



OFFICE OF REGISTRATION & RECORDS

College Drive • P.O. Box 2001

Toms River, NJ 08754-2001

Phone 732-255-0304 • Fax 732-864-3849

TTY & voice relay 711

EARLY COLLEGE

Parent/Guardian Consent Form for High School Students

Parent/Guardian of an Early College Student

I, as the parent/guardian of a student enrolling in an OCC Early College course, agree to the following:

- I give my consent for my child to be enrolled at Ocean County College (OCC) as an Early College student, including all dual enrollment courses at the high school, at an OCC campus, or online.
- I accept the financial obligation for each course my child may take at their high school or technical school. Total per course credits can vary and can include 3, 4, 5, or 6 credits. Courses taught by OCC faculty, either on campus or online, will be subject to the same per-credit rate, plus any additional course fees that may be included. These courses will be subject to the College's [refund policy](#).
- I am aware that my child will have access to all student services offered to Traditional Ocean County College students.
- I understand that my child is enrolling in an environment where they may be exposed to a more diverse curriculum and culture.
- I understand that, under the Family Educational Rights and Privacy Act (FERPA), my child's college records are private, even if they are under 18. I acknowledge that I will not have access to their grades, coursework, or academic progress unless they submit a [FERPA Authorization Form](#) granting me access to that information. **This form is not a FERPA agreement.**
- Finally, I understand and agree with the information contained in the student section below.

Parent or guardian's first and last name _____ Date _____

Parent or guardian's signature _____

Student's first and last name _____ OCC ID# _____ Date of birth _____

Early College Student Agreement

I, as the student enrolling in an OCC Early College course, agree to the following:

- I understand that the cost for courses taught by an approved high school teacher for each course taken at the high school or technical school is my responsibility. Courses taught by OCC faculty, either on campus or online, including any additional course fees attached to that course, are my responsibility and are subject to the College's refund policy. Additionally, the cost of books/materials (if necessary) and transportation to and from OCC (if required) is my responsibility..
- I understand Ocean County College's policy and federal law, as referenced in its existing form, will not provide my education records to third parties, except in certain specified circumstances.
- I authorize Ocean County College to furnish my high school with any information pertaining to my academic record while I am enrolled as an Early College student at Ocean County College.
- I understand that by enrolling in a college course, I am considered a college student, and my records are protected under the Family Educational Rights and Privacy Act (FERPA). My grades and academic information will not be shared with my parent(s) or guardian(s) unless I give permission by submitting a [FERPA Authorization Form](#). **This form is not a FERPA agreement.** I hereby release Ocean County College from any liability or damage that may result from furnishing the information requested.
- I understand that I must comply with all College policies, including requirements for attendance, class, and campus behavior.
- I understand that dual enrollment students do not qualify for college financial aid. Unless a third-party payment has been authorized, all costs for OCC courses are the responsibility of the student and parent/guardian.
- I understand that non-attendance in a course for which I am registered will not remove my charges. I am aware that I must complete a [drop/withdrawal form](#) if I wish to leave the class. Any disputes regarding charges due to a drop/withdrawal fall under the [refund policy](#) of the College and will require the submission of a tuition refund appeal. Should I decide to drop or withdraw from a class, I must notify my high school counselor immediately if the course was taken for Early College credit
- I am aware that to request the transfer of credit, I need to order and pay for an official transcript through the [National Student Clearinghouse](#).
- I understand I can request the transcript be sent electronically, or via paper through the mail, to the college/university I choose. It is up to the receiving college/university to determine the course(s) transferability.

Student's signature _____ Date: _____

Billing Access for Parents/Guardians

To access billing and payment options, students will need to set up payment access in Self-Service via [Nelnet](#).

Please return completed form to earlycollege@ocean.edu. More information can be found at go.ocean.edu/earlycollege