



BOARD OF TRUSTEES

Reorganization Meeting November 6, 2025

Minutes

<p>The annual reorganization meeting of the Ocean County College Board of Trustees was called to order by Dr. Pamela Monaco, President, at 3:37 p.m. on Thursday, November 6, 2025, in the Conference Center and via Webex. The Pledge of Allegiance was recited by all present.</p>	Call to Order
<p>The announcement of public meeting was made by Mrs. Jodi Heitmann in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2024 reorganization meeting and distributed as required by law. Also, a notice was publicized on October 30, 2025, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.</p>	Public Meeting Announcement
<p>Those in attendance were: Mr. Lynn Canfield, Mr. Frank Dupignac, Mr. Robert Fall, Ms. DiAnne Gove, Dr. Theresa Kubiel, Mr. Stephan Leone, Ms. Susan Naples, Mr. Joseph Teichman, Mr. Steven Zabarsky, Mr. Hunter Mantz, Mr. Jack Sahradnik, Dr. Pamela Monaco, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, and Vice President Gerald Racioppi. Also in attendance was Commissioner Jennifer Bacchione.</p>	Attendance
<p>Dr. Monaco requested nominations for officers of the Board of Trustees. Mr. Fall served as Chair of the Nominating Committee, with Mr. Canfield and Mr. Leone as members. Mr. Fall offered the following nominees:</p> <p style="margin-left: 40px;">Mr. Zabarsky, Chairperson Mr. Canfield, Vice Chairperson Mr. Dupignac, Treasurer Ms. Gove, Secretary</p>	Election of Officers
<p>With no other nominations, by motion, nominations were closed. By subsequent motion, the above officers were elected by unanimous roll call vote.</p>	

Mr. Zabarsky then assumed the chair for the remainder of the meeting.

Mr. Zabarsky presented the 2025-2026 Board committee membership. Upon roll call vote, the committee membership was unanimously approved as follows:

Committee
Membership
Approved

◆ **Executive Committee**

Officers of the Board

◆ **Buildings and Grounds Committee**

Dr. Theresa Kubiel, Chairperson

Mr. Lynn Canfield

Ms. DiAnne Gove

Mr. Joseph Teichman

Mr. Steven Zabarsky (ex officio)

◆ **Bylaw, Policy, and Curriculum Committee**

Ms. DiAnne Gove, Chairperson

Mr. Moshe Bender

Ms. Susan Naples

Mr. Steven Zabarsky (ex officio)

◆ **Finance Committee**

Mr. Frank Dupignac, Chairperson

Mr. Lynn Canfield

Mr. Joseph Teichman

Mr. Steven Zabarsky (ex officio)

◆ **Personnel Committee**

Mr. Stephan Leone, Chairperson

Mr. Lynn Canfield

Dr. Theresa Kubiel

Mr. Steven Zabarsky (ex officio)

◆ **Student Experience Committee**

Ms. Susan Naples, Chairperson

Ms. DiAnne Gove

Alumni Trustee

Mr. Steven Zabarsky (ex officio)

◆ **Board of School Estimate**

Board Chair

Board Treasurer

Board Secretary serves as Board of School Estimate Secretary

A resolution was unanimously adopted by roll call vote to designate the fourth Thursday of each month as the date for the regular public meetings of the Board of Trustees at 3:30 p.m., which will be held in the Conference Center, except as noted below. Remote access information will be distributed prior to each meeting date:

Designation of
Board Meeting
Dates and
Locations

Thursday, December 11, 2025
Thursday, January 29, 2026
Thursday, February 26, 2026
Thursday, March 26, 2026
Thursday, April 23, 2026 (OCC Manahawkin)
Thursday, May 28, 2026
Thursday, June 25, 2026
Thursday, July 23, 2026
Thursday, August 27, 2026
Thursday, September 24, 2026
No October meeting
Thursday, November 5, 2026
Thursday, December 10, 2026

Special Meetings at 12:00 noon

Thursday, January 22, 2026
Thursday, July 16, 2026

Conversation with the Trustees/Town Hall at 12:30 p.m.

Thursday, March 5, 2026
Thursday, October 22, 2026

Board Retreats will be scheduled at 12:00 noon in the Conference Center, except as noted. Remote access information will be distributed prior to each meeting date.

The following Ocean County College depositories were approved by unanimous roll call vote:

Designation of
Depositories

SANTANDER BANK
940 Fischer Boulevard
Toms River, New Jersey 08753

1. General Checking
2. Student Life
3. Investment – Money Market
4. Restricted Fund Checking
5. Section 125
6. Payroll
7. International

Services:

1. Direct Deposit
2. Automated Account Reconciliation
3. Foreign Drafts
4. Credit Card Service
5. Wire Transfer
6. Positive Pay
7. ACH Protection
8. Remote Deposit

CITIZENS BANK

130 N County Line Road
Jackson, New Jersey 08527

1. Checking Account – Capital

CHARLES SCHWAB

Addison Capital
30 Ash Street, Suite 330
Conshohocken, Pennsylvania 19428-2089

1. Investment Account

UBS FINANCIAL

100 Overlook Center, Suite 100
Princeton, New Jersey 08540-5270

1. Investment Account

PROVIDENT BANK (formerly Lakeland)

1012 Hooper Avenue
Toms River, New Jersey 08753

1. Investment Account – Money Market

STATE OF N.J. CASH MANAGEMENT FUND

C/O State Street Bank and Trust
P.O. Box 75205
Chicago, Illinois 60675-5205

1. Purchase of Money Market Shares:
NJ Employment Security Agency

METLIFE

One Financial Center
Boston, Massachusetts 02111

1. Investment Account

Upon a request for public comments by Mr. Zabarsky, Commissioner Bacchione congratulated the Executive Committee on their appointments and Mr. Zabarsky thanked the Commissioner for the continued support to the College by the County Commissioners. Mr. Fall then commended Mr. Leone for his long tenure serving as Secretary to the OCC Board of Trustees. Public Comments

There being no further business, the meeting adjourned at 3:45 p.m.

Adjournment

Respectfully submitted,

DiAnne C. Gove
Secretary

Jodi Heitmann
Special Assistant, Operations
Office of the President