

December 2025

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of October 31, 2025

The following were awarded:

- To Educational Computer Systems Inc. (ECSI) For the preparation and issuance of IRS 1098-T forms to students at Ocean County College
- To Visionary Graphics, Ltd., for professional website redesign for The Jay and Linda Grunin Center for the Arts.
- To RPM Landscape Contractor LLC, for a one-year contract with two additional one-year contract options for grounds and landscape maintenance services from January 1, 2026, through December 31, 2026, at Ocean County College and OCC Manahawkin.

The following resolutions were adopted:

- For travel services from December 11, 2025, through December 10, 2026, for the OCC Study Abroad Seminar in London
- For the purchase of dental equipment, including all extended service warranties for the Allied Health Dental and Radiography Program Renovation Project in the Hovnanian Health and Sciences Building through the Sourcewell Cooperative Purchasing Program at Ocean County College
- For the installation of electric distribution facilities at Ocean County College
- To award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - For a two-year contract renewal from January 1, 2026, through December 31, 2027, for the purchase of Accuplacer Units

The following was amended:

- Additional monies to Newport Construction Management Corporation, Pennsauken, New Jersey, to abate an existing pipe made of asbestos and needs to be removed by an abatement company as part of the general contractor construction services for a new Administration Building at Ocean County College (contract originally awarded at the January 23, 2025, Board meeting)

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for December 11, 2025.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

- a. Revised 2025-26 Dental Hygiene Advisory Committee
 - b. New Policy
 - 1) Policy #9130, Information Technology, General, Employee Directory Information
 - c. Revised Policies with Number Change
 - 1) Policy #2240 to Policy #9100, Administration, Administrative Operations, IT Governance
 - 2) Policy #2220 to Policy #9120, Administration, Administrative Operations, Data Classification
 - 3) Policy #2230 to Policy #9200, Administration, Administrative Operations, Account Creation
 - 4) Policy #2540 to Policy #9310, Administration, Communication Systems, Responsible Use of College Digital Platforms
 - 5) Policy #2530 to Policy #9320, Administration, Communication Systems, Use of the Internet and OCC E-Mail
 - 6) Policy #2215 to Policy #9410, Administration, Administrative Operations, Artificial Intelligence
 - d. Revised Policy with Name and Number Change
 - 1) Policy #2500, Administration, Communication Systems, Responsible Use of Communication Systems and Information Technology to Policy #9300, Information Technology, Administrative Operations, Information Technology Acceptable Use
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- a. Revised Policy
 - 1) Policy #5140, Students, Registration, Credit for Prior Learning
 - b. Revised Programs
 - 1) Associate in Science Degree, Business Administration
 - 2) Associate in Science Degree, Computer Science
 - c. Revised Programs with Name Change
 - 1) Associate in Science Degree, Environmental Studies to Science
 - 2) Associate in Science Degree, Engineering to Math/Pre-Engineering
 - d. Reactivated Programs with Name Change
 - 1) Associate in Arts Degree, Global Studies to Humanities and Cultures
 - 2) Associate in Science Degree, Public Service to Behavioral Science and Public Service

e. New Courses

- 1) BIOL 114L, Principles of Biological Science Lab
- 2) BIOL 163L, Introductory Botany Lab
- 3) BIOL 261L, Ecology Lab
- 4) BIOL 265L, Marine Biology Lab
- 5) ESOL 010, Beginner English Language
- 6) ESOL 020, High-Beginner English Language
- 7) ESOL 030, Intermediate English Language
- 8) ESOL 040, Advanced English Language

f. Revised Courses

- 1) ASLN 121, Interpreting Theory
- 2) ENGL 151, English I
- 3) MATH 270, Discrete Mathematics

g. Revised Courses with Name Change

- 1) BIOL 114, Principals of Biological Science to Principles of Biological Science Lecture
- 2) BIOL 163, Introductory Botany to Introductory Botany Lecture
- 3) BIOL 261, Ecology to Ecology Lecture
- 4) BIOL 265, Marine Biology to Marine Biology Lecture
- 5) MATH 158, Algebraic Modeling to Mathematical Modeling

h. Inactivated Courses (for informational purposes)

- 1) ARTS 188, Travel Seminar: World Art
- 2) ENGL 296, Travel Seminar: Studies in Contemporary Literature
- 3) HIST 240, Travel Seminar: Studies in History
- 4) THTR 296: Travel Seminar: Theatre in London

The temporary suspension of Policy #8600, for the Community Medical Center Foundation and Ocean County College Foundation 4th Annual Miniature Golf Tournament on Friday, January 23, 2026, in the Jon and Judith Larson Student Center from 6:00 p.m. to 10:00 p.m.

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty

First Name	Last Name	Position	Start Date
Ashley	Ackerman	Adjunct Associate Professor, Business	11/17/25
Donna	Arroyo	Adjunct Assistant Professor, Social Sciences	11/17/25
Karen	LaFragola	Adjunct Assistant Professor, ESL	1/12/26
Cassandra	Lopez	Adjunct Assistant Professor, Social Sciences	11/17/25
George	Vanderbilt	Adjunct Assistant Professor, Applied	1/12/26

		Music	
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Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Yessika	Garcia-Guzman	Assistant Vice President, Student Services & Financial Aid	2/2/26
Roisin	Roche	Library Documentation Specialist (PT)	1/5/26
Riley	Braun	STEM Center Coordinator	1/5/26

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Marissa	Clauburg	Enrollment Services Technician (PT)	1/5/26
Brianne	Errico	Enrollment Services Technician (PT)	1/5/26
Christopher	Konter	Enrollment Services Technician (PT)	1/5/26
Diane	Bolger	Adult Education GED Instructor (Title II) (PT)	1/5/26*
Leslie	Long	Adult Transition Center Program Coordinator & Facilitator	1/5/26

*Grant funded by Title II until 06/30/2026

On-Call

First Name	Last Name	Position	Start Date
Benjamin	Cagno	Sports Assistant Attendant	11/15/25

Professional

First Name	Last Name	Position	Start Date
Ana	Carey	Adult Education ESL Instructor (Title II)	1/12/26
Dolores	Dalelio	Adult Education GED Instructor (Title II)	1/12/26
Marco	Garcia	Adult Education ESL Instructor (Title II)	1/12/26
Marilyn	Gettinger	Workforce & Professional Education Instructor I	12/8/25
Sophie	Farrell	Nursing Clinical Instructor	1/12/26
Kathleen	McDonnell	Nursing Clinical Instructor	1/12/26
Brooke	Manfredi	Workforce & Professional Education Instructor II	1/5/26
Angela	Mastria	Adult Education ESL Instructor (Title II)	1/12/26
Brittany	McClelland	Workforce & Professional Education Instructor II	1/5/26
Alexander	Palacio	Adult Education GED Instructor (Title II)	1/5/26
Jacqueline	Polanco	Adult Education ESL Instructor (Title II)	1/12/26
Jennifer	Tucker	Nursing Clinical Instructor	1/12/26

CHANGE OF POSITION

College Lecturer II

First Name	Last Name	From	To	Eff. Date
Lauren	Madden	Adjunct Assistant Professor, Social Sciences	College Lecturer II – Sociology	1/5/26

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Briana	Cerbone	Student Support Services Project Specialist	Assistant Director, Student Support Services	12/2/25
Madison	Caldwell	Student Success Coach	Coordinator of Early College	1/5/26
Tracy	Hill	Adjunct Assoc. Professor, CSIT	Academic & Tutoring Support Services Specialist	1/5/26
Teresa	Salisbury	Sr. Test Administration Technician (PT)	Registration Services Specialist (PT)	1/5/26

Non-Affiliated Hourly

First Name	Last Name	From	To	Eff. Date
Katherine	Moreno	Student Support Services Technician (PT)	Student Support Services Academic Coach (PT)	12/2/25

RESIGNATIONS

College Lecturer II

First Name	Last Name	Position	Eff. Date
Christopher	MacDonald	College Lecturer II – Physics	12/23/25

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Jennifer	Carbone	Grants Development Coordinator	11/28/25
Rachael	Goldman	Advisor/Case Manager, Adult Education (Title II)	12/5/25
Cameron	Scarano	Counseling Specialist	11/19/25

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Batool	Adbelmalak	Enrollment Services Technician (PT)	12/19/25

Brian	Wenckebach	Adult Education GED Instructor (Title II) PT Temporary	11/11/25
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RETIREMENT

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
Crystal	Scheib	Adjunct Associate Professor, Social Sciences	12/15/25
Laidley	Ramdeen	Adjunct Associate Professor, Mathematics	7/1/26

Staff Support Association

First Name	Last Name	Position	Eff. Date
Andrea	Hrehovcik	Administrative Assistant I, STEM	5/1/26

ADDITIONAL DUTIES

- Angela Germano, Adjunct Assistant Professor, as Adult Education GED Language Arts Instructor, effective 1/5/26.

PRESIDENTS REPORT

<https://www.ocean.edu/about-us/news/dr-monacos-december-11-2025-report-to-the-board-of-trustees/>