



## **BOARD OF TRUSTEES Special Meeting**

### **Minutes September 22, 2025**

A meeting/retreat of the Ocean County College Board of Trustees was called to order at 11:05 a.m. on Monday, September 22, 2025, by Mr. Steven Zabarsky, in the absence of Mr. Jerry Dasti, Chair, in the Boardroom of the Administration Building on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Jodi Heitmann in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on September 18, 2025, as required by the New Jersey Open Public Meetings Act, by providing adequate notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting  
Announcement

Those in attendance were Mr. Zabarsky, Mr. Stephan Leone, Mr. Lynn Canfield, Mr. Robert Fall, Ms. DiAnne Gove, Ms. Susan Naples, Mr. Joseph Teichman, Mr. Jack Sahradnik, Commissioner Jennifer Bacchione, Ms. Sara Winchester, and Mrs. Jodi Heitman. Also in attendance was Mr. James Calamia, Assistant Vice President of Facilities.

Attendance

Upon a request for public comments by Mr. Zabarsky, there were no comments from the public at this time.

Public Comments

#### Finance Committee

In the absence of Mr. Dupignac, Ms. Winchester explained a Special Meeting was requested to allow the College to apply for a State funded grant opportunity to be used for deferred maintenance projects, which was revealed in an unusual timeline as the information was received and deadline to submit between normally scheduled Board meetings. The Finance Agenda was then approved unanimously upon roll call vote:

- The Board adopted a resolution authorizing Ocean County College to apply to the New Jersey Secretary of Higher Education for grant funding for four Ocean County College projects that meet the State's requirements for deferred maintenance in instructional and communications areas:

Resolution  
Adopted to Apply  
for Grant Funding

Project 1: For roof replacements on two buildings, the Information Technology Building and the Manahawkin Campus Building.

Project 2: For generator replacement for the Grunin Center and the Information Technology Building.

Project 3: For renovation of existing space in the Grunin Center to accommodate upgrades to OCC's American Sign Language program.

Project 4: For replacement of the entrance doors to the OCC Library and installation of new ADA-compliant doors.

With no further comments from the Board members or the public, the special meeting adjourned Adjournment at 11:09 a.m.

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Special Assistant, Operations  
Office of the President