

STUDENT SUCCESS SKILL SHEET

Navigating Canvas: The Basics



Announcements

Your professor may use this space to share updates with you! Make sure to check it frequently.



Modules

For online (DL) classes, all of your course content will be posted here including readings, lectures, quizzes, etc.

Depending on the length of your course (some are 15 weeks, but others are accelerated), you should aim to complete about 1 full module per week.

For in-person classes, your professor may still use the modules to share content with you.



Assignments

Professors may use this feature to have you submit assignments. You should always submit PDF or Word Doc files (Canvas does not support Pages files).



“Coming Up” To-Do List

This can include upcoming due dates, as well as notifications of announcements.

Please note that this doesn't always automatically refresh. Once a task is completed, you can click the “x” to remove it from your to-do list.