



Vendor Information Form

Purchasing and Payables

MAILING ADDRESS FOR PURCHASE ORDERS

Company Name (as recorded with IRS):

DBA:

Mailing Name:

Street Address:

PO Box:

City:

State:

Zip:

MAILING ADDRESS FOR PAYMENTS (if different from above)

Company Name (as recorded with IRS):

DBA:

Mailing Name:

Street Address:

PO Box:

City:

State:

Zip:

Taxpayer Identification Number (TIN):

SALES CONTACT INFORMATION

Name:

Title:

Phone:

Fax:

Email:

ACCOUNTS RECEIVABLE CONTACT INFORMATION

Name:

Title:

Phone:

Fax:

Email:

E-CHECK INFORMATION

Routing#

Bank Account#

Account Type

I agree to have payments from Ocean County College direct deposited using the bank account information provided below. If my banking information changes I agree to update this information in writing prior to submitting any future payment requests. In situations where a payment has been made in error, Ocean County College is authorized to correct that error and notify you accordingly. Initials:

Check those that apply:

SBE Small Business Enterprise

MBE Minority Business Enterprise

WBE Woman Business Enterprise

MWBE Minority Woman Business Enterprise

SMBE Small Minority Business Enterprise

SMWBE Small Minority Women Business Enterprise

SWBE Small Woman Business Enterprise

Ethnicity:

African American

Asian American

Caucasian American

Hispanic American

Multiple Ethnicities

Native American

Unspecified

NIGP Commodity Codes (check all that apply)

CD DESCRIPTION	CD DESCRIPTION	CD DESCRIPTION
005 Abrasives	201 Clothing Accessories	385 Foods,Frozen
010 Acoustical Tile, Insulating Materials	203 Computer Accessories/Supplies, EC	390 Foods: Perishable
015 Addressing, Copying Machine Supplies	204 Computer Hardware/Microcomputers	393 Foods: Staple Grocery
019 Agricultural Crops and Grains	206 Computer Hardware/Mini,Main Frame	395 Forms,Continuous:Comp Paper, Lbls
020 Agricultural Equip. Implements & Acc.	207 Computer Accessories/Supplies	400 Foundry Castings, E&S
022 Agricultural Equip. & Implement Parts	208 Computer Software/Microcomputers	405 Fuel, Oil, Grease/Lubricants
025 Air Compressors and Accessories	209 Computer Software/Mini,Main Frame	410 Furn:Health Care, Hosp/Dr Office
031 A/C Heating,Ventilating Equip. P&A	210 Concrete/Metl Prods,Pilings,Septics,	415 Furniture: Laboratory
035 Aircraft/Airport Equip. P&A	220 Control,Measure,Monitor,Instr/Supplies	420 Furn. Café,Dorm,Household,Library,Schl
037 Amusement,Decorations,Entertain,Gifts	225 Coolers,Drinking Water (Fountains)	425 Furniture: Office
040 Animals, Birds, Marine Life, Poultry	232 Crafts, General	430 Gases,Containers,Equip:Lab,Med,Weld
045 Appliances/Equip., Household Type	233 Crafts, Specialized	435 Germicides,Sani Prods/Healthcare Prsnl
050 Art Equip./Supplies	240 Cutlery,Ckwre,Dishes,Glasses,Utensils	436 Germicides,Sani Prods/Healthcare prof
052 Art Objects	245 Dairy Equipment/Supplies	440 Glass, Glazing Supplies
055 Auto Accessories	250 Data Processing Cards/Paper	445 Hand Tools, A&S
060 Auto & Trailer Equip/Parts	251 Data Processing Cards/Paper, EC	450 Hardware, Related Items
065 Auto/Trailer Bodies, A&P	255 Decals and Stamps	460 Hose,A&S: Commercial & Garden
070 Auto Vehicles & Related Transp. Equip	257 Homeland Sec. Equip,Weapons,ACC	465 Hosp.,Surgical Equip,Instruments,Sppls
071 Automobiles,School Buses, SUVs, Vans	260 Dental Equipment and Supplies	470 Hosp,Nurs.Hm,ResSpec EQ/Handicap
072 Trucks	265 Draperies,Curtains,Upholst. Material	475 Hosp,Surg,Med Related Accessories
073 Trailers	269 Drugs, Pharmaceuticals	485 Janitorial Supplies,General Line
075 Auto Shop, Related Equip/Supplies	271 Drug/Feeding Admin,Irrigation E&	486 Janitorial Supplies,General Line, EC
080 Badges, Awards, Name Tags & Plates	279 18th Century Reproduction Goods	490 Lab Equip, A&S:Genl Analytical
085 Bags, Bagging, Ties & Erosion Sheeting	280 Electrical Cables/wires (not electronic)	493 Lab Equip, A&S:Genl Analytical, EC
090 Bakery Equip, Commercial	285 Electrical E&S (except cable, wire)	495 Lab, E&S:Bio,Geol,Microbio,Zool
095 Barber & Beauty Shop Equip/Supplies	287 Electronic Equip.Components, P&	500 Laund,Dry Clng, Equip,A&S/Comm
100 Barrels, Drums, Kegs & Containers	290 Energy Collecting Equip:Solar & Wind	505 Laund.Dry Clng,Compnds,Detergents
105 Bearings	295 Elevators,Escalators,Moving Walks	510 Laundry Textiles/Supplies
110 Belts & Belting: Auto & Industrial	305 Engrg, Architectural, Surveying Equip.	515 Lawn Maint Equip/Accessories
115 Biochemicals, Research	306 Engrg.Architectural,Surveying Equip	520 Leather,Shoe Accessories,E&S
120 Boats, Motors & Marine Equipment	310 Envelopes, Plain	525 Library,archival Equip Mach, Supplies
125 Bookbinding Supplies	312 Environmental Protective Equip.	530 Luggage,Brief Cases, Purses
135 Bricks,Clay,Refractory Matls,Stone,Tile	315 Epoxy Formulations Adhesives,Coatings	540 Lumber,Siding, Related Products
140 Broom, Brush, Mop Machy/Supplies	318 Fare Collection Equip/Supplies	545 Machinery,Hardware/Industrial
145 Brushes	320 Fasteners:Bolts,Nuts,Pins,Rivets,Screws	550 Markers,Plaques/Traffic Control Devices
150 Builder's Supplies	325 Feed,Bedding,Vits/Supplements Animals	553 Mfg. Components/Supplies
155 Buildings & Structures: Fab/Prefab	330 Fencing	555 Metal,Paper,Plastic,Stencils & Devices
160 Butcher Shop & Meat Processing Equip	335 Fertilizers/Soil Conditions	556 Mass Transportation - Transit Bus
165 Cafeteria & Kitchen Equip. Commercial	340 Fire Portection Equip/Supplies	557 Mass Transportation - Transit BusA&P
175 Chemical Lab Equip/Supplies	345 First Aid/Safety Equip	558 Mass Transit/Rail Vehicles & Systems
180 Chemical Raw Materials	350 Flags,Flag Poles,Banners, Accessories	559 Mass Transit/Rail Vehicles & Access
190 Chems & Solvents, Commerical (bulk)	360 Floor Covering,Installation/Removal	560 Matl Handling,Conveyors,Storage E&A
192 Detergents,Solvents,Strippers - PrePak	365 Floor Maint. Machines, P&A	565 Mattress,Pillow Mfg Machy/Supplies
193 Clinical Lab Reagents & Tests	370 Food Processing Canning E&S	570 Metals:Bars,Plates,Sheets,Tubing,Fab
195 Clocks,Watches,Jewelry,Prec Stones	375 Foods:Bakery Prods (Fresh)	575 Microfiche,Microfilm Equip & A&S
200 Clothing: Athletic, Dress, Uniform	380 Foods:Dairy Prods (Fresh)	578 Misc Prods (Not Classified)

CD DESCRIPTION	CD DESCRIPTION	CD DESCRIPTION
580 Musical Instruments, A&S	770 Roofing Matls/Supplies	920 Data Proc,Comp,Prog&Software Svcs
590 Notions, Related Sewing A&S	775 Salt (Sodium Chloride)	924 Educational/Training Svcs
593 Nuclear Equip Components A&S	780 Scales/Weighing Apparatus	925 Engrg Svcs, Professional
595 Nursery (Plants) Stock, E&S	785 School Equip/Teaching Aids/Supplies	926 Environmental & Ecological Svcs
600 Office Machines, Equip, Accessories.	790 Seed,Sod,Soil & Inoculants	928 Equip Maint,Rpr Svcs,Auto,Truck,Bus
605 Office Mechl Aids,Small Mach.,Appar	795 Sewing,Textile Machy & Accessories	929 Equip Maint,Rpr Svcs,Agri,Constr
610 Office Supplies:Carbon Paper, Ribbons	800 Shoes & Boots	931 Equip Maint,Repair Svcs, Appliance
615 Office Supplies, General	801 Signs,Matls,Sign Making E&S	934 Equip Maint,Rpr Svcs Laundry,Lawn
616 Office Supplies, EC	803 Sound Systems,Components & Access.	936 Equip Maint,Rpr Svcs, Genl Equip
620 Office Supplies:Ink,Lead,Pens,Pencils	804 Spacecrafts, Accessories&Components	938 Equip Maint & Repr/Hosp. Lab Equip
625 Optical Equip. A&S	805 Sporting & Athletic Goods & Equip.	939 EMR Svcs,Computers,Office,Radio & TV
630 Paint,Protective Coat,Varnish,Wallpper	810 Spraying Equip (No House,Plant,Paint)	940 Equip Maint,Rpr,Constr for Railroads
631 Paint,ProtectCoat,Varnish,Wallpper EC	815 Steam & Hot Water Fittings, A&S	941 EMR Power Gen. & Transm. Equip
635 Painting Equip/Accessories	820 Steam & Hot Water Boilers/Heat	944 Farm & Ranch Svcs, Animals & Crop
640 Paper,Plastic Prods,Disposable	825 Stockman Equip & Supplies	945 Fish,Hunt,Trap,Game Propagation, Svcs
641 Paper,Plastic Prods,Disposable,EC	830 Tanks:Mobile,Portable,Stationary	946 Financial Services
645 Paper,Office/Print Shop Use	832 Tape (Not Data Proc.,Sound,Video)	947 Forestry Services
646 Paper,Office/Print Shop Use, EC	838 Telecom Equip, A&S	948 Health Related Services
650 Park,Rec Area,SwimmingPool E&S	839 Phone Equip, A&S	952 Human Services
652 Personal Hygiene/Grooming E&S	840 Television Equip & Accessories	953 Insurance & Insurance Svcs
655 Photo Equip,Film & Supplies	845 Test Apparatus & Instruments	954 Laundry & Dry Cleaning Svcs
658 Pipe,Tubing & Access (Not Fittings)	850 Textiles,Fibers,Household Linens,	956 Library Services
659 Pipe & Tubing Fittings	855 Theatrical Equip & Supplies	958 Management Services
660 Pipes,Tobaccos,Smking Acc:Alcoholic	860 Tickets,Coupon Bks,Sales/Strip Books	959 Marine Constr,Equip Maint Repair
665 Plastics,Resins,Fibergl:Constr Molding	863 Tires and Tubes	961 Misc Svcs, No 1 (Not Classified)
670 Plumbing Equip,Fixtures & Supplies	864 Train Controls, Electronic	962 Misc Svcs. No 2 (Not Classified)
675 Pesticides/Chems:Agri/Industrial	865 Twine & String	963 Non-Biddable Misc Items
680 Police & Prison Equip & Supplies	870 Venetian Blinds,Awnings & Shades	965 Print Prep:Etch,FotoengraveMats,Neg
685 Poultry Equip & Supplies	875 Vet Equip & Supplies	966 Printing & Typesetting Svcs \
690 Power generation E&A&S	880 Visual Education Equip & Supplies	967 Production & Mfg Svcs
691 Power Transmission Equip	883 Voice Response Systems	968 Public Wks & Related Svcs
700 Printing Plant E&S (No Paper)	885 Water & Wastewater Chemicals	971 Real Prop Rental or Lease
710 Prosthetic Dev,Hrg Aids,Test EQ,Rdng	890 Water Supply,SewageTreatmt & Equip	975 Rental/Lease Agri,Air,Auto,Marine,EQ
715 Publications,A-V Matls,Books,Textbook	895 Welding Equip & Supplies	977 Rent/Lease Svcs Appliance,Café,Furn
720 Pumping Equip & Accessories	898 X-Ray,Other Radiology Equip & Supplies	979 Rent/Lease Svcs Engrg,Hsp,Scls,Test E
725 Radio,Phone,Telecom Equir, A&S	905 Aircraft&Airport Operations Svcs	981 Rent/Lease Genl Eq (HVAC,Athl,Fire,Pol)
726 Radio Comm. Equip. A&S	906 Architectural Services, Professional	983 Rent/Lease Svcs Cloth,Janitorial,Laund.
730 Radio Comm Test,Measure,Analyze EQ	907 Arch & Engrg Svcs, Non-Professional	984 Rent/Lease Svcs Comp, Data Proc EQ
735 Rags,Shop Towels,Wiping Cloths	908 Bookbinding & Repair Services	985 Rent/Lse Svcs Off,Print,Radio,TV,Phone
740 Refrigeration Equip & Accessories	909 Bldg Constr Svcs, Incl Maint & Repair	988 Roadside,Grnds,Rec & Park Area Svcs
745 Road & Hwy Bldg Matls (Asphalt)	910 Bldg Maint, Install & Repair Svcs	989 Sampling & Sample Prep Svcs (Testing)
750 Road & Hwy Bldg. Matls (Not Asphalt)	912 Constr Svcs, Genl (Maint/Repair)	990 Security,Fire Safety,Emergency Svcs
755 Road,Hwy,Asphalt/Concrete Equip.	913 Constr Svcs, Heavy (Maint/Repair)	992 Testing & Calibration Svcs
760 Rd/Hwy EQEarth Handlg,Grading,Mvng	914 Constr Svcs, Trade (New Constr)	998 Sale of Surplus & Obsolete Items
765 Road & Hwy Equipment	915 Communications & Media Svcs	999 NJ Specific Services
	918 Consulting Services	