POLICY

Ocean County College values academic integrity, which is the exemplification of honesty and excellence for students to govern themselves to uphold the College's standards in all scholastic dealings. Students have a social responsibility to preserve the academic principles and ensure that the highest educational standards are sustained for the College community.

Ocean County College students bear responsibility for their academic conduct and the truthful representation of their individual or group work submissions; as such, they should familiarize themselves with the Ocean County College Academic Integrity Manual, which is also available on the College website. This responsibility may include content and material used in preparing documents and assessments, data, scholarly or creative works, research project data and findings, or other academic research exercises.

Students are responsible for the complete, accurate, specific, and truthful acknowledgement of the work of others, including, but not limited to, their words, ideas, phrases, sentences, or data, which include written or non-written sources.

Submitting A.I.-generated or A.I.-assisted coursework violates OCC's Academic Integrity policy, #5180, unless the course syllabus clearly authorizes use of A.I. tools. Students must consult their course syllabus policies for acceptable A.I. use and ask for clarification if needed.

The College may verify the identity of students when course material and assessments are being conducted entirely online or administered at the Testing Center. Students are responsible for the truthful representation of their identity to Ocean County College by ensuring that all communication, homework, and assessment submissions that occur in association with their registered name at the College have originated from no person other than the student with this name. Students are prohibited from sharing their Ocean County College login and password.

All students utilizing technology to take a required quiz or exam may be subject to online proctoring to maintain the integrity of the testing process.

In distance learning courses, Virtual Private Networks (VPNs) may not be used to mask a student's IP location. Accessing the College's network through a VPN can possibly compromise College security.

Violations of academic integrity include four categories: Cheating, Plagiarism, Fabrication, Academic Misconduct, and Unauthorized Use of Artificial Intelligence.

Whenever the values of academic integrity are violated, sanctions and discipline are required actions. The College has the right and privilege to consider other academic integrity violations as necessary and to impose sanctions upon those who compromise the College's academic values.

ADOPTED: May 24, 1971
Revised: January 12, 1976
Revised: June 27, 1977
Revised: March 23, 1992
Revised: April 22, 1996
Revised: February 28, 2000
Revised: November 20, 2000
Revised: May 23, 2005
Revised: April 27, 2009
Revised: January 24, 2011
Revised: February 27, 2020
Revised: December 8, 2022
Revised: November 5, 2026

PROCEDURE

Ocean County College is committed to upholding the standards of academic integrity in all academic endeavors at the College.

The Executive Vice President of Academic and Student Affairs or designee is responsible for the oversight of academic integrity at Ocean County College and has the authority to implement the procedures contained in the Ocean County College Academic Integrity Manual, which is designed to address all student academic integrity allegations at the College.

ADOPTED: May 25, 1971
Revised: February 25, 1974
Revised: January 12, 1976
Revised: February 26, 1996
Revised: April 30, 1996
Revised: April 25, 2000
Revised: November 20, 2000
Revised: May 24, 2005
Revised: February 27, 2020
Revised: July 22, 2021
Revised: December 8, 2022
Revised: November 5, 2026