

May 2025

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2025

The following were awarded:

- To Integrated Systems & Services, Inc. for the first-year with a second-year contract option for inspection, repair, maintenance, and related activities for the Electronic Access Control and Video Surveillance Systems from July 1, 2025, through June 30, 2026, for use by the Security Department at Ocean County College
- To CliftonLarsonAllen LLP, for the second-year contract option for professional auditing services from July 1, 2025, through June 30, 2026, at Ocean County College
- To George Koustas Painting & Construction LLC for the installation of a new storefront system, to include a door, window, security window, automatic door operator, and a 6' electrical heater, for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program in the Russell Building at Ocean County College
- To WestEd, for consulting services for an external grant evaluator for the Strengthening Community Colleges Training Grants Round 5, awarded by the U.S. Department of Labor for Health First New Jersey (HFNJ), a consortium of Ocean County College, Middlesex College, and Atlantic Cape Community College
- To Earle Asphalt Company for professional contractor services for upgrades to Parking Lot #1, 1R, upgrades to include pavement repair and resurfacing, lot striping, addition of islands, curbs, and speed bumps as necessary, and constructing a dedicated ADA parking lot in close proximity to the Gateway Building at Ocean County College

The following was approved:

- A lease agreement with Ocean County PIC for the use of a room in the Continuing Learning Center at Ocean County College for the purpose of offering services, including academic, career, and financial programs, as part of the Youth Career Opportunity Plan/Ocean County Achievement Center for a term of one year (July 1, 2025 to June 30, 2026) with an option to renew for a second year (July 1, 2026 to June 30, 2027).

The following was authorized:

- In accordance with the **\$5,742,966** SCCT5 Grant (Strengthening Community College Training) grant that was accepted by the Ocean County College (OCC) Board of Trustees on January 23, 2025. Recommend that the College be further authorized to pass through funds to consortium partners in amounts not to exceed **\$1,573,863** to Atlantic Cape Community College and **\$1,333,234** to Middlesex College. The initiative aims to expand the number of highly skilled professionals in the healthcare and healthcare IT sectors by providing guided career pathways aligned with employment data from the New Jersey Department of Labor and Workforce Development (NJDOLE). The project

spans four counties (Atlantic, Cape May, Middlesex, and Ocean) and 97 municipalities.

The following resolutions were adopted:

- For a one-year contract for the rental of floor mats for campus building entrances from July 1, 2025, through June 30, 2026, through the Omnia Partners Cooperative Purchasing Program at Ocean County College
- For a one-year contract for the purchase of electrical supplies from July 1, 2025, through June 30, 2026, on an as-needed basis at Ocean County College.
- For one-year contract for professional electrician services from July 1, 2025, through June 30, 2026, on an as-needed basis through the Ocean County Cooperative Contract at Ocean County College.
- For a two-year contract for academic advising software for from July 1, 2025, through June 30, 2027, for use by the Academic Advising Department at Ocean County College.
- For a one-year contract for solid waste and recycling collection from July 1, 2025, through June 30, 2026, through the Ocean County Cooperative Contract at Ocean County College.
- For a five-year contract for the renewal of maintenance and support of the Colleague enterprise resource planning software from July 1, 2025, through June 30, 2030, for the Office of Information Technology at Ocean County College
- For the annual consortium membership fees and a one-year contract for campus-wide internet service through the NJEdge.NET Consortium from July 1, 2025, through June 30, 2026, for use at Ocean County College and OCC Manahawkin
- For a one-year renewal of the annual licensing fee for the 25Live Software System from July 1, 2025, through June 30, 2026, at Ocean County College
- For a one-year subscription renewal of the Recruit SaaS software for the recruitment of prospective students from July 1, 2025, through June 30, 2026, at Ocean County College
- For a one-year contract for the purchase of power supplies and campus-wide printer and maintenance services from July 1, 2025, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA) for the Office of Information Technology at Ocean County College
- For a one-year contract for the purchase of parts and repair services for lawn and grounds equipment on an as-needed basis from July 1, 2025, through June 30, 2026, at Ocean County College
- For a one-year contract for the purchase of instructional and non-instructional medical supplies from July 1, 2025, through June 30, 2026, on an as-needed basis through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) for use by the Nursing and Workforce and Professional Education departments at Ocean County College.
- For the purchase of audio and video equipment for the Library multipurpose and study rooms through the TIPS Cooperative Contract at Ocean County College
- For a one-year contract for kitchen appliance installation, maintenance, and repairs from July 1, 2025, through June 30, 2026, through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract at Ocean County College

- For a one-year contract for remote support services for the implementation of a new Help Desk ticketing system from May 29, 2025, through May 28, 2026, for the Office of Information Technology at Ocean County College
- For a one-year contract for Help Desk support services from July 1, 2025, through June 30, 2026, through the NJEdge.NET Consortium Contract for the Office of Information Technology at Ocean County College
- For a one-year contract for custodial services from July 1, 2025, through June 30, 2026, through the Omnia Partners Cooperative Purchasing Program at Ocean County College
- For a one-year contract for professional legal services, special labor counsel, from July 1, 2025, through June 30, 2026, at Ocean County College
- For a one-year contract for online proctoring services, from July 1, 2025, through June 30, 2026, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College
- For the purchase of Dell laptop computers and charging carts for the Technology Building at Ocean County College
- For a one-year contract for the renewal of AWS cloud services from July 1, 2025, through June 30, 2026, through the NJEdge Microsoft Licensing Consortium Contract at Ocean County College
- For a one-year lease contract for copier services, and a one-year maintenance and service contract from July 1, 2025, through June 30, 2026, at Ocean County College.
- To identify a qualified pool of professional American Sign Language Interpreting and Captioning service providers to be used on an as-needed basis from July 1, 2025, through June 30, 2026, at Ocean County College
- To award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - a. For a two-year contract from June 1, 2025, through May 31, 2027, for Economic Modeling Program Services
 - b. For a two-year contract from July 1, 2025, through June 30, 2027, for a Promotional Item Online Storefront
 - c. For a three-year contract with a two-year option from June 1, 2025, through May 31, 2028, for Online Tutoring Services

The following was rescinded:

- The contract awarded at the March 27, 2025, Board meeting, to A. Guzzo Landscaping, LLC, Absecon, New Jersey, for grounds and landscape maintenance services due to the vendor's withdrawal from the second-year option, citing inability to perform the work at the current contract price.

The following was rejected:

- For Sanitary Sewer Line Cleaning and Inspection Services at Ocean County College, received on May 20, 2025, in accordance with New Jersey Statute 18A: 18A-22.a, as the lowest bid substantially exceeds the cost estimates for the goods or services

- For Grunin Center Main Stage Audio Upgrades at Ocean County College, received on May 22, 2025, from Alpine East Electric LLC, in accordance with N.J.S.A. 18A: 18A-22.a, as the lowest bid substantially exceeds the cost estimates for the goods or services.

The following was amended:

- Additional monies to LBJ Flooring, LLC, Newark, New Jersey, to remove and replace the flooring in the Lecture Hall of the Hering Science Building as part of the removal and replacement of flooring in the Grunin Theater through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract at Ocean County College (contract originally awarded at the November 7, 2024, Board meeting)
- Additional monies to B&H Photo Video Pro Audio, Inc., New York, New York, for the purchase of additional audio/video equipment and peripherals for the remainder of the fiscal year through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract for use at Ocean County College (contract originally awarded at the April 25, 2024, Board meeting)

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for May 29, 2025.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

The following Ocean County College academic calendar:

- a. 2025-2026 Revised Academic Calendar

The following revised policy:

- b. Policy #3006, Personnel, All Employees, Progressive Discipline

The following items as accepted by the College Senate at its meeting on May 15, 2025:

- a. Revised Program

- 1) Associate in Arts, Liberal Arts

- b. New Courses

- 1) CSIT 251, Introduction to Networking
- 2) CSIT 261, Advanced Networking Concepts
- 3) THTR 209, Theatre History: Early World
- 4) THTR 311, 20th and 21st Century Playwrights
- 5) THTR 385, Production Management
- 6) THTR 395, Playwriting II

c. Revised Course

1) MATH 265, Calculus I

d. Inactivated Course

1) MATH 201, Precalculus Techniques

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty			
First Name	Last Name	Position	Start Date
Aleah	Dacey	Adjunct Assistant Professor, e-Learning-English	7/1/25
Richard	Pellegrino	Adjunct Assistant Professor, Accounting	6/9/25
Jennifer	Rivera	Adjunct Assistant Professor, English	6/9/25
Jamie	Sudia	Adjunct Assistant Professor, English	6/9/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Start Date
Zakir	Mirza	Project Manager, Strengthening Community Colleges Training Grant Program	6/2/25
Lauren	Brostow	Student Conduct Coordinator	7/7/25
Mykhailo	Poliev	Website Coordinator	6/9/25
Gina	Jorge	Academic Affairs Coordinator – Library (PT)	6/9/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Start Date
Antonio	Ciccone	Library Services Technician (PT)	6/9/25

Professional			
First Name	Last Name	Position	Start Date
Jennifer	Bullock	Assistant Coach – Basketball (Women's)	6/9/25

Staff Support Association			
First Name	Last Name	Position	Start Date
Solomon	Iddrisu	Security Officer I (PT)	6/2/25
Brittney	Seebeck	Security Officer I (PT)	6/2/25

CHANGE OF POSITION

Non-Affiliated Administrator				
First	Last Name	From	To	Eff. Date

Name				
Kaitlin	Clutter	Professional Tutor I, Writing	Writing Center Coordinator	6/2/25
Samantha	Boryeskne	Professional Tutor I, Writing	Writing Center Specialist	6/2/25

Non-Affiliated Hourly				
First Name	Last Name	From	To	Eff. Date
Madison	Maresca	Financial Aid Technician	Sr. Financial Aid Technician	6/2/25

CHANGE OF STATUS

College Lecturer II				
First Name	Last Name	From	To	Eff. Date
Kelly	Bicking	Interim College Lecturer II – Psychology	College Lecturer II – Psychology	6/2/25

Non-Affiliated Hourly				
First Name	Last Name	From	To	Eff. Date
Mariely	Quinto Sanchez	Enrollment Services Technician (On Call)	Enrollment Services Technician (PT)	6/2/25

RESIGNATION

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Yufei	Wang	Adjunct Assistant Professor, Business	5/1/25

Athletic Coach			
First Name	Last Name	Position	Eff. Date
Madisyn	Raguz	Head Coach, Women's Volleyball	5/20/25
Alexis	Whitney	Assistant Coach, Women's Volleyball	5/20/25

College Lecturers			
First Name	Last Name	Position	Eff. Date
Stephanie	Kroeger	College Lecturer II, Accounting	6/20/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Eff. Date

Aleah	Dacey	Instructional Design Specialist	6/1/25
Valerie	Morris	Office Manager and Special Events Coordinator	5/29/25
Brian	Schillaci	Director, Manahawkin Campus	7/31/25
Non-Affiliated Hourly			
First Name	Last Name	Position	Eff. Date
Nankumarie	Basdeo	Enrollment Services Technician (PT)	5/7/25

Support Staff Association			
First Name	Last Name	Position	Eff. Date
George	DiMatteo	Security Officer II	5/20/25

ADDITIONAL DUTIES

- George Allison, Adjunct Assistant Professor, as Scenic and Technical Designer of “A Broadway Tour of America”, effective 5/27/25 to 7/20/25.
- Jesus Buitrago, WPE Instructor I – Customized Training as a WPE Instructor I – ESL, effective 6/2/25.
- Paul Chalakani, College Lecturer II of Communication and Theater, as Director of “A Broadway Tour of America”, effective 5/27/25 to 7/20/25.
- Deborah Hudzik, Sr. Professional Tutor – (On-Call) as an Adjunct Assistant Professor, Chemistry.
- Matthew Jakubowski, Adjunct Assistant Professor, Math as a Sr. Professional Tutor – Math (On-Call), effective 6/9/25.
- Lori Jefferies, WPE Instructor III as a WPE Instructor I, effective 6/2/25.

PRESIDENTS REPORT

<https://www.ocean.edu/about-us/news/dr-monacos-may-29-2025-report-to-the-board-of-trustees/>