



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

ADDENDUM

To: Board of Trustees
From: Office of the President
Date: July 23, 2026

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 23, 2026:**

1. Recommend the following contract be awarded:
 - a. For professional consulting services related to identifying candidates for and filling the position of Executive Vice President of Academic Affairs and Student Affairs at Ocean County College **(Exhibit A-18)**
2. Recommend adoption of resolution to award the following contract:
 - a. For authorization of the award of a subcontract agreement “Expanding Ribbed Mussel Aquaculture to Reduce Nutrient Pollution and Bacterial Pathogens in the Barnegat Bay” with Rutgers, The State University of New Jersey, Piscataway, New Jersey, for the period of August 1, 2026, through June 30, 2029, administered through the Barnegat Bay Partnership at Ocean County College **(Exhibit A-19)**
3. Recommend that the following contract be amended:
 - a. An additional \$57,780.57, for a maximum total of \$10,649,640.88, to Newport Construction Management Corporation, Pennsauken, New Jersey, for the labor and materials required to furnish and install additional hardware and power for the new entrance door operators and push pads, and also to modify the water closets to automatic wall-mounted fixtures as part of the general contractor construction services for a new Administration Building at Ocean County College (contract originally awarded at the January 23, 2025, Board meeting) **(Exhibit A-20)**

4. Recommend adoption of a Standardized Board Resolution Form as required by the New Jersey Department of Children and Families (DCF) from all DCF Third-Party incorporated contracted Provider Agencies to assure that all required obligations are identified and committed to by the Provider Agency Board relating to authorized signatories, the Health Insurance Portability and Accountability Act (HIPAA), legal advice, and Public Law, Chapters 51 and 92, in support of Ocean County College's application for Displaced Homemakers Program funding.

EXHIBIT A-18

OCEAN COUNTY COLLEGE

AWARD for Executive VP Search Consulting Services

RECOMMENDATION: Contract award to **Association of Community College Trustees**, 1101 17th Street NW, Suite 300, Washington, DC 20036 in the amount not to exceed **\$56,500.00** for professional services related to identifying candidates for and filling the position of Executive Vice President of Academic Affairs and Student Affairs at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #26/27 R-1774, publicly advertised on June 25, 2026 and proposals received July 16, 2026.

NATURE OF PROPOSAL: Executive Hiring Consulting Services

ITEM #1: Professional Fee

ITEM #2: Direct Expenses

ITEM #3: Other Expenses

SOURCE OF FUNDS: Human Resources / EVP Search
FY 2026/2027

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

Criteria	Weight
Proposal Outline, including Services and Timeline	40
Firm Experience, including higher education and community colleges	20
Firm Background, Capacity, and Personnel	20
Cost	20
Total	100

PROPOSAL SUMMARY

Vendor Name	Item #1	Item #2	Item #3	Total Amount
AGB Search, LLC	\$ 60,000.00	\$ 11,250.00	\$5,000.00	\$ 76,250.00
Ash & Harris Executive Search LLC	\$ 44,000.00	\$ 3,500.00	\$2,500.00	\$ 50,000.00
Association of Community College Trustees*	\$ 48,000.00	\$ 8,500.00	\$ -	\$ 56,500.00
Myers McRae Consulting LLC	\$ 58,500.00	\$ -	\$ -	\$ 58,500.00
Pauly Group, Inc.	\$ 55,500.00	\$ 5,000.00	\$ -	\$ 60,500.00
RH Perry & Associates, Inc.	\$ 49,000.00	\$ 9,600.00	\$6,000.00	\$ 64,600.00
RPA, Inc.	\$ 59,500.00	\$ 7,500.00	\$ -	\$ 67,000.00
Storbeck Search, LLC	\$ 60,000.00	\$ -	\$9,000.00	\$ 69,000.00

*Recommended Vendor

The following is a list of vendors who received the request for proposal. Vendors in **bold-type** submitted a proposal.

Absolute Information Technologies Inc
AGB Search
Ash & Harris Executive Search
Association of Community College Trustees
 BBR Printers
 Bellwork
 BuildCentral Inc
 Clovity Inc.
 Deltek
 DHR Global
 DSG Storbeck
 eRepublic, Inc.
 Goodwin Recruiting
 Gov Alpha Inc
 GovGuide
 Greenlife Healthcare Staffing Inc.
 Jump Ahead Pediatrics
 KEES

MGT Impact Solutions, LLC
Myers McRae
 Nerds Inc
Pauly Group
 PrideStaff
 QualfonSolutions, Inc.
 Rao Radiologists, Inc
RH Perry and Associates
RPA Inc.
 S Perryman Consulting
 SevenOutsource
 Smartprocure Inc
 Stevens Strategy
Storbeck Search
 Veracity Ventures Inc.
 VISUAL
 website design

EXHIBIT A-19

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Ribbed Mussel Aquaculture Project**Contract Term: August 1, 2026 - June 30, 2029**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to enter into the sub-contract agreement with **Rutgers, The State University of New Jersey**, 33 Knightsbridge Road, Piscataway, NJ 08854, to fund the project titled “Expanding Ribbed Mussel Aquaculture to Reduce Nutrient Pollution and Bacterial Pathogens in the Barnegat Bay.” This project involves deploying 500,000 ribbed mussels in cages along an aquaculture farm and a ReClam the Bay shellfish upweller to investigate the ability of these mussels to filter bacteria from the water column, improving shellfish safety, farm operability, and water quality. This project is administered by the Barnegat Bay Partnership (BBP) at Ocean County College; and

WHEREAS, the purchase of said services utilize funds allocated to Ocean County College through the federal award titled “National Estuary Program,” funded by the United States Environmental Protection Agency (EPA), supporting efforts to protect and restore water quality and habitat in Barnegat Bay; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(b) It is to be made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof.; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Rutgers, The State University of New Jersey**, 33 Knightsbridge Road, Piscataway, NJ 08854, in the amount not to exceed **\$135,000.00** for the Barnegat Bay Partnership project entitled “Expanding Ribbed Mussel Aquaculture to Reduce Nutrient Pollution and Bacterial Pathogens in the Barnegat Bay” at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Ribbed Mussel Aquaculture Project

Contract Term: August 1, 2026 - June 30, 2029

VENDOR: Rutgers, The State University of New Jersey
33 Knightsbridge Road
Piscataway, NJ 08854

ACCOUNT: BBP-BIL FFY24-26 Storm Water / Subawards - Grants
FY 2026/2027

TOTAL: **\$135,000.00**
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2026/2027 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-20

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for New Administration Building

RECOMMENDATION: Contract award to **Newport Construction Management Corporation**, 5032 Marlton Pike, Pennsauken, NJ 08109 to be amended with an additional **\$57,780.57** for a total amount of **\$10,649,640.88**. The original contract in the amount of **\$10,287,700.00** for the construction of a two story, 18,000 ft² administration building with associated site improvements and utilities was awarded at the Board of Trustees Meeting on January 23, 2025. Amendments in the amount of **\$19,119.64**, **\$111,998.82**, **\$15,094.24**, and **\$157,947.61** were awarded at the Board of Trustees Meetings on July 24, September 4, and December 11, 2025 and January 29, 2026.

Additional funds are needed for Allowance Usage (AU) Authorization #5 - **\$57,780.57** for the labor and materials required to furnish and install additional hardware and power for the new entrance door operators and push pads, and also to modify the water closets to automatic wall-mounted fixtures.

Said contract to be in accordance with bid specifications and requirements of BID #24/25 B-1643 publicly advertised on November 27, 2024 and bids received on January 8, 2025.

NATURE OF BID: Construction of a New Administration Building

BID ITEM #1: Base Bid Amount

SOURCE OF FUNDS: New Administration Building / Construction
FY 2025/2026

BID SUMMARY

Vendor Name	Bid Item #1 - Base Bid Amount
Masset Building Company	\$ 12,975,259.00
Ernest Bock & Sons, Inc.	\$ 10,625,000.00
Shorelands Construction, Inc.	\$ 11,710,000.00
Hall Building Corp.	\$ 10,950,000.00
Epic Management, Inc.	\$ 10,743,000.00
The Bennett Company, Inc.	\$ 11,680,000.00
Grafas Painting Contractors, Inc.	\$ 10,890,000.00
M&M Construction Company, Inc.	\$ 10,890,000.00
Newport Construction Management Corporation*	\$ 10,287,700.00

*Recommended Vendor