



BOARD OF TRUSTEES

Regular Meeting

Minutes

May 28, 2026

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 3:41 p.m. on Thursday, May 28, 2026, by Mr. Steven Zabarsky, Chair, in room 102 of the Conference Center on the College campus and via Webex. The Pledge of Allegiance was recited by all present.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the amended New Jersey Open Public Meetings Act by posting a notice on the OCC Public Notices webpage and sharing the link with the Secretary of State on May 26, 2026. The notice, which included information to join by Webex, was also distributed and posted on campus.

Public Meeting
Announcement

Those in attendance were Mr. Zabarsky, Mr. Lynn Canfield, Ms. DiAnne Gove, Mr. Moshe Bender, Dr. Theresa Kubiel, Mr. Hunter Mantz, Mr. Jack Sahradnik, Dr. Pamela Monaco, Executive Vice President Sara Winchester, and Mrs. Connie Bello. Also in attendance was Commissioner Jennifer Bacchione.

Attendance

Mr. Zabarsky commended the Kean University Commencement Ceremony held on May 20, 2026, acknowledging Kean University President Lamont Repollet, Kean Ocean Chancellor Joseph Youngblood, Acting Vice Chancellor for Administration and Graduate Education Christopher Schultz, and Executive Secretary to the President Patti Martino, noting 220 graduating OCC students are transferring to Kean Ocean this Fall semester.

Mr. Zabarsky also discussed OCC's Commencement Ceremony held on May 21, 2026, and thanked Trustees Lynn Canfield, Frank Dupignac, DiAnne Gove, Hunter Mantz, and Commissioner Bacchione for their participation and commended Dr. Monaco, Ms. Winchester, Ms. Jan Kirsten, Mrs. Bello, and Mrs. Jodi Heitmann for the success of the event.

The minutes of the April 23, 2026, Board of Trustees closed session and public meetings were unanimously approved by roll call vote.

Minutes Approved

Dr. Monaco introduced Ms. Christine Pericone, Assistant Professor of Science, and Honors by Contract Coordinator, and Ms. Catherine Mancuso, Dean of Academic Affairs Processes and Faculty Development, who discussed the Honors by Contract program since inception, this semester's student projects highlighting the four students who were recognized with monetary awards at the Spring Honors by Contract Student Awards Ceremony, and thanked the Foundation for financial support to the students. Presentations

Ms. Anais Mompont, College Lecturer II, Social Work, discussed the 1st Annual Cultural Block Party, including the success of the event, which reflected the power of teamwork, collaboration, and community at OCC, working with student leaders, Student Life, College Relations, and the TV Studio. Ms. Mompont shared video highlights and student leaders Lucia Peterson and Molly Bryceland, provided feedback of their experience. Ms. Mompont thanked members of the Cultural and Heritage Committee and the Committee for Access and Belonging, Student Life, College Relations, and Facilities.

Dr. Sheenah Hartigan, Assistant Vice President of Enrollment Services, shared details of the increase in the use of the chatbot, Reggie, since it was moved to the homepage of the College website.

Upon a request for public comments by Mr. Zabarsky, there were no comments from the public prior to the committee reports. Public Comments

Finance Committee

In the absence of Mr. Dupignac, Ms. Winchester presented the Finance Agenda, which was approved unanimously as amended upon roll call vote.

- The statement of income and expenditures as of April 30, 2026, was accepted. Income/Expenditures Accepted
- The following contracts were awarded: Contract Awarded
 - A maximum of \$54,810 to Multi-temp Mechanical, Inc., Westville, New Jersey, for a one-year contract with a second-year contract option for professional boiler burner maintenance services from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
 - A maximum of \$82,210 to Core Mechanical, Inc., Pennsauken, New Jersey, for a one-year contract with a second-year contract option for chiller maintenance services from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$114,770 to Whitfield Schneider Enterprises, Inc., West Long Branch, New Jersey, for a one-year contract with a second-year contract option for professional plumbing services from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$24,300 to WEI H2O of New York, LLC, Mead, Nebraska, for a one-year contract with a second-year contract option for water treatment services from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$27,955.50 to Jersey Shore Lawn and Sprinkler Construction Company, Inc., Whiting, New Jersey, for a one-year contract with a second-year contract option for landscape irrigation system maintenance services and repairs from July 1, 2026, through June 30, 2027, at Ocean County College (exhibit address corrected and amended).
 - A maximum of \$38,800 to C&M Door Controls, Inc., Port Reading, New Jersey, for upgrades to the ADA-compliant exterior doors of the Library Building at Ocean County College.

- A maximum of \$170,000 to In-Line Architectural Glass and Metal, Inc., Fairfield, New Jersey, for the replacement of several exterior windows in the Library Building at Ocean County College.
- A maximum of \$73,500 to CliftonLarsonAllen, LLP, King of Prussia, Pennsylvania, for a one-year contract with a second-year contract option for professional auditing services from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$93,245.40 to Bahr and Sons Electrical Contractors, Inc., Bayville, New Jersey, for a one-year contract with a second-year contract option for professional electrician services from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- A maximum of \$135,893 to Allied Fire and Safety Equipment Company, Inc., Neptune, New Jersey, for a one-year contract with a second-year contract option for inspection, maintenance, and repair services of fire prevention and fire control equipment from July 1, 2026, through June 30, 2027, at Ocean County College.
- Resolutions were adopted to award the following contracts:

Resolutions Adopted
for Contract Awards

 - A maximum of \$29,004.80 to SHI International Corporation, Somerset, New Jersey, for a one-year contract renewal of the campus-wide digital signage software subscription license from July 1, 2026, through June 30, 2027, through the NJEdge.NET Consortium Contract at Ocean County College.
 - A maximum of \$25,693.13 to Anthology, Inc. (Blackboard), Boca Raton, Florida, for a one-year contract renewal for Help Desk support services from July 1, 2026, through June 30, 2027, through the NJEdge.NET Consortium Contract for the Office of Information Technology at Ocean County College.
 - A maximum of \$86,720.76 to GovernmentJobs.com d/b/a Neogov, El Segundo, California, for a one-year contract renewal of the integrated Human Resources Information System to manage onboarding/offboarding, performance, learning and talent from August 30, 2026, through August 29, 2027, at Ocean County College.
 - A maximum of \$95,000 to Cleary Giacobbe Alfieri Jacobs, LLC, Matawan, New Jersey, for a one-year contract for professional legal services, special labor counsel, from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$29,000.16 to Park Place Technologies, LLC, Cleveland, Ohio, for a one-year contract for hardware support for production servers in the datacenter from June 1, 2026, through May 31, 2027, at Ocean County College.
 - A maximum of \$30,000 to AccuSourceHR, Inc., Phoenix, Arizona, for a one-year contract for Background Check Services from July 1, 2026, through June 30, 2027, for the Nursing Department through the TIPS Cooperative Contract at Ocean County College.

- A maximum of \$445,614.11 to Aspire Technology Partners, LLC, Eatontown, New Jersey, for a thirty-eight month contract for the renewal of the Cisco SmartNet maintenance agreement from May 1, 2026, through June 30, 2029, at Ocean County College.
- A maximum of \$36,500 to Economic Modeling, LLC dba Lightcast, Moscow, Idaho, for a one-year renewal of the Lightcast Analyst Software License for Career Coach and Widget Builder from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$80,000 to Core Mechanical, Inc., Pennsauken, New Jersey, for a one-year contract for heating, ventilation, and air conditioning (HVAC) maintenance services on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$50,000 to Robert Bosicev, Toms River, New Jersey, for a one-year contract for professional Radiography Program Consultant Services from May 28, 2026, through May 27, 2027, for the Radiography Program at Ocean County College.
- A maximum of \$26,552 to Howard Industries, Inc., Laurel, Mississippi, for the purchase of wireless microphones and related technology through the OMNIA Partners Cooperative Purchasing Contract for use at Ocean County College.
- A maximum of \$70,000 to Home Depot U.S.A., Inc., Atlanta, Georgia, for a one-year contract for the purchase of miscellaneous supplies, tools, materials, and custodial supplies from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- A maximum of \$472,730.40 to Aspire Technology Partners, LLC, Eatontown, New Jersey, for a three-year renewal of the Cisco Managed Services Contract to monitor, protect, and respond to digital threats from July 1, 2026, through June 30, 2029, through the National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, for use by the Office of Information Technology at Ocean County College.
- A maximum of \$50,000 to Waste Management of New Jersey, Inc., Ewing, New Jersey, for a one-year contract for solid waste and recycling collection from July 1, 2026, through June 30, 2027, through the Ocean County Cooperative Contract at Ocean County College.
- A maximum of \$34,340 to Henry Schein One, LLC, American Fork, Utah, for a three-year contract for academic dental management software from July 1, 2026, through June 30, 2029, for the Dental Hygiene Program at Ocean County College.
- A maximum of \$548,966.07 to Aspire Technology Partners, LLC, Eatontown, New Jersey, for a three-year contract for the renewal of the Cisco Security Network subscription from July 5, 2026, through July 4, 2029, for use by the Office of Information Technology at Ocean County College.
- A maximum of \$60,000 to Apple Computer, Inc., Atlanta, Georgia, for a one-year contract for the purchase of Apple computers and peripherals on an as-needed basis from July 1, 2026, through June 30, 2027, through the PEPPM Cooperative Purchasing Contract at Ocean County College.

- A maximum of \$60,000 to Pemberton Electrical Supply Company, LLC, Lumberton, New Jersey, for a one-year contract for the purchase of electrical supplies from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- A maximum of \$30,000 to Motors and Drives, Inc., Freehold, New Jersey, for a one-year contract for the purchase and repair of electric motors, pumps, drives, belts, and pulleys from July 1, 2026, through June 30, 2027, on an as-needed basis through the Educational Data Services (EDS) Cooperative Contract at Ocean County College.
- A maximum of \$24,000 to Nelnet Business Solutions, Inc., Lincoln, Nebraska, for a one-year agreement for e-commerce and student financial services from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$50,000 to KT's Office Services, LLC, authorized sellers of TD SYNnex, Lanoka Harbor, New Jersey, for a one-year contract for the purchase of power supplies and campus-wide printer and maintenance services from July 1, 2026, through June 30, 2027, through the National Cooperative Purchasing Alliance (NCPA) for the Office of Information Technology at Ocean County College.
- A maximum of \$150,000 to the following vendors for the second-year contract option for testing exams and study guide materials from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College:
 - \$50,000 to Assessment Technologies Institute (ATI), LLC, Leawood, Kansas
 - \$100,000 to Hurst Review Services, Inc., Brookhaven, Mississippi
- A maximum of \$73,983.50 to Nielsen Ford of Morristown, Inc., Morristown, New Jersey, for the purchase of a 2026 Ford Super Duty pickup truck for use by the Facilities Department at Ocean County College.
- A maximum of \$55,750.70 to Chas S. Winner Inc. dba Winner Ford, Cherry Hill, New Jersey, for the purchase of a 2026 Ford Utility Interceptor base vehicle for use by the Department of Campus Safety and Security at Ocean County College.
- A maximum of \$20,000 to Philip M. Casciano Associates, Inc. dba PMC Associates, Hazlet, New Jersey, for the purchase of replacement handheld radio transmitters for use by the Facilities Department at Ocean County College.
- A maximum of \$180,000 to WW Grainger, Inc., for the purchase of various facilities and maintenance equipment for use at Ocean County College.
- A maximum of \$100,000 to Ace Outdoor Power Equipment, Bayville, New Jersey, for the purchase of various lawn and grounds equipment for use at Ocean County College.

- A maximum of \$180,000 to B&H Photo Video Pro Audio, Inc., New York, New York, for the purchase of audio video equipment and peripherals for an upgrade to the TV Studio and various campus-wide classrooms and labs through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract at Ocean County College.
- A maximum of \$56,719.03 to Nielsen of Morristown, Inc., Morristown, New Jersey, for the purchase of a 2026 Ram ProMaster cargo van for use by the Facilities Department at Ocean County College.
- A resolution was adopted to award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - For a one-year contract from July 1, 2026, through June 30, 2027, for the purchase of testing exams and study guide materials to the following vendors:
 - Hurst Review Services, Inc., Brookhaven, Mississippi
 - Assessment Technologies Institute (ATI), LLC, Leawood, Kansas
- The following contracts were amended:
 - An additional \$35,000, for a maximum total of \$95,000, to Carrier Enterprise, East Syracuse, New York, for the procurement of specified heating, ventilation, and air-conditioning (HVAC) supplies and materials on an as-needed basis resulting from severe winter weather conditions at Ocean County College (contract originally awarded at the January 29, 2026, Board meeting).
 - An additional \$625, for a maximum total of \$208,458, to High Energy Electrical Testing, Inc., a Resa Power Company, Farmingdale, New Jersey, for additional charges associated with the rental of a temporary emergency transformer caused by delays in the permanent transformer for the Gateway Building at Ocean County College (contract originally awarded at the February 26, 2026, Board meeting).
 - An additional \$5,000, for a maximum total of \$80,000, to Core Mechanical, Inc., Pennsauken, New Jersey, for additional heating, ventilation, and air conditioning (HVAC) maintenance services on an as-needed basis for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting).
 - An additional \$6,416, for a maximum total of \$23,916, to SHI International Corporation, Somerset, New Jersey, for an additional twenty (20) hours of support services for the Omnisia Horizon Project from June 30, 2025, through June 29, 2027, through the NJEdge.NET Consortium Contract at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting).

Resolution Adopted
for NJCCC Purchasing
Consortium
Contract Award

Contract Amended

- An additional \$3,500, for a maximum total of \$33,500, to South Jersey Paper Products, LLC, dba Supplyitall (part of BradyPLUS), Vineland, New Jersey, for additional purchases for the remainder of the fiscal year as part of the contract for campus-wide custodial paper products from July 1, 2025, through June 30, 2026, on an as-needed basis through the OMNIA Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting).
- An additional \$5,000, for a maximum total of \$23,650, to Tri-County Termite and Pest Control, Carney's Point, New Jersey, for additional pest control services for the remainder of the fiscal year from July 1, 2025, through June 30, 2026, at Ocean County College (contract originally awarded at the March 26, 2026, Board meeting).
- An additional \$10,000, for a maximum total of \$160,000, to Pomptonian Food Services, Fairfield, New Jersey, for additional campus-wide catering services for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting).
- An additional \$18,820, for a maximum total of \$53,820, to Colliers Engineering and Design, Inc., Holmdel, New Jersey, for additional construction testing and inspection services for the new Administration Building project at Ocean County College (contract originally awarded at the November 6, 2025, Board meeting).
- An additional \$1,246.70, for a maximum total of \$17,871.57, to Laerdal Medical Corporation, Wappingers Falls, New York, for an additional five (5) Laerdal Blood Pressure Cuff Assemblies through the Sourcewell Cooperative Purchasing Program for the Office of Workforce and Professional Education Department at Ocean County College (initial contract was under threshold and did not require Board approval).
- An additional \$100,000, for a maximum total of \$415,000, to Dell Marketing, LP, Round Rock, Texas, for the purchase of additional Dell computers and the purchase of parts and supplies for the repair of existing computers for the remainder of the fiscal year from July 1, 2025, through June 30, 2026, at Ocean County College (contract originally awarded at the June 30, 2025, Board meeting).

Bylaw, Policy, and Curriculum Committee

Ms. Gove, Chair of the Bylaw, Policy, and Curriculum Committee, introduced Ms. Catherine Mancuso, Dean of Academic Affairs Processes and Faculty Development, who provided a detailed explanation of the items included in the agenda this month. In addition to Ms. Mancuso, the Bylaw, Policy, and Curriculum Committee met with Senate representatives Ms. Caroline Brittain, Director of Academic Affairs Processes, and Ms. Janine Emma, Registrar, to review the committee agenda, which was unanimously approved as amended upon roll call vote:

- Revised Policy
 - Policy #2310, Administration, Administrative Operations, Policy/Procedure Approval Process

Revised Policy

➤ Rescinded Policy

Rescinded Policy

➤ Policy #2328, Administration, Administrative Operations, Public Accommodation

Buildings and Grounds Committee

Mr. Canfield, Chair, introduced Mr. Jim Calamia, Assistant Vice President of Facilities, who provided an update on several ongoing projects, including the new Administration Building, summer energy conservation program, and the Hovnanian Building Allied Health Program renovations. The Buildings and Grounds Agenda was then unanimously accepted as submitted upon roll call vote.

Building/Grounds
Committee Report
Accepted

Personnel Committee

Dr. Kubiel, Chair, presented the Personnel Report, which was unanimously approved as amended upon roll call vote.

Personnel Report
Approved

Student Experience Committee

Ms. Naples introduced Ms. Jennifer Kane, Executive Director, Student Engagement, who reported the committee met, including Mr. Mantz and Ms. Ellie Dowek, Student Government President, and had meaningful discussion regarding the commencement ceremonies and end of semester events.

Student Experience
Committee Report

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on June 25, 2026, at 3:00 p.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted
for a Closed Meeting
June 25, 2026

The following meetings were scheduled:

Meetings
Scheduled

Thursday, June 25, 2026	1:30 p.m.	Finance Committee
	1:30 p.m.	Bylaw, Policy, and Curriculum Committee
	2:00 p.m.	Buildings and Grounds Committee
	2:30 p.m.	Student Experience Committee
	2:30 p.m.	Personnel Committee
	3:00 p.m.	Closed Session
	3:30 p.m.	Regular Public Monthly Meeting

President's Report

Dr. Monaco introduced Dr. Sheenah Hartigan, Assistant Vice President, Enrollment Services, who provided the following enrollment update and shared Summer 2026 enrollment currently has 3,650 unique students (+1.87% as compared to last year) and 19,343 credits (+0.77%). Fall 2026 registration has 2,617 unique students (+2.55%) and 28,251 credits (+0.89%). Fiscal year enrollment has 12,907 unique students and is ahead 1.77% over last year in students, and 163,212 credits, which is behind 1.58% in credits. Upcoming events include three express enrollment days and the Cardboard Canoe Race.

President's Report

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported:

- The Foundation provided over \$1.8 million in scholarships, grants, pilot projects, and special program initiatives.
- The Legacy Campaign honors Gail G. Wayman, longtime Foundation Board member in the latest edition of the Life and Legacy newsletter.
- The Foundation continues to support the College through the Pathways Initiative, with the latest completion of the vinyl decal installation on the Instructional Building.
- An updated comprehensive Impact Report and Case for Support is under development to highlight the full scope of the Foundation's work.
- The Foundation Art Collection recently received several works by American artist Abraham "Abe" Graber, with thanks to the Graber family for the generous contribution.

The 2026-27 Blauvelt Speaker Series lineup includes:

- Laurie Hernandez, Olympic gold and silver medalist
- Travis Mills, retired U.S. Army Staff Sergeant, quadruple amputee and motivational speaker
- Nolan Gasser, architect of Pandora's Music Genome Project
- Katty Kay, international journalist and author
- Ricky Riccardi, two-time Grammy award-winning OCC alumnus and Louis Armstrong scholar

Upcoming Foundation events include the 2026 Scholarship Celebration to be held on Thursday, June 4, 2026, honoring Mrs. Linda Novak, Mr. Paul Chalakani, and Kean University and the Kean Ocean Partnership, which has raised over \$100,000 in support of students at Ocean County College, and the reopening of the Grunin Center Expansion Project on December 9, 2026, featuring a performance by Judi Collins.

Upon a request for public comments, Ms. Casey Pellegrino, Program Coordinator, Ocean County Public Comments Achievement Center, shared an invitation to the OCAC Graduation on Tuesday, June 16, 2026, at 3:30 p.m. in the Gateway Lecture Hall.

Following a conversation with students during the Arboretum Day festivities, Commissioner Bacchione has met with the county engineer to discuss ways to make improvements to the Arboretum as the area is brought back to life.

Ms. Kristen D'Amico, College Lecturer II, Psychology, commented on the proposed Policy on the Bylaw, Policy, and Curriculum Agenda relating to Educational Reimbursement for employees. Mr. Zabarsky explained that the policy in question had been pulled from today's agenda and is on hold for further discussion.

Mr. Zabarsky acknowledged Ms. Jan Kirsten, Executive Director of College Relations, upon her resignation, with thanks for 24 years of service to Ocean County College.

Mr. Zabarsky then commended the Student Commencement Speakers, Sabrina Watts, and Ryan Karnakowski, thanking them for the great words shared.

With no further comments from the Board members or the public, the meeting adjourned at 4:47 p.m.

Adjournment

Respectfully submitted,

DiAnne C. Gove
Secretary

Jodi Heitmann
Special Assistant, Operations
Office of the President