiences and artists. Through the course materials, students will pay attention to rituals, play texts and proceedings, playwrights, theatre architecture, design elements, acting, as well as theatrical conventions of the world. Course requirements will ask students to use both scholarly and practical research methods to explore material intellectually and experientially.
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4. Requisites

Prerequisites
Corequisites

5. Course Type

In Workflow

- 1. AH Academic Administrator
- 2. AH Dean
- 3. Executive Director of Curriculum and Program Development
- 4. Curriculum Committee Chair
- 5. Senate Chair
- 6. Vice President of Academic Affairs
- 7. Cabinet
- 8. President
- 9. Board of Trustees Chair
- 10. AH Academic Administrator
- 11. Colleague

Approval Path

- 1. 04/16/25 9:49 am
Kathryn Kingsbury (kkingsbury):
Approved for AH Academic Administrator
- 2. 04/16/25 10:11 am
Jonathan Molinaro (jmolinaro):
Approved for AH Dean
- 3. 04/16/25 11:22 am
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:33 AM

Approve Pages

Course Type for Perkins Reporting non-vocational (not approved for Perkins funding)

Development
4. 05/08/25 4:18 pm
Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

6. Justification

Describe the need for this course THTR 209 is being developed to align with Montclair State University's theatre curriculum and support a seamless 3+1 transfer pathway. The course introduces students to major plays, figures, and theatrical traditions of early world theatre, emphasizing both scholarly and experiential research methods. It prepares students for upper-level coursework in theatre studies.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?

No

If the course does not satisfy a general education requirement, which of the following does it satisfy:

Program-specific requirement

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	THTR 209 supports Ocean County College's Mission and Vision by providing students with a globally focused course that encourages critical thinking, cultural awareness, and creative expression. It empowers diverse learners through both academic and experiential learning and prepares them for transfer and career success. The course aligns with the Academic Master Plan and strategic initiatives by advancing high-quality instruction, supporting guided pathways, and strengthening transfer partnerships.

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution Raritan Valley CC
Course Title History of Theatre: Classical
Course Number THEA 107
Number of Credits 3

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Comments

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	EC Elective 3-credits	Elective	
Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	THE3710 World Theatre I	Major	
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	TH001 100 Level Theater Elective	Major	
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	INTR99088 General Education Court	Elective	
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	07965311 Theater History	Major	
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	THTREC Theatre Elective	Major	

If not transferable to any institution, explain:

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Identify and describe major plays, figures, and conventions from a variety of historical periods in early world theater.
CLO2	Synthesize the connection between social and political context and historical theatrical movements.
CLO3	Articulate a point of view about how a range of historical theatrical styles impacted their original audiences and how these techniques can be adapted for

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contemporary audiences.

11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	Ritual, Performance, and Theatre: Classical South Asian Performance	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO2	Ritual, Performance, and Theatre: Pre-colonial Performance in Africa	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO3	Ritual, Performance, and Theatre: Ancient Greek Theatre	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO4	Ritual, Performance, and Theatre: Mayan Performance	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO5	Ritual, Performance, and Theatre: Iranian Ritual Performance	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO6	Ritual, Performance, and Theatre: Medieval European Ritual Performance	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO7	Performance and Space: Traditional Japanese Theatre	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO8	Performance and Space: Theatrical architecture and scenery in Italy	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO9	Nation, State, and Empires and Theatre: England	Class Participation: - Readings of materials - Pre/Post class reading response writing	Discussion, In-class writing, Research Paper	All

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		- Active participation in in-class discussions		
TO10	Coda: Postcolonial Perspective	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO11	Nation, State, and Empires and Theatre: French Neoclassical Drama	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO12	Nation, State, and Empires and Theatre: Latin America	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO13	Nation, State, and Empires and Theatre: Spanish Golden Age	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO14	Nation, State, and Empires and Theatre: Restoration England	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All
TO15	Nation, State, and Empires and Theatre: Colonial North America	Class Participation: - Readings of materials - Pre/Post class reading response writing - Active participation in in-class discussions	Discussion, In-class writing, Research Paper	All

12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized?

Classes will be taught through a variety of methods, including lecture, large and small group discussions, collaborative tasks, demonstrations, videos, writing and research workshops, attendance at productions, and group and individual assessments. This class uses experiential learning, and students are expected to take an active role in their learning by committing to being physically, emotionally, and mentally present in the classroom.

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills

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Scientific Knowledge and Reasoning

Technological Competency

Information Literacy

Society and Human Behavior

Humanistic Perspective

Related Course All

Learning Outcome

Related Outline All

Component

Assessment of General Education Goal (Recommended but not limited to)

Discussions, assignments, presentations.

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

Independent/Critical Thinking

Yes

14. Needs

Instructional Materials (text etc.):

Technology Needs:

Human Resource Needs (Presently Employed vs. New Faculty):

Facility Needs:

See the department for textbook.

Video Access

New Faculty

NA

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Library needs: NA

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

- A: Excellent
- B+: Very Good
- B: Good
- C+: Above Average
- C: Average
- D: Below Average
- F: Failure
- I: Incomplete
- R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer
Comments

Key: 2313

EXHIBIT B-7

Course Change Request

New Course Proposal

Date Submitted: 04/16/25 11:07 am
Viewing: **THTR 311 : 20th and 21st Century Playwrights**
Last edit: 04/16/25 11:07 am
Changes proposed by: James Marshall (jmarshall)

Learning Outcomes
Display (show only)

1. Course Information

Subject	THTR - Theater
School	Arts and Humanities
Course Title	20th and 21st Century Playwrights

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog

This course will read and examine several plays written from the beginning of the twentieth century through the present. Secondary readings devoted to specific plays, including the early political and folk plays of the 1910s and 1920s, and protest drama of the 1940s will be studied. Students will explore The Revolutionary Theater Movement of the '60s and how contemporary playwrights have expanded the contours of the American dramatic landscape, addressing complex topics such as race/gender, and gay/lesbian issues. We will also explore research methods and critical theory – fields essential to arts practice and to engaged citizenship in the twenty-first century.

4. Requisites

Prerequisites
Corequisites

- In Workflow
- 1. AH Academic Administrator
 - 2. AH Dean
 - 3. Executive Director of Curriculum and Program Development
 - 4. Curriculum Committee Chair
 - 5. Senate Chair
 - 6. Vice President of Academic Affairs
 - 7. Cabinet
 - 8. President
 - 9. Board of Trustees Chair
 - 10. AH Academic Administrator
 - 11. Colleague

- Approval Path
- 1. 04/16/25 11:32 am
Kathryn Kingsbury (kkingsbury):
Approved for AH Academic Administrator
 - 2. 04/17/25 8:38 am
Jonathan Molinaro (jmolinaro):
Approved for AH Dean
 - 3. 04/17/25 3:39 pm
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:35 AM

Approve Pages

5. Course type

Course Type for Perkins Reporting non-vocational (not approved for Perkins funding)

Development
4. 05/08/25 4:18 pm
Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

6. Justification

Describe the need for this course This course is an upper-level theatre course designed to fulfill the third-year requirements of the 3+1 A.A. program in Advanced and Continuous Studies - Theatre Option, as part of the articulation agreement with Montclair University.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?

No

If the course does not satisfy a general education requirement, which of the following does it satisfy:

Program-specific requirement

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	THTR 311 will align with Montclair State University's upper-level theatre curriculum and provide a seamless 3+1 transfer pathway. The course deepens students' understanding of 20th and 21st century dramatic literature, emphasizing diverse voices, critical theory, and research methods.

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution None
Course Title NA
Course Number NA
Number of Credits NA
Comments This course is a 300-level course that is not designed to equate to any community college offerings.

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer

If not transferable to any institution, explain:

This course has been created to align directly with Montclair University's course "THTR 311 - 20th and 21st Century Playwrights". Students in this course would be in a pipeline to transfer directly to Montclair upon completion at OCC.

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Analyze the elements, structure, themes, and ideas in a dramatic text
CLO2	Analyze play texts and performances from a number of theoretical perspectives
CLO3	Identify and evaluate the key components of performances, their contexts, and their source material
CLO4	Research key components, critical opinions, and histories of play texts and performances
CLO5	Effectively and cogently express your analysis and ideas in written and oral form
CLO6	Employ best practices (including critical generosity) when providing analysis or giving feedback of another's work

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11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	<p>Early 20th Century Drama – Political and Folk Theater</p> <p>Key Themes & Discussion:</p> <p>The development of modern American theater as a response to social and economic conditions.</p> <p>Early uses of theater for political protest and social commentary.</p> <p>Race, labor, and class struggles in early American drama.</p> <p>The influence of folk traditions and the American cultural landscape on early playwrights.</p>	<p>Plays to Read:</p> <p>Eugene O'Neill – The Emperor Jones (1920)</p> <p>Langston Hughes – The Sun Do Move (1939)</p> <p>Secondary Reading:</p> <p>Excerpt from Theater and Social Change in the Twentieth Century by David Krasner.</p> <p>Introduction to American Folk Theater: From Minstrels to the Modern Stage by Bruce A. McConachie.</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All
TO2	<p>The 1940s – Protest Drama and Social Realism</p> <p>Key Themes & Discussion:</p> <p>The rise of protest theater in response to the Great Depression, World War II, and social injustice.</p> <p>The influence of Marxism and Social Realism on American playwrights.</p> <p>How theater reflects and critiques social and political movements.</p> <p>The intersection of personal and political struggles, particularly in terms of race and class.</p>	<p>Plays to Read:</p> <p>Clifford Odets – Waiting for Lefty (1935)</p> <p>Tennessee Williams – A Streetcar Named Desire (1947)</p> <p>Secondary Reading:</p> <p>Theater of Protest and Paradox: Developments in American Drama by Robert Cohen.</p> <p>Introduction to The New Political Theater by Arthur Miller.</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All
TO3	<p>The Revolutionary Theater Movement – 1960s Radicalism and Identity Politics</p> <p>Key Themes & Discussion:</p> <p>The Civil Rights Movement and the rise of Black theater.</p> <p>The role of theater in challenging societal norms</p>	<p>Plays to Read:</p> <p>Amiri Baraka – The Dutchman (1964)</p> <p>Lorraine Hansberry – A Raisin in the Sun (1959)</p> <p>Secondary Reading:</p> <p>The Drama of Black Lives by Carl L. Peterson</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All

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	<p>The role of theater in challenging societal norms around race, gender, and class.</p> <p>Revolutionary Theater and the integration of political activism in stage performance.</p> <p>The importance of identity politics in post-World War II drama, particularly in the context of race and gender.</p>	<p>The Drama of Black Lives by Carla L. Peterson.</p> <p>Excerpts from Theater and Social Justice: Performance, Politics, Activism by Michael McKinnie.</p>		
TO4	<p>Breaking Boundaries – Post-1960s Theatrical Innovation</p> <p>Key Themes & Discussion:</p> <p>The breakdown of traditional theatrical forms and structures in postmodern American drama.</p> <p>The intersection of history, politics, and personal identity in contemporary drama.</p> <p>The role of theater in addressing issues of sexuality, gender, and identity.</p> <p>AIDS activism and the cultural impact of Angels in America.</p>	<p>Plays to Read:</p> <p>Sam Shepard – True West (1980)</p> <p>Tony Kushner – Angels in America (1991)</p> <p>Secondary Reading:</p> <p>Postmodern American Drama: A Theory by Charles A. Carpenter.</p> <p>Excerpt from Queer Theater: From the 1960s to the 21st Century by Roberta Pearson.</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All
TO5	<p>Gender, Sexuality, and Queer Theater in the 21st Century</p> <p>Key Themes & Discussion:</p> <p>The role of gender and sexuality in contemporary theater.</p> <p>The representation of marginalized identities in 21st-century American drama.</p> <p>Economic and social commentary on working-class struggles and the intersection of race and class.</p> <p>The significance of family, community, and individual identity in modern plays.</p>	<p>Plays to Read:</p> <p>Tracy Letts – August: Osage County (2007)</p> <p>Lynn Nottage – Sweat (2015)</p> <p>Secondary Reading:</p> <p>Queer Theater and the Crisis of Capitalism by David Savran.</p> <p>Introduction to Women and Theater by Susan Bennett.</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All
TO6	<p>Global and Cross-Cultural Influences in American Theater</p> <p>Key Themes & Discussion:</p>	<p>Plays to Read:</p> <p>David Henry Hwang – M. Butterfly (1988)</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All

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	<p>Globalization and its effects on American theater.</p> <p>The representation of race, ethnicity, and cultural identity in plays by immigrant and diasporic writers.</p> <p>Post-colonialism and the intersection of Eastern and Western cultural forms in contemporary drama.</p>	<p>Quiara Alegria Hudes – Water by the Spoonful (2012)</p> <p>Secondary Reading:</p> <p>Postcolonial Theater: The Last Frontier by J. E. L. Lambert.</p> <p>Excerpt from Global Perspectives in American Drama by Charles A. Carpenter.</p>		
TO7	<p>Theater and Activism in the 21st Century</p> <p>Key Themes & Discussion:</p> <p>The relationship between theater and activism in the 21st century.</p> <p>The ways in which contemporary theater reflects social justice issues, including racial inequality, LGBTQ+ rights, and gender equity.</p> <p>The use of multimedia, music, and non-traditional forms of theater to tell politically-charged stories.</p>	<p>Plays to Read:</p> <p>Lin-Manuel Miranda – Hamilton (2015)</p> <p>Tarell Alvin McCraney – Choir Boy (2012)</p> <p>Secondary Reading:</p> <p>Theater and Social Justice: A Handbook by Daniel Banks.</p> <p>Excerpt from The New American Drama by Allston Pierce.</p>	<p>Participation, Reading Responses, Video Responses, Theory Assignments, Performance Analysis Project, Dramatic Analysis Paper, Diagnostic</p>	All
TO8	<p>Final Discussions and Research Presentations</p> <p>Key Focus:</p> <p>The ongoing evolution of American theater.</p> <p>The relationship between politics, identity, and performance.</p> <p>How contemporary playwrights are redefining the boundaries of what theater can do.</p>	<p>Secondary Reading:</p> <p>American Theater in the 21st Century: Critical Perspectives by Oscar G. Brockett.</p>	<p>Final Project: Students will present a research project that examines a specific theme, playwright, or movement from the course. The presentation will integrate secondary sources and explore the broader cultural, political, or theoretical implications of the chosen topic.</p>	All

12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized?

Classes will be taught through a variety of methods, including lecture, large and small group discussions, collaborative tasks, demonstrations, videos, writing and research workshops, attendance at productions, and group and individual assessments. This class uses experiential learning, and students are expected to take an active role in their learning by committing to being physically, emotionally, and mentally present in the classroom. Attendance and participation are not only required – they are imperative to the shared learning experience.

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13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills

Scientific Knowledge and Reasoning

Technological Competency

Information Literacy

Society and Human Behavior

Humanistic Perspective

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

Independent/Critical Thinking

14. Needs

Instructional Materials (text etc.):	The Wadsworth Anthology of Drama, ed. W. B. Worthen, 6th (brief) edition Appropriate, by Branden Jacobs-Jenkins (either the Actor's Edition from Dramatists Play Service, or the Theatre Communications Group edition that also contains his excellent play, An Octoroon)
	Plays and other readings will be posted to Canvas
Technology Needs:	Video Access.
Human Resource Needs (Presently	Needs new faculty if current English faculty is unavailable or uninterested.

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Employed vs. New Faculty):
Facility Needs: Access to Black Box theatre and relationship with OCC Rep Theatre staff
Library needs: NA

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

- A: Excellent
- B+: Very Good
- B: Good
- C+: Above Average
- C: Average
- D: Below Average
- F: Failure
- I: Incomplete
- R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer
Comments

Key: 2312

EXHIBIT B-8

5/13/25, 11:41 AM

Approve Pages

Course Change Request

New Course Proposal

Date Submitted: 04/16/25 11:14 am

Viewing: **THTR 385 : Production Management**

Last edit: 04/16/25 11:14 am

Changes proposed by: James Marshall (jmarshall)

Learning Outcomes
Display (show only)

1. Course Information

Subject	THTR - Theater
School	Arts and Humanities
Course Title	Production Management

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog	Production Management will provide students with an understanding of the role of the Production Manager in Theatrical and Performing Arts. Starting with a general look at the responsibilities and scope of the role of PM, we will continuously apply this learning to various situations and challenges encountered in the role from pre-production to opening night and beyond. Script analysis, budgeting, personnel management, resource allocation, and liaison with supervisory management, production and creative staff will be explored. Emphasis will be on creative approaches to planning, execution, problem solving, communications and the practical application of management principles.
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4. Requisites

Prerequisites	
Corequisites	None

In Workflow

- 1. AH Academic Administrator
- 2. AH Dean
- 3. Executive Director of Curriculum and Program Development
- 4. Curriculum Committee Chair
- 5. Senate Chair
- 6. Vice President of Academic Affairs
- 7. Cabinet
- 8. President
- 9. Board of Trustees Chair
- 10. AH Academic Administrator
- 11. Colleague

Approval Path

- 1. 04/16/25 11:33 am
Kathryn Kingsbury (kkingsbury):
Approved for AH Academic Administrator
- 2. 04/17/25 8:36 am
Jonathan Molinaro (jmolinaro):
Approved for AH Dean
- 3. 04/17/25 3:39 pm
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:41 AM

Approve Pages

5. Course type

Course Type for Perkins Reporting non-vocational (not approved for Perkins funding)

Development
4. 05/08/25 4:18 pm
Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

6. Justification

Describe the need for this course This course is an upper-level theatre course designed to fulfill the third-year requirements of the 3+1 A.A. program in Advanced and Continuous Studies - Theatre Option, as part of the articulation agreement with Montclair University.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?

No

If the course does not satisfy a general education requirement, which of the following does it satisfy:

Program-specific requirement

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	THTR 385 supports Ocean County College's Mission and Vision by equipping students with practical, career-ready skills that empower them to succeed in diverse professional theatre environments. The course emphasizes critical thinking, creative problem solving, and collaboration while supporting guided pathways and transfer through alignment with Montclair State University's theatre program.

9. Related Courses at Other Institutions**Comparable Courses at NJ Community Colleges**

Institution	None
Course Title	NA
Course Number	NA
Number of Credits	NA
Comments	This course is a 300-level course that is not designed to equate to any community college offerings.

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Approve Pages

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer

If not transferable to any institution, explain: This course has been created to align directly with Montclair University's course "THTR 385 - Production Management" Students in this course would be in a pipeline to transfer directly to Montclair upon completion at OCC.

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Identify and explain the fundamental elements and principles of production management across theatre, dance, opera, and live music.
CLO2	Create detailed production plans and related paperwork based on existing plays and performance texts to simulate real-world production scenarios.
CLO3	Evaluate case studies of various performing arts productions to understand different approaches to production management and identify best practices.
CLO4	Define the key skills and qualities necessary for a production manager to effectively oversee performing arts productions.

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Approve Pages

CLO5	Assess similarities and differences in production processes across theatre, dance, opera, and live music to develop a well-rounded understanding of the field.
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11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	Introduction to Production Management	Read Chapters 1 and 2 of text	Quiz on Chapters 1 and 2	1, 2, 4
TO2	Communication and Relationships	Read Chapter 3 of text Read The Glass Menagerie, and write email with Production issues	Quiz on Chapter 3 Discuss The Glass Menagerie production issues	1, 2, 3, 4
TO3	Management Techniques and Theory	Read Chapters 4 and 5 of text	Quiz on Chapters 4 and 5	1, 2, 4
TO4	Planning and Scheduling; Meetings	Read Chapter 6 of text Read Caroline or Change and write email with Production issues	Quiz on Chapter 6 Discuss Caroline or Change production issues	1, 2, 3, 4
TO5	Budgets and Money	Read Chapters 7 and 8 of text	Quiz on Chapter 7 and 8	1, 2, 4
TO6	Hiring and Casting; Safety	Read Chapter 9 of Text Read "Sweat" and write email with Production issues	Quiz on Chapter 9 Discuss "Sweat" production issues	1, 2, 3, 4
TO7	Theatre	Read Chapters 10 and 11 of text	Quiz on Chapters 10 and 11	1, 5
TO8	Opera and Dance	Read Chapters 12 and 13 of text Read play or performance text as discussed in class	Quiz on Chapters 12 and 13	1, 2, 3, 5
TO9	Live Music	Read Chapters 14 and 15 Work on Preliminary Presentation	Quiz on Chapters 14 and 15 Preliminary presentations on selected plays or performance projects	1, 5
TO10	Presenting and Co-Productions	Read Chapter 16 of text Work on Final Presentation	Quiz on Chapter 16	1, 4
TO11	Touring	Read Chapters 17 and 18 of text Work on Final Presentation	Quiz on Chapters 17 and 18	1, 5
TO12	Events	Work on Final Presentation	Final Presentation	1, 5

<https://catwork.ocean.edu/courseleaf/approve/?role=admin>

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12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized?

Classes will be taught through a variety of methods, including lecture, large and small group discussions, collaborative tasks, demonstrations, videos, writing and research workshops, attendance at productions, and group and individual assessments.
Requirement to apply techniques and skills in a practical hands-on experience working on one or two productions during the semester

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills

Scientific Knowledge and Reasoning

Technological Competency

Information Literacy

Society and Human Behavior

Humanistic Perspective

Related Course Learning Outcome

Related Outline Component

Assessment of General Education Goal (Recommended but not limited to)

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

Yes

Discussion, Quizzes, Final Presentation

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Approve Pages

Independent/Critical Thinking

14. Needs

Instructional Materials (text etc.):	<p>REQUIRED TEXTBOOK: The Production Manager's Toolkit, Cary Gillett and Jay Sheehan 978-1138838840</p> <p>ADDITIONAL REQUIRED READING: The Glass Menagerie, Tennessee Williams 978-0822204503 Caroline or Change, Tony Kushner and Jeanine Tesori 978-1559362481 Sweat, Lynn Nottage 978-1559365321</p>
Technology Needs:	Video Access
Human Resource Needs (Presently Employed vs. New Faculty):	New Faculty
Facility Needs:	Black Box Access
Library needs:	<p>Recommended/Optional Materials: New York Times Arts and Leisure American Theater Magazine</p>

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

A: Excellent
 B+: Very Good
 B: Good
 C+: Above Average
 C: Average
 D: Below Average
 F: Failure
 I: Incomplete
 R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer
 Comments

<https://catwork.ocean.edu/courseleaf/approve/?role=admin>

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EXHIBIT B-9

5/13/25, 11:32 AM

Approve Pages

Course Change Request

Date Submitted: 04/18/25 2:49 pm

Viewing: **MATH 265 : Calculus I**

Last approved: 07/19/21 11:25 pm

Last edit: 04/18/25 2:49 pm

Changes proposed by: James Marshall (jmarshall)

Catalog Pages referencing this course	Approved General Education Courses Mathematics (MATH) Physics and Astronomy (PHYS)
Programs referencing this course	AS.CS: Computer Science, Associate in Science AS.CS.CIS: Computer Science with Cyber-Information Security Option, Associate in Science AS.ENGR: Engineering, Associate in Science AS.CS.GDD: Computer Science with Game Development & Design Option, Associate in Science AS.CS.IT: Computer Science with Information Technology Option, Associate in Science AAS.CS.AI: Computer Science/Informational Technology - Option in Artificial Intelligence, Associate in Applied Science AS.CHEM: Chemistry, Associate in Science
Other Courses referencing this course	In The Catalog Description: MATH 168 : Basic Technical Mathematics

In Workflow

1. STEM Academic Administrator

2. STEM Dean

3. Executive Director of Curriculum and Program Development

4. Curriculum Committee Chair

5. Senate Chair

6. Vice President of Academic Affairs

7. Cabinet

8. President

9. Board of Trustees Chair

10. STEM Academic Administrator

11. Colleague

Approval Path

1. 04/18/25 2:55 pm
Connor Sampson (csampson):
Approved for STEM Academic Administrator

2. 04/18/25 2:58 pm
Vandana Saini (vsaini): Approved for STEM Dean

3. 04/18/25 3:00 pm
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

Learning Outcomes
Display (show only)

1. Course Information	
Subject	MATH - Mathematics
School	Science, Technology, Engineering, Mathematics
Course Title	Calculus I
2. Hours	
Semester Hours	4.00000

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Approve Pages

4. 03/06/23 4:10 PM

Caroline Brittain
(cbrittain):
Approved for
Curriculum
Committee Chair

History

1. Jul 19, 2021 by
soconnor

Lecture	4
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog This course is a study of limits and continuity, differentiation formulas for algebraic trigonometric, inverse trigonometric, exponential and logarithmic functions, higher order derivatives, mean value theorem, applications of the derivative including related rates, maximum-minimum; graphing L'Hospital's Rule; antiderivates; the definite integral; integration using substitution; applications of the integral to evaluation of area; alternate definition of the natural logarithmic function.

4. Requisites

Prerequisites MATH 192, ~~192~~ or MATH 195, MATH 196, or MATH 201, ~~195~~
Corequisites None

5. Course Type

Course Type for non-vocational (not approved for Perkins
Perkins Reporting funding)

6. Justification

Describe the need for this course sequence. This is the first course in that sequence. This course is designed to provide students with the mathematical knowledge needed to successfully integrate mathematics into their chosen area of study or career path.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?
Yes

General Education Category Mathematics

General Education Status Approved

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

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Approve Pages

Add item	
1	This course helps to prepare students to become intentional learners who will be able to understand and employ quantitative analysis to solve problems, and demonstrate intellectual agility in mathematics.

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution	Atlantic Cape CC
Course Title	Calculus I
Course Number	MATH 155
Number of Credits	4
Comments	

Institution	Mercer County CC
Course Title	Calculus I
Course Number	MAT 151
Number of Credits	4
Comments	

Institution	Brookdale CC
Course Title	Calculus I
Course Number	MATH 171
Number of Credits	4
Comments	

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	MA 155 Calculus I, 4	GE	

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Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	MATH 2415, Calculus I, 4	GE	
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	MA 125, Calculus with Analytic Geometry, 4	GE	
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	MATH 01130, Calculus I, 4	GE	
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	01640151, 73, 4	GE	
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
	MATH 2215, Calculus I, 4	GE	

If not transferable to any institution, explain:

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Evaluate limits and continuity analytically.
CLO2	Use the rules of differentiation, including product and quotient rules, trig functions, chain rule, implicit, and logarithmic functions to evaluate higher order derivatives
CLO3	Use the application of differentiation to find extrema on an interval, and use Rolles Theorem and the Mean Value Theorem
CLO4	Apply differentiation to maxima, minimum, and inflection points
CLO5	Understand and use antiderivatives, indefinite integrals, area under a curve using the

11. Topical Outline

(include as many themes/skills as needed)

	Major Themes/ Skills	Assignments (Recommended but not limited to)	Assessments (Recommended but not limited to)	Course Learning Outcome(s)
TO1	Limits and their properties	Homework from the textbook	Quizzes and Tests	CLO1, CLO2

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TO2	Differentiation	Homework from the textbook	Quizzes and Tests	CLO2, CLO3, CLO4, CLO5
TO3	Applications of Differentiation	Homework from the textbook	Quizzes and Tests	CLO2, CLO3, CLO4, CLO5
TO4	Integration	Homework from the textbook	Quizzes and Tests	CLO2, CLO3, CLO4, CLO5

12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized?

- o Lecture
- o Class discussion
- o Group discussion
- o Computer applications
- o Graphing calculator applications

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills Yes

Related Course All

Learning Outcome

Related Outline All

Component

Assessment of General Education Goal (Recommended but not limited to)

Exams

Scientific Knowledge and Reasoning

Technological Competency

Information Literacy

Society and Human Behavior

Humanistic Perspective

Historical Perspective

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Global and Cultural Awareness

Ethical Reasoning and Action

Independent/Critical Thinking Yes

Related Course All
Learning OutcomeRelated Outline All
ComponentAssessment of General Education Goal (Recommended but not limited to)
Exams

14. Needs

Instructional Materials (text etc.): An appropriate text will be selected. Please contact the department for current adoptions.

Technology Needs: Graphing calculator, Computer software: Converge and/or Derive

Human Resource Needs (Presently Employed vs. New Faculty): Presently Employed

Facility Needs: None

Library needs: None

15. Grade Determinants

The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

A: Excellent

B+: Very Good

B: Good

C+: Above Average

C: Average

D: Below Average

F: Failure

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Approve Pages

I: Incomplete

R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

16. Board Approval

History of Board approval dates	Reviewed/Revised: December 1990; February 27, 1996; April 30, 1996; December 1998; July 2003; May 4, 2004; October 2004; November 2004; February 28, 2006; March 8, 2006; June 2006
	Board of Trustees Approval Date: November 6, 2006
	Board of Trustees Approval Date: August 24, 2009
	Board of Trustees Approval Date: March 26, 2012
	Board of Trustees Approval Date: January 26, 2016

Reviewer
Comments

Key: 1698

EXHIBIT B-10

5/13/25, 11:42 AM

Approve Pages

Course Change Request

New Course Proposal

Date Submitted: 04/16/25 11:16 am
Viewing: **THTR 395 : Playwriting II**
Last edit: 04/16/25 11:16 am
Changes proposed by: James Marshall (jmarshall)

Learning Outcomes
Display (show only)

1. Course Information

Subject	THTR - Theater
School	Arts and Humanities
Course Title	Playwriting II

2. Hours

Semester Hours	3
Lecture	3
Lab	0
Practicum	0

3. Catalog Description

For display in the online catalog	This course is a continued exploration of writing for the stage with the study of dramaturgical elements in the work of contemporary and classic playwrights. Students will examine and continue study of story development, structure, and the use of dialogue. They will hone their craft; through creating multiple narrative strategies as well as generating short scripts and a completed one act. This course will also focus on professional training and development to learn about the business and how to producing one's own work, agents, graduate schools, and submitting to new play festivals.
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4. Requisites

Prerequisites	THTR 153
Corequisites	None

5. Course Type

In Workflow

- 1. AH Academic Administrator
- 2. AH Dean
- 3. Executive Director of Curriculum and Program Development
- 4. Curriculum Committee Chair
- 5. Senate Chair
- 6. Vice President of Academic Affairs
- 7. Cabinet
- 8. President
- 9. Board of Trustees Chair
- 10. AH Academic Administrator
- 11. Colleague

Approval Path

- 1. 04/16/25 11:33 am
Kathryn Kingsbury (kkingsbury):
Approved for AH Academic Administrator
- 2. 04/16/25 5:14 pm
Jonathan Molinaro (jmolinaro):
Approved for AH Dean
- 3. 04/17/25 3:39 pm
James Marshall (jmarshall):
Approved for Executive Director of Curriculum and Program Development

5/13/25, 11:42 AM

Approve Pages

Course Type for Perkins Reporting non-vocational (not approved for Perkins funding)

Development
4. 05/08/25 4:18 pm
Caroline Brittain
(cbrittain):
Approved for Curriculum
Committee Chair

6. Justification

Describe the need for this course This course is an upper-level theatre course designed to fulfill the third-year requirements of the 3+1 A.A. program in Advanced and Continuous Studies - Theatre Option, as part of the articulation agreement with Montclair University.

7. General Education

Will the college submit this course to the statewide General Education Coordinating Committee for approval as a course, which satisfies a general education requirement?
No

If the course does not satisfy a general education requirement, which of the following does it satisfy:
Program-specific requirement

8. Consistency with the Vision and Mission Statements, the Academic Master Plan, and the strategic initiatives of the College

Please describe how this course is consistent with Ocean County College's current Vision Statement, Mission Statement, Academic Master Plan, and the strategic initiatives of the College:

	Add item
1	THTR 395 aligns with Ocean County College’s Strategic Plan by advancing student career readiness, fostering creative skill development, and supporting transfer pathways through its alignment with Montclair State University. The course promotes applied learning, self-expression, and professional development, consistent with the College’s goals of designing programs that respond to evolving workforce needs.

9. Related Courses at Other Institutions

Comparable Courses at NJ Community Colleges

Institution	None
Course Title	NA
Course Number	NA
Number of Credits	NA
Comments	This course is a 300-level course that is not designed to equate to any community college offerings.

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Approve Pages

Transferability of Course

Georgian Court University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Kean University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Monmouth University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rowan University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Rutgers - New Brunswick, Mason Gross School of the Arts	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer
Stockton University	Course Code, Title, and Credits	Transfer Category	If non-transferable; select status
			Will not transfer

If not transferable to any institution, explain: This course has been created to align directly with Montclair University's course "THTR 395 - Playwriting II" Students in this course would be in a pipeline to transfer directly to Montclair upon completion at OCC.

10. Course Learning Outcomes

Learning Outcomes

	Students who successfully complete this course will be able to:
CLO1	Students will be able to understand basic dramatic concepts.
CLO2	Students will be able to generate pieces of dramatic writing, including scenes, concepts, situations, and character development.
CLO3	Students will be able to write a dramatic scene.

11. Topical Outline

(include as many themes/skills as needed)

Major Themes/ Skills

Assessments (Recommended but not limited to)

Assessments (Recommended but not limited to)

Course Learning Outcomes

<https://catwork.ocean.edu/courseleaf/approve/?role=admin>

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TO1	Introduction to the Course	Exercise 1. Read Preface to page 72.	Public/Percieved/Private characterization assignment	1
TO2	Premise	Read Boke-ology, Egri to page 118.	Review Premise.	1
TO3	Character	Read Egri pgs 188-171	Character Assignment	1
TO4	Conflict	Read Egri 171-255	Assignment #4	1
TO5	Writing Environments	Read Egri 255-278	Assignment #5	1
TO6	10 Minutes Plays	10 Minute Play construction and rought draft. Reading of first drafts. Revising of plays.	10 Minute Plays.	All
TO7	1 Act Plays	1 Act plays.	1 Act Play. Final Readings. Presentations.	All
TO8	Scene Work Development	Scene Work Development Casting and reading rehearsals.	Dramaturgical research and presentation. Production design aspects and presentation. Complete Submission package.	All

12. Methods of Instruction

In the structuring of this course, what major methods of instruction will be utilized?

Classes will be taught through a variety of methods, including lecture, large and small group discussions, collaborative tasks, demonstrations, videos, writing and research workshops, attendance at productions, and group and individual assessments. Experiential learning requirement to produce a completed one act play.

13. General Education Goals Addressed by this Course (this section is to fulfill state requirements)

Information

Communication-Written and Oral

Quantitative Knowledge and Skills

Scientific Knowledge and Reasoning

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Technological Competency

Information Literacy

Society and Human Behavior

Humanistic Perspective

Related Course

Learning Outcome

Related Outline

Component

Assessment of General Education Goal (Recommended but not limited to)

Discussions, Assignments, Presentations.

Historical Perspective

Global and Cultural Awareness

Ethical Reasoning and Action

Independent/Critical Thinking

Yes

All

All

14. Needs

Instructional Materials (text etc.):	Required Texts: The Art of Dramatic Writing. By Lajos Egri ISBN:0-671-21332-6 Recommended Texts: Backwards and Forwards: A Technical Manual for Reading Plays by David Ball ISBN 978-080931110-1
Technology Needs:	Video Access.
Human Resource Needs (Presently Employed vs. New Faculty):	Needs new faculty or current English faculty if available
Facility Needs:	NA
Library needs:	NA

15. Grade Determinants

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The final grade in the course will be the cumulative grade based on the following letter grades or their numerical equivalents for the course assignments and examinations

A: Excellent

B+: Very Good

B: Good

C+: Above Average

C: Average

D: Below Average

F: Failure

I: Incomplete

R: Audit

For more detailed information on the Ocean County College grading system, please see Policy #5154.

Reviewer

Comments

Key: 2311