

POLICY

Emeritus status may be awarded by the Board of Trustees, at its discretion, to full-time faculty, lecturer IIs, adjunct faculty, and senior administrators at the time of their retirement from Ocean County College, or it may be awarded posthumously. Emeritus status may be awarded to deserving candidates in recognition of distinguished and meritorious service to the College in teaching, service, or administration in a professional field, based on the following criteria:

Criteria

1. Faculty/Lecturers/Adjunct Faculty
 - a. Faculty must hold the rank of full professor and lecturers must have received at least one three-year contract at the time of retirement.
 - b. Must be a member of the OCC full-time faculty, lecturer II, or adjunct faculty constituency for a minimum of twenty years.
 - c. Must have gained recognition by colleagues for quality of service to the College and its students above and beyond the requirements of the position held.
2. Administrators
 - a. Must have held an administrative position for a minimum of twenty years.
 - b. Must have exhibited extraordinary commitment to the College.
 - c. Must have demonstrated outstanding qualities of service and gained recognition for such service.
3. Faculty, lecturers, adjunct faculty, and administrators must apply to the President for consideration of emeritus status, which includes the following:
 - a. A portfolio that includes a substantive narrative addressing the qualifications for emeritus status.
 - b. References to specific evidence cited in narrative (specific materials not needed):
 - 1) Committee participation
 - 2) Conferences attended
 - 3) Activity in professional field
 - 4) Performance evaluations
 - 5) Publications
 - 6) Awards
 - 7) Acknowledgements of outstanding service

Recommendations

1. Recommendations for faculty, lecturer II, and adjunct faculty emeritus status shall be made by the Vice President of Academic Affairs to the President. If in agreement, the President forwards the recommendation to the Board of Trustees for consideration.

2. Recommendations for senior administrator emeritus status shall be made by the President to the Board of Trustees for consideration.
3. The Board of Trustees recommends emeritus status for the President.
4. If the President's recommendation is supported, the Board of Trustees shall take formal action to award emeritus status.
5. All recommendations for emeritus status require approval by the Board of Trustees.
6. There is no appeal process associated with the award of emeritus status.

Privileges and Honors

1. Emeritus identification card
2. Faculty/staff parking privileges
3. Full use of Ocean County College library
4. Listing in Ocean County College catalog with emeritus status
5. Participation in the academic procession at Commencement
6. Attendance at Fall and Spring Colloquia
7. Employee rates for institutionally-sponsored special events

Expectations:

Retirees awarded emeritus status are expected to represent Ocean County College and conduct themselves in a positive manner. Individuals awarded emeritus status may not speak for or publicly represent the College without prior permission from the College President.

The College reserves the right to rescind emeritus status at any time should the recipient bring negative public perception and/or attention upon the College due to inappropriate behavior, public legal issues, or any other situation that will reflect negatively on the College. Removal of emeritus status shall be carefully considered by the trustees and the President, with the best interests of the College in mind. If warranted, formal action to remove emeritus status shall be taken by the Board of Trustees.

Adopted: January 29, 2026