



BOARD OF TRUSTEES

Regular Meeting

Minutes

July 23, 2026

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 3:30 p.m. on Thursday, July 23, 2026, by Mr. Lynn Canfield, Vice Chair, in the absence of Mr. Steven Zabarsky, Chair, in room 102 of the Conference Center on the College campus and via Webex. The Pledge of Allegiance was recited by all present.	Call to Order
The announcement of public meeting was made by Mrs. Connie Bello in compliance with the amended New Jersey Open Public Meetings Act by posting a notice on the OCC Public Notices webpage and sharing the link with the Secretary of State on July 17, 2026. The notice, which included information to join by Webex, was also distributed and posted on campus.	Public Meeting Announcement
Mr. Sahradnik administered the oath of office to Mr. Carmen Memoli, who was appointed by the Ocean County Board of Commissioners to a four-year term on the Ocean County College Board of Trustees, from May 27, 2026, through December 19, 2030.	Swearing-In of Mr. Memoli
Mr. Sahradnik administered the oath of office to Mr. Terrance Turnbach, who was appointed by the Governor of the State of New Jersey to a two-year term on the Ocean County College Board of Trustees, from June 11, 2026, through October 31, 2028.	Swearing-In of Mr. Turnbach
Dr. Monaco and the trustees welcomed Mr. Memoli and Mr. Turnbach to the Board and congratulated them on their appointments.	
Those in attendance were Mr. Canfield, Mr. Frank Dupignac, Ms. DiAnne Gove, Mr. Carmen Memoli, Ms. Susan Naples, Mr. Terrance Turnbach, Mr. Jack Sahradnik, Dr. Pamela Monaco, Executive Vice President Sara Winchester, and Mrs. Connie Bello. Also in attendance was Commissioner Jennifer Bacchione.	Attendance
The minutes of the June 25, 2026, Board of Trustees closed session and public meetings were approved by roll call vote, with abstentions from Mr. Memoli and Mr. Turnbach.	Minutes Approved
Upon a request for public comments by Mr. Canfield, Mr. George Gilmore congratulated the new trustees prior to the committee reports.	Public Comments

Finance Committee

Mr. Dupignac presented the Finance Agenda, which was approved as amended upon roll call vote with abstentions from Mr. Memoli and Mr. Turnbach.

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| ➤ The statement of income and expenditures as of June 30, 2026, was accepted. | Income/Expenditures Accepted |
| ➤ The following contracts were awarded: | Contract Awarded |
| ➤ A maximum of \$23,627.02 to Thermo Electron North America, LLC, West Palm Beach, Florida, for the purchase of a compact Fourier Transform Infrared Spectrometer system for instructional and research use within the Science Department at Ocean County College. | |
| ➤ A maximum of \$39,200 to RESA Service, LLC, Farmingdale, New Jersey, for an eleven-month contract with a second-year contract option for transformer and switchgear maintenance and repair services from July 23, 2026, through June 30, 2027, at Ocean County College. | |
| ➤ A maximum of \$56,500 to Association of Community College Trustees, Washington, District of Columbia, for professional consulting services related to identifying candidates for and filling the position of Executive Vice President of Academic Affairs and Student Affairs at Ocean County College. | |
| ➤ Resolutions were adopted to award the following contracts: | Resolutions Adopted for Contract Awards |
| ➤ A maximum of \$110,000 to Honorlock, Inc., Boca Raton, Florida, for a one-year contract for online proctoring services, from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium at Ocean County College. | |
| ➤ A maximum of \$50,000 to Brainfuse, New York, New York, for a one-year contract for real-time, online tutoring services and instructional support on an as-needed basis from July 1, 2026, through June 30, 2027, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College. | |
| ➤ A maximum of \$125,000 to Consolidus, LLC, Akron, Ohio, for a one-year contract for a professional promotional online storefront from July 1, 2026, through June 30, 2027, for the purchase of OCC-branded items through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College. | |
| ➤ A maximum of \$40,000 to CDW Government, Inc., Vernon Hills, Illinois, for a one-year contract for the purchase of audio video equipment and peripherals on an as-needed basis from July 1, 2026, through June 30, 2027, through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Contract for use at Ocean County College. | |
| ➤ A maximum of \$40,000 to EBSCO Information Services, Birmingham, Alabama, for a one-year contract for the purchase of miscellaneous magazine, database, and periodical subscriptions from July 1, 2026, through June 30, 2027, for use in the Library at Ocean County College. | |

- A maximum of \$45,000 to SHI International Corporation, Somerset, New Jersey, for a one-year contract for the purchase of various hardware, software and technology services on an as-needed basis from July 1, 2026, through June 30, 2027, through the NJEdge Consortium Contract at Ocean County College.
- A maximum of \$30,000 to Preferred Behavioral Health of New Jersey, Inc., Lakewood, New Jersey, for a one-year contract for telephonic counseling services per the Madison Holleran Suicide Prevention Act for the Employee Assistance Program, the services of a part-time therapist for the Counseling Center, and for psychiatric evaluation and medication management services for students from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$45,000 to Wawa, Inc., Media, Pennsylvania, for the purchase of Wawa gift cards for student assistance through grant-funded programs from July 1, 2026, through June 30, 2027, at Ocean County College.
- A maximum of \$45,000 to Fisher Scientific, Inc., Hanover Park, Illinois, for the purchase of various instructional supplies for the Science Department through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- A maximum of \$89,581.08 to NJEdge.NET, Newark, New Jersey, for a one-year contract for the purchase of miscellaneous internet database subscriptions and service fees from July 1, 2026, through June 30, 2027, through the Virtual Academic Library Environment (VALE) Consortium for use in the Library at Ocean County College.
- A maximum of \$25,000 to PIP Printing, Brick, New Jersey, for a one-year agreement for copy and bulk mailing services campus-wide from July 1, 2026, through June 30, 2027, at Ocean County College.
- The following qualified pool of professional American Sign Language Interpreting and Captioning service providers was approved to be used on an as-needed basis from July 1, 2026, through June 30, 2027, at Ocean County College:
 - Access Resource, LLC, Saint James, Minnesota
 - Annamarie Daleo Jones, CSR, RPR, Little Egg Harbor, New Jersey
 - Applied Development, LLC, Washington, District of Columbia
 - Beta Systems International, LLC, Silver Spring, Maryland
 - Effective Communication New York, LLC, Staten Island, New York
 - Geneva Worldwide, Inc., New York, New York
 - Interpreters Unlimited, Inc., San Diego, California
 - Karas Enterprises, Inc., dba Karasch and Associates, West Chester, Pennsylvania
 - Daniel Shamebo Sabore, dba Languages Translation Services, Colorado Springs, Colorado
 - National Captioning Institute, Inc., Chantilly, Virginia
 - Sign4U Interpreting Service, LLC, Glendora, New Jersey
 - SignGlasses, LLC, Salt Lake City, Utah
 - WorldWide Interpreters, Inc., Houston, Texas

- A maximum of \$56,000 to Royercomm Prism, LLC, Moorestown, New Jersey, for off-set printing and mailing services for the FY27 Ocean Views Magazine at Ocean County College.
- The following qualified pool of professional print and signage service providers was approved to be used on an as-needed basis from July 23, 2026, through June 30, 2027, at Ocean County College:
 - Big Mountain Imaging, Philadelphia, Pennsylvania
 - Blackout Custom Packaging, LLC, Newark, New Jersey
 - Design446, Inc., Manasquan, New Jersey
 - Fortress Graphics, Lincroft, New Jersey
 - Gangi Graphics, Brick, New Jersey
 - Graphic Image, Inc., Milford, Connecticut
 - PIP Printing, Brick, New Jersey
 - PSCO Sign GROUP, Palmyra, New Jersey
 - Roelynn Litho, Inc., Lakewood, New Jersey
 - Royercomm Prism, Moorestown, New Jersey
 - The Sourcing Group, Trenton, New Jersey
- A maximum of \$135,000 to Rutgers, The State University of New Jersey, Piscataway, New Jersey, for authorization of the award of a subcontract agreement “Expanding Ribbed Mussel Aquaculture to Reduce Nutrient Pollution and Bacterial Pathogens in the Barnegat Bay” for the period of August 1, 2026, through June 30, 2029, administered through the Barnegat Bay Partnership at Ocean County College.
- The following contract was amended: Contract Amended
 - An additional \$57,780.57, for a maximum total of \$10,649,640.88, to Newport Construction Management Corporation, Pennsauken, New Jersey, for the labor and materials required to furnish and install additional hardware and power for the new entrance door operators and push pads, and also to modify the water closets to automatic wall-mounted fixtures as part of the general contractor construction services for a new Administration Building at Ocean County College (contract originally awarded at the January 23, 2025, Board meeting).
- The Board adopted a Standardized Board Resolution Form as required by the New Jersey Department of Children and Families (DCF) from all DCF Third-Party incorporated contracted Provider Agencies to assure that all required obligations are identified and committed to by the Provider Agency Board relating to authorized signatories, the Health Insurance Portability and Accountability Act (HIPAA), legal advice, and Public Law, Chapters 51 and 92, in support of Ocean County College’s application for Displaced Homemakers Program funding. Resolution Adopted

Bylaw, Policy, and Curriculum Committee

Ms. Gove, Chair of the Bylaw, Policy, and Curriculum Committee, introduced Ms. Catherine Mancuso, Assistant Vice President of Academic Affairs Processes and Faculty Development, who provided a detailed explanation of the items included in the agenda this month. In addition to Ms. Mancuso, the Bylaw, Policy, and Curriculum Committee met with Senate representatives Ms. Janine Emma, Registrar, and Mr. James Marshall, Executive Director of Curriculum, to review the committee agenda, which was amended to include a grandfather clause in Policy #3055. The agenda was then approved as amended upon roll call vote with abstentions from Mr. Memoli and Mr. Turnbach:

- The following 2026-2027 Ocean County College Advisory Committees were approved:
 - Addictions Counseling Advisory Committee
 - Business Advisory Committee
 - Computer Science Advisory Committee
 - Dental Hygiene Advisory Committee
 - Environmental Management Advisory Committee
 - Health and Human Performance Advisory Committee
 - Hospitality, Recreation, and Tourism Management Advisory Committee
 - Interpreter Training Program Advisory Committee
 - Law and Public Safety Advisory Committee
 - Media, Communication, and Design Advisory Committee
 - Nursing Advisory Committee
 - Social Work Advisory Committee
- Revised Policy
 - Policy #3055, Personnel, Employees, Educational Reimbursement

2026-2027
Advisory
Committees
Approved

Revised Policy
Approved

Buildings and Grounds Committee

Mr. Canfield, Chair, introduced Mr. Jim Calamia, Assistant Vice President of Facilities, who provided an update on several ongoing projects, including the ICCT Building and OCC Manahawkin renovations and robot lawn mowers. The Buildings and Grounds Agenda was then accepted as submitted upon roll call vote with abstentions from Mr. Memoli and Mr. Turnbach.

Building/Grounds
Committee Report
Accepted

Personnel Committee

In the absence of Dr. Kubiel, Chair, Ms. Winchester presented the Personnel Report, which included ratification of the 2026-2029 FAOCC Agreement. The Personnel Report was then approved as amended upon roll call vote with abstentions from Mr. Memoli and Mr. Turnbach.

Personnel Report
Approved

Student Experience Committee

Ms. Naples introduced Ms. Jennifer Kane, who reported the committee met to introduce the new Student Government President Patricia Morales-Vergne and Vice President Aiden Soto, and had meaningful discussion on ways to help students have a good understanding of the Pathways Program and concerns regarding Artificial Intelligence.

Student Experience
Committee Report

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on August 27, 2026, at 3:00 p.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted
for a Closed Meeting
August 27, 2026

The following meetings were scheduled:

Meetings
Scheduled

Thursday, August 27, 2026	1:30 p.m.	Finance Committee
	1:30 p.m.	Bylaw, Policy, and Curriculum Committee
	2:00 p.m.	Buildings and Grounds Committee
	2:30 p.m.	Student Experience Committee
	2:30 p.m.	Personnel Committee
	3:00 p.m.	Closed Session
	3:30 p.m.	Regular Public Monthly Meeting

President's Report

Dr. Monaco shared the following highlights, in addition to the information included in the July President's Report:

President's Report

- Through the efforts of Bursar Angela Stephens and Assistant Manager of Accounts Receivable Ellen Schaffer, over \$3.5 million in past-due student payments have been collected by working closely with nearly 16,000 students to identify reasonable solutions for payment, commending their commitment which strengthened the College's fiscal stewardship while providing the students with an opportunity to continue toward achieving their educational goals.
- Out of 47 grants awarded by the NJCCC and the NJ AI Hub, 7 were received by OCC faculty, selected from proposals received statewide. Recipients received \$1,000 to design, implement, and assess AI-enhanced instructional activities in the Fall semester.
- Dr. Aslihan Cakmak, Dean of the School of Workforce Innovation, will lead initiatives to strengthen workforce development, expand employer partnerships, and advance OCC's role in supporting regional economic growth. Dr. Cakmak brings 20 years of higher education experience in developing workforce and academic programs, securing grant funding, building strong relationships, and expanding employer partnerships. She has also served on statewide NJCCC Pathways initiatives and NJ Business and Industry Association education and workforces.
- The OCC Repertory Theatre Company opened its musical, *My Fair Lady*, on July 10 through July 19, featuring a cast of OCC students, alumni, and community performers. It was the highest grossing production to date.
- Grunin Center attendance is increasing despite obstacles faced following the pandemic and closure for renovation from January through September 2025. Dr. Monaco commended Ms. Heidi Sheridan, Executive and Artistic Director, and the Grunin Center staff.
- Two OCC graduates and one current student were among seven students awarded 2026 scholarships from the New Jersey American Industrial Hygiene Association. The scholarships were awarded to students enrolled in Fall courses leading to a degree in industrial hygiene or allied fields, such as occupational/environmental health and safety: Elizabeth Macchioni and Erin Bolger Elizabeth, both OCC graduates now attending Kean University, and Olga Miller-Collier.

- The Counseling Center staff, members of the CARE Team, and others throughout the campus community are supporting a significant increase in student utilization of mental health services:
 - Counseling mental health sessions with students in June increased 89% as compared to 2025
 - Staff completed 1,396 mental health counseling sessions and 1,091 case management, student outreach, and engagement interactions throughout FY 2026
 - Leading student concerns continue to be stress, anxiety, emotional regulation/coping, academic, self-care, and social/relationship issues

The Center continues to support the college community and students by offering wellness programming, sharing mental health resources, and providing professional development and training opportunities to students and staff.

Dr. Monaco introduced Dr. Sheenah Hartigan, Assistant Vice President, Enrollment Services, who provided the following enrollment update and shared Summer 2026 enrollment is currently ahead +2.78% as compared to last year, with 54 more students and +2% in credits with an increase of 418 over last year. Visiting students are from 70 different institutions throughout the country, including New Jersey. Following a drop for non-payment, Fall 2026 registration is currently down 4 students and 1,163 credits. Dr. Hartigan shared a breakdown of the Early College program current enrollment by area of study and statistics for the academic year.

Dr. Jennifer Dellner, Professor of English and Literature and College Senate Chair, shared that the College Senate met, noting there were small changes in curriculum and Bylaws were reviewed for employee training in NeoEd.

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported:

- The Fall 2026 scholarship application period is open with applications accepted through August 13, 2026. There is no requirement to complete the FAFSA, but it is strongly encouraged.

Upcoming Foundation events includes:

- 10th Annual SUP the River, in partnership with the Kiwanis Club of Greater Toms River and the Greater Toms River Chamber of Commerce on Saturday, September 19, 2026, at the Toms River Yacht Club
- Viking 5K and Fun Run, in partnership with Kean Ocean and Viking Athletics on October 4, 2026, with registration available at OCCFoundation.org
- 25th Annual Golf Classic on Tuesday, October 13, 2026, at Pine Barrens Golf Club with golfer and reception attendee tickets available at OCCFoundation.org/golf
- The reopening of the Grunin Center Expansion Project on December 9, 2026, featuring a performance by Judy Collins

The 2026-27 Blauvelt Speaker Series lineup includes:

- Laurie Hernandez, Olympic gold and silver medalist
- Travis Mills, retired U.S. Army Staff Sergeant, quadruple amputee and motivational speaker
- Nolan Gasser, architect of Pandora's Music Genome Project
- Katty Kay, international journalist and author
- Ricky Riccardi, two-time Grammy award-winning OCC alumnus and Louis Armstrong scholar

Upon a request for public comments, Dr. David Bordelon, Professor of English and FAOCC President, thanked the Trustees for approval today of the ratified FAOCC Contract.

Public Comments

Mr. Colin Lewis, Love Your Neighbor Association of Ocean County, discussed his desire to work with OCC on the homeless situation in Ocean County, including partnering with student groups.

Ms. Kristen D'Amico, College Lecturer II, Psychology, commented on the proposed Policy on the Bylaw, Policy, and Curriculum Agenda relating to Educational Reimbursement for employees. Ms. Winchester explained that the policy in question was approved today, and amended to include grandfather clause language.

Commissioner Bacchione congratulated the new trustees and looks forward to working together.

With no further comments from the Board members or the public, the meeting adjourned at 4:18 p.m.

Adjournment

Respectfully submitted,

DiAnne C. Gove
Secretary

Jodi Heitmann
Special Assistant, Operations
Office of the President