



Introduction to Computers

Introduces beginners to the essential parts and functions of a computer

Computer Basics

- Computer vocabulary.
- Logging on to OCC and outlook.
- Internet vocabulary introduction and review.
- Email basics overview.
- OneDrive: File folders.
- Window: control panel and settings.
- Recycle bin and desktop shortcuts.

Schedule

Section 1: Monday 10/05/26 and
Wednesday 10/07/26

OR

Section 2: Monday 03/01/27 and
Wednesday 03/03/27

Time: 6:30 - 8:30 PM

Location: Tech Bldg (25), Rm 104

In-Person Class

Ocean County College

1 College Drive, Toms River, NJ 08754

[Click Here to Register](https://forms.cloud.microsoft/r/8Db2Nj0thp)

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Registration Deadline

Section 1: 9/30/2026

Section 2: 2/24/2026



Contact Information

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