



**BOARD OF TRUSTEES
AGENDA**

**July 23, 2026
3:30 p.m.**

- I. **CALL TO ORDER**
- II. **ANNOUNCEMENT OF PUBLIC MEETING**
- III. **SWEARING-IN BY MR. JACK SAHRADNIK OF:**
 - A. **MR. CARMEN J. MEMOLI, WHO WAS APPOINTED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS TO A FOUR-YEAR TERM ON THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES, FROM MAY 27, 2026, THROUGH DECEMBER 19, 2030**
 - B. **MR. TERRANCE TURNBACH, WHO WAS APOINTED BY THE GOVERNOR OF THE STATE OF NEW JERSEY TO A TWO-YEAR TERM ON THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES, FROM JUNE 11, 2026, THROUGH OCTOBER 31, 2028**
 - C. **MS. ANNELLIE LOPEZ, SELECTED TO SERVE AS THE STUDENT/ALUMNI REPRESENTATIVE ON THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES FOR 2026-2027, THROUGH JUNE 30, 2027**
- IV. **ROLL CALL**
- V. **PLEDGE OF ALLEGIANCE**
- VI. **RECOMMEND APPROVAL OF MINUTES OF THE JUNE 25, 2026, BOARD OF TRUSTEES CLOSED SESSION AND PUBLIC MEETINGS** **Bd. Action**

VII. **PRESENTATIONS/COMMENDATIONS**VIII. **PUBLIC COMMENTS (relating to committee reports)**IX. **COMMITTEES**A. **Finance Committee*****(Mr. Frank Dupignac, Chairperson)****(Ms. Sara Winchester, Executive Vice President of Finance and Administration)*

1. Recommend approval of business/finance actions as presented (Exhibit A)

Bd. ActionB. **Bylaw, Policy, and Curriculum Committee*****(Ms. DiAnne Gove, Chairperson)****(Ms. Catherine Mancuso, Dean, Academic Affairs Processes and Faculty Development)*

1. Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B)

Bd. ActionC. **Buildings and Grounds Committee*****(Mr. Lynn Canfield, Chairperson)****(Mr. James Calamia, Assistant Vice President of Facilities)*

1. Recommend approval of buildings and grounds items as presented (Exhibit C)

Bd. ActionD. **Personnel Committee*****(Dr. Theresa Kubiak, Chairperson)****(Ms. Sara Winchester, Executive Vice President of Finance and Administration)*

1. Recommend approval of personnel actions as presented

Bd. Action

- E. **Student Experience Committee**
(Ms. Susan Naples, Chairperson)
(Ms. Jennifer Kane, Executive Director of Student Life)

X. **MISCELLANEOUS**

- A. **Recommend adoption of a resolution providing for a closed meeting to be held on Thursday, August 27, 2026, at 3:00 p.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists** **Bd. Action**
- B. **Recommend approval of change in Board meeting date from December 10, to December 7, 2026, at 3:30 p.m. in the Conference Center** **Bd. Action**

XI. **PRESIDENT'S REPORT**

XII. **NEXT MEETINGS OF THE BOARD OF TRUSTEES ON**

THURSDAY, AUGUST 27, 2026

- | | |
|--|---|
| 1. Bylaw, Policy, and Curriculum Committee
(as needed) | Time: 1:30 p.m.
Place: Conference Center |
| 2. Finance Committee | Time: 1:30 p.m.
Place: Conference Room A and via Webex |
| 3. Buildings and Grounds Committee | Time: 2:00 p.m.
Place: Conference Center |
| 4. Student Experience Committee | Time: 2:30 p.m.
Place: Conference Room B and via Webex |
| 5. Personnel Committee | Time: 2:30 p.m.
Place: Conference Room A and via Webex |

6. **Entire Board**

Time: 3:00 p.m.

Place: Conference Center and
via Webex

Purpose: Caucus Meeting—Personnel,
Pending Litigation, and
Collective Bargaining

7. **Entire Board**

Time: 3:30 p.m.

Place: Conference Center and
via Webex

Purpose: **Regular Public Monthly Meeting**

XIII. **PUBLIC COMMENTS**

XIV. **ADJOURNMENT**

This agenda includes all items that are known at this time.



BOARD OF TRUSTEES

Regular Meeting

Minutes

June 25, 2026

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 3:31 p.m. on Thursday, June 25, 2026, by Mr. Lynn Canfield, Vice Chair, in the absence of Mr. Steven Zabarsky, Chair, in room 102 of the Conference Center on the College campus and via Webex. The Pledge of Allegiance was recited by all present.	Call to Order
The announcement of public meeting was made by Mrs. Connie Bello in compliance with the amended New Jersey Open Public Meetings Act by posting a notice on the OCC Public Notices webpage and sharing the link with the Secretary of State on June 22, 2026. The notice, which included information to join by Webex, was also distributed and posted on campus.	Public Meeting Announcement
Those in attendance were Mr. Canfield, Mr. Frank Dupignac, Ms. DiAnne Gove, Mr. Moshe Bender, Dr. Theresa Kubiel, Ms. Susan Naples, Mr. Hunter Mantz, Mr. Jack Sahradnik, Dr. Pamela Monaco, Executive Vice President Sara Winchester, and Mrs. Connie Bello. Also in attendance was Commissioner Jennifer Bacchione.	Attendance
The minutes of the May 28, 2026, Board of Trustees closed session and public meetings were unanimously approved by roll call vote.	Minutes Approved
Dr. Monaco introduced Mr. Shawn Oates, College Lecturer/Librarian, Ms. Michelle Youngs, Assistant Director of Student Life, and Ms. Sarah Dowdy, Student Success Coach, who shared information about the College's Mystery in the Library events held during the Fall 2024 and Fall 2025 semesters, as escape-room style experiences inspired by the popular board game, Clue. These events inspired an article co-authored by Mr. Oates, Ms. Youngs, and Ms. Madison Caldwell, Coordinator of Early College, that appeared in the November 2025 edition of the Innovation Showcase online publication on the League for Innovation in the Community College website, League.org.	Presentations
Dr. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, and Ms. Lisa Daly, Associate Director of Institutional Effectiveness, presented an overview of <i>OCC Now</i> , a new strategic communications tool that is being used to provide updates on institutional priorities and progress.	

Upon a request for public comments by Mr. Canfield, there were no comments from the public prior to the committee reports. Public Comments

Finance Committee

Mr. Dupignac presented the Finance Agenda, which was approved unanimously as submitted upon roll call vote.

- The statement of income and expenditures as of May 31, 2026, was accepted. Income/Expenditures Accepted
- The following contracts were awarded: Contract Awarded
 - A maximum of \$30,310 to Atlas Elevator, Inc., Barnegat, New Jersey, for a one-year contract with a second-year contract option for elevator inspection, repair, and maintenance services, and an additional \$15,000 for materials and parts as needed from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$60,800 to Multi Temp Mechanical, Inc., Westville, New Jersey, for a one-year contract with a second-year contract option for the operation and maintenance of the energy management system and certified tridium controls service from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$49,148.85 to White Rock Corporation, Old Bridge, New Jersey, for a one-year contract with a second-year contract option for maintenance and materials for painting services from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$193,590 to BKP Architects, Philadelphia, Pennsylvania, for professional architectural and engineering services for renovations to the Instruction Computer Center (Building #22) and the Manahawkin Campus building at Ocean County College.
- Resolutions were adopted to award the following contracts: Resolutions Adopted for Contract Awards
 - A maximum of \$1,200,000 to School Alliance Insurance Fund (SAIF) through the agency of Connor Strong and Buckelew, West Windsor, New Jersey, for the second year of a three-year membership in the School Alliance Insurance Fund for general liability college insurance from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$30,369.38 to DVL Group, Inc., Bristol, Pennsylvania, for a one-year contract for planned maintenance and inspection services for the climate control of Office of Information Technology equipment from July 1, 2026, through June 30, 2027, at Ocean County College.
 - A maximum of \$18,427.66 to Crisis24, Inc., Onsolve, LLC, Annapolis, Maryland, for a one-year contract renewal of the mass notification system from July 1, 2026, through June 30, 2027, through the NJEdge Consortium Contract at Ocean County College.

- A maximum of \$25,000 to Ace Outdoor Power Equipment, Bayville, New Jersey, for a one-year contract for the purchase of parts and repair services for lawn and grounds equipment on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$25,000 to Tri-County Termite and Pest Control, Carney's Point, New Jersey, for a one-year contract for pest control services on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$100,000 to Connor Strong and Buckalew Companies, LLC, Marlton, New Jersey, for the second year of a three-year contract for professional consulting for insurance broker and risk management services from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$4,757,025.27 (\$132,139.59 per month) to ServiceMaster Clean (TBS Division), Bellmawr, New Jersey, for a one-year contract for custodial services from July 1, 2026, through June 30, 2027, through the Omnia Partners Cooperative Purchasing Program at Ocean County College.
- A maximum of \$28,749.99 to Stockton University, Galloway, New Jersey, for authorization of the award of a subcontract agreement "Bipartisan Infrastructure Law (BIL) Wetland and Riparian Project" for the period of July 1, 2026, through December 30, 2027, administered through the Barnegat Bay Partnership at Ocean County College.
- A maximum of \$60,000 to Bloomberg Finance, LP, New York, New York, for a one-year agreement from July 1, 2026, through June 30, 2027, for the renewal of Bloomberg electronic trading services at Ocean County College.
- A maximum of \$25,000 to RWJBarnabas Health Corporate Care (BHMGC Corp Care), West Orange, New Jersey, for a one-year contract for medical services for faculty and staff from July 1, 2026, through June 30, 2027, for the Nursing and Security Departments at Ocean County College.
- A maximum of \$69,815.34 to Symplicity, LLC, Arlington, Virginia, for a five-year contract for the renewal of data management software from July 1, 2026, through June 30, 2031, related to ADA accommodations for students at Ocean County College.
- A maximum of \$35,735.42 to Ocean County Soil Conservation District, Forked River, New Jersey, for authorization of the contract to fund the "Coastal Regional Conservation Partnership Program (RCPP)" project to purchase supplies for oyster restoration, administered through the Barnegat Bay Partnership at Ocean County College.
- A maximum of \$120,000 to B&H Photo Video Pro Audio, Inc., New York, New York, for a one-year contract for the purchase of audio video equipment and peripherals on an as-needed basis from July 1, 2026, through June 30, 2027, through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract for use at Ocean County College.

- A maximum of \$50,000 to Jay Hill Repairs, Fairfield, New Jersey, for a one-year contract for kitchen appliance installation, maintenance, and repairs from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$24,223.55 to ProQuest Holdings, LLC, Boston, Massachusetts, for a one-year contract for the purchase of miscellaneous journal, magazine, newspaper, dissertation, database, and periodical subscriptions from July 1, 2026, through June 30, 2027, for use in the Library at Ocean County College.
- A maximum of \$33,141.26 to West Publishing Corporation (Thomson Reuters), Eagan, Minnesota, for a one-year contract for the purchase of miscellaneous books and database subscriptions from July 1, 2026, through June 30, 2027, for use in the Library at Ocean County College.
- A maximum of \$60,000 to Pocket Nurse, Monaca, Pennsylvania, for a one-year contract for the purchase of instructional and non-instructional medical supplies from July 1, 2026, through June 30, 2027, on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Nursing and Workforce and Professional Education Departments at Ocean County College.
- A maximum of \$242,000 to the Township of Stafford, Manahawkin, New Jersey, for authorization of the award of a subcontract agreement “Expanding Ribbed Mussel Aquaculture to Reduce Nutrient Pollution and Bacterial Pathogens in the Barnegat Bay” for the period of July 1, 2026, through February 28, 2028, administered through the Barnegat Bay Partnership at Ocean County College.
- A maximum of \$57,187 to Rutgers, The State University of New Jersey, Piscataway, New Jersey, for authorization of the award of a subcontract agreement “Closing Data Gaps in the Map of Submerged Aquatic Vegetation (SAV) in the Barnegat Bay” for the period of July 1, 2026, through July 30, 2027, administered through the Barnegat Bay Partnership at Ocean County College.
- A maximum of \$43,884.75 to SHI International Corporation, Somerset, New Jersey, for a one-year contract for remote support software for the Office of Information Technology and license plate recognition system with accompanying software for the Department of Campus Safety and Security from July 1, 2026, through June 30, 2027, through the NJ-Edge Consortium at Ocean County College.
- A maximum of \$315,000 to Dell Marketing, LP, Round Rock, Texas, for the purchase of Dell computers and the purchase of parts and supplies for the repair of existing computers from July 1, 2026, through June 30, 2027, on an as-needed basis at Ocean County College.
- A maximum of \$58,622 to Rutgers, The State University of New Jersey, Piscataway, New Jersey, for authorization of the award of a subcontract agreement “Gear Calibration and Biological Sampling to Support Survey Updates and Understand Connectivity and Growth for Hard Clams in Barnegat Bay” for the period of July 1, 2026, through July 30, 2027, administered through the Barnegat Bay Partnership at Ocean County College.

- A maximum of \$45,000 to FM Generator, Inc., Canton, Massachusetts, for a one-year contract for professional generator preventative maintenance and repair services from July 1, 2026, through June 30, 2027, at Ocean County College.
- The following qualified pool of consultants for professional architectural and engineering services was approved from July 1, 2026, through June 30, 2027, at Ocean County College:
 - ACT Engineers
 - Artheon, Inc.
 - BDG Architects, PLLC (Formerly JRS)
 - Becht Engineering BT, Inc.
 - BKP Architects, P.C.
 - Blackney Hayes Architects, Inc.
 - Charles Matsinger Associates, Inc.
 - Clarke Caton Hintz, P.C.
 - Colliers Engineering and Design, Inc.
 - Concord Engineering Group, Inc.
 - Design Resources Group Architects
 - DMR Architects, Inc.
 - FCArchitects, Inc., dba FCA
 - French and Parrello Associates, PA
 - Gilsanz Murray Steficek, LLP
 - H2M Architects Engineers
 - James R. Guerra, P.A.
 - Kimmel Bogrette Architecture
 - Langan Engineering
 - Loring Consulting Engineers
 - LAN Associates
 - Netta Architects, LLC
 - NK Architects, P.A.
 - Paulus, Sokolowski and Sartor Engineering, P.C.
 - RSC Architects, P.A.
 - Remington and Vernick Engineers II, Inc.
 - Suburban Consulting Engineers, Inc.
 - Settembrino Architects
 - SSP Architectural Group. Inc.
 - Studio Hillier
 - T&M Associates
 - USA Architects
 - Van Cleef Engineering Associates
 - Vanasse Hangen Brustlin, Inc., dba VHB
 - Wick Fisher White
 - Zimmerman Studio, LLC
- The following contract was amended: Contract Amended
 - An additional \$9,120, for a maximum total of \$20,884.93, to Audio Visual Imagineering, Inc., Orlando, Florida, for a five-year license for the full-dome film, “The Great Solar System Adventure” for the Planetarium at Ocean County College (initial contract was under threshold and did not require Board approval).

Bylaw, Policy, and Curriculum Committee

Ms. Gove, Chair of the Bylaw, Policy, and Curriculum Committee, introduced Ms. Catherine Mancuso, Dean of Academic Affairs Processes and Faculty Development, who provided a detailed explanation of the items included in the agenda this month. In addition to Ms. Mancuso, the Bylaw, Policy, and Curriculum Committee met with Senate representative Ms. Caroline Brittain, Director of Academic Affairs Processes, to review the committee agenda, which was unanimously approved as submitted upon roll call vote:

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| ➤ The following items, as accepted by the College Senate at its meetings on May 7, June 4, and June 18, 2026, were approved: | College Senate
Items Approved |
| ➤ Revised Policy | Revised Policy |
| ➤ Policy #5132, Students, Registration, General Requirements | |
| ➤ Revised Programs | Revised Programs |
| ➤ Associate in Applied Science, Computer Science/Information Technology | |
| ➤ Associate in Science, Math/Pre-Engineering | |
| ➤ Revised Program Option | Revised Program
Option |
| ➤ Associate in Applied Science, Computer Science/Information Technology – Option in Cybersecurity | |
| ➤ New Certificate of Completion | New Certificate of
Completion |
| ➤ Certificate of Completion in American Sign Language Studies | |
| ➤ Revised Certificate of Completion | Revised Certificate
of Completion |
| ➤ Certificate of Completion in Environmental Sustainability | |
| ➤ Revised Certificate of Completion with Name Change | Revised Certificate
of Completion
with Name Change |
| ➤ Certificate of Completion in Video Production to Certificate of Completion in Media Production | |
| ➤ Revised Courses | Revised Courses |
| ➤ ASLN 112, American Sign Language III | |
| ➤ ASLN 115, ASL Grammar and Syntax | |
| ➤ ASLN 121, Interpreting Theory | |
| ➤ ASLN 125, Visual Gestural Communication | |
| ➤ ASLN 162, Translating from ASL into English | |
| ➤ ASLN 165, Translating from English to ASL | |
| ➤ ASLN 201, American Sign Language IV | |
| ➤ CHEM 284, Organic Chemistry II Lecture | |
| ➤ CHEM 284L, Organic Chemistry II Lab | |

- CSIT 277, Introduction to Cloud Computing
- Inactivated Course
- SCIE 105, Forensic Science

Inactivated Course

Buildings and Grounds Committee

Mr. Canfield, Chair, introduced Mr. Jim Calamia, Assistant Vice President of Facilities, who provided an update on several ongoing projects, including the new Administration Building, Grunin Center Lobby Expansion, the Hovnanian Building Allied Health Program renovations, OCC Manahawkin renovation, new custodial contract, Planetarium Dome Roof replacement, Facilities Master Plan, and the return of summer camps. Mr. Canfield shared the new pilot program from the landscaping vendor will include robot lawn mowing. The Buildings and Grounds Agenda was then unanimously accepted as submitted upon roll call vote.

Building/Grounds Committee Report Accepted

Personnel Committee

Dr. Kubiel, Chair, presented the Personnel Report, which was unanimously approved as submitted upon roll call vote.

Personnel Report Approved

Miscellaneous

The Board adopted, upon unanimous roll call vote, a resolution to recognize the outstanding dedication and commitment of Mr. Hunter Mantz during his one-year term as the student/alumni representative on the Board of Trustees during 2025-26. The trustees and Dr. Monaco congratulated Mr. Mantz for his participation on the Board, bringing tremendous insight into student needs. Mr. Mantz then thanked the trustees and Dr. Monaco for their time and advice.

Resolution Adopted/ Recognize Service of Mr. Hunter Mantz

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on July 23, 2026, at 3:00 p.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted for a Closed Meeting July 23, 2026

The following meetings were scheduled:

Meetings Scheduled

Thursday, July 16, 2026	12:00 p.m.	Board Retreat
Thursday, July 23, 2026	1:30 p.m.	Finance Committee
	1:30 p.m.	Bylaw, Policy, and Curriculum Committee
	2:00 p.m.	Buildings and Grounds Committee
	2:30 p.m.	Student Experience Committee
	2:30 p.m.	Personnel Committee
	3:00 p.m.	Closed Session
	3:30 p.m.	Regular Public Monthly Meeting

President's Report

Dr. Monaco shared the following highlights, in addition to the information included in the June President's Report:

President's Report

- The Ocean County Achievement Center (OCAC) graduation ceremony was held on June 16, 2026, honoring students who earned their High School Equivalency diplomas and those who completed the Integrated Education and Training Program.
- The Senior Art show returns to Ocean County College with thanks to Ms. Heidi Sheridan, Executive and Artistic Director of the Grunin Center, and Mr. Tim Hart, Division Director. Ocean County Cultural and Heritage Commission.
- Juneteenth was celebrated on June 18, 2026, thanks to the Cultural Heritage Celebration sub-committee, College Lecturer in Social Work Anais Mompoint and CAB Co-chair Kayla Stahl.
- Academic Affairs honored 27 faculty who completed the Association of Colleges and Universities *Effective Teaching Practices* certification, with a 98% completion rate.
- The second issue of “The Breeze” was distributed to the Trustees at today’s meeting, showcasing OCC students. This issue highlights OCC’s Art Club, EOF students, Stay Late in 8 activities, and more.
- Enrollment Services and Academic Advising hosted 18 high school-specific Express Enrollment Days, with 434 of 631 students registered for the Fall semester having attended one of these events.

Dr. Monaco introduced Dr. Sheenah Hartigan, Assistant Vice President, Enrollment Services, who provided the following enrollment update and shared Summer 2026 enrollment is currently ahead +1.41% as compared to last year, with 54 more students and +0.8% in credits with an increase of 162 over last year. Fall 2026 registration has 112 more students (+3.44%) and 725 credits (+2.05%). Fiscal year enrollment has 208 more students, but behind 2,677 in credits, which is -1.61%. Dr. Hartigan shared Ocean County’s high school graduating class size for 2026 is down 106 students from 2025. OCC has registered 14.3% of the class of ’26: 693 students enrolled to date, with a current increase of 43 students as compared to 2025.

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported:

- The Fall 2026 scholarship application period is open with applications accepted through August 13, 2026. There is no requirement to complete the FAFSA, but strongly encouraged.
- The Foundation distributed over \$1 million in scholarship support this year.
- Early College Scholarships have increased for the 2026-27 academic year, doubling to \$300,000 supporting high school students enrolled at OCC.
- The Annual Foundation Summer Gala on June 4, 2026, raised over \$200,000 in support of student scholarships.

The 2026-27 Blauvelt Speaker Series lineup includes:

- Laurie Hernandez, Olympic gold and silver medalist
- Travis Mills, retired U.S. Army Staff Sergeant, quadruple amputee and motivational speaker
- Nolan Gasser, architect of Pandora’s Music Genome Project
- Katty Kay, international journalist and author
- Ricky Riccardi, two-time Grammy award-winning OCC alumnus and Louis Armstrong scholar

Upcoming Foundation events include the reopening of the Grunin Center Expansion Project on December 9, 2026, featuring a performance by Judy Collins.

With no further comments from the Board members or the public, the meeting adjourned at 4:47 p.m.

Adjournment

Respectfully submitted,

DiAnne C. Gove
Secretary

Jodi Heitmann
Special Assistant, Operations
Office of the President